



COUNCIL IN COMMITTEE OF THE WHOLE

January 9, 2012, **3:30 p.m.**
Committee Room 2, City Hall

MINUTES

PRESENT:

Acting Mayor Lorrie Williams
Councillor Jonathan Coté
Councillor Bill Harper
Councillor Chuck Puchmayr
Councillor Jaimie McEvoy
Councillor Betty McIntosh

REGRETS:

Mayor Wayne Wright

STAFF:

Mr. Paul Daminato	- City Administrator
Mr. Rick Page	- Corporate Officer/Director of Legislative Services
Chief Tim Armstrong	- Fire & Rescue Services
Ms. Joan Burgess	- Director of Human Resources
Mr. Dean Gibson	- Director of Parks and Recreation
Mr. Gary Holowatiuk	- Director of Finance & Information Technology
Chief Dave Jones	- Police Services
Mr. Jim Lowrie	- Director of Engineering Services
Ms. Lisa Spitale	- Director of Development Services
Ms. Donna Martin	- Committee Clerk

The meeting was called to order at 3:37 p.m.

MOVED and SECONDED

THAT the Council move to Committee of the Whole.

CARRIED.

All members of Council present voted in favour of the motion.

ADDITIONS TO AGENDA

MOVED and SECONDED

THAT the agenda be varied as follows:

Item 10 be removed from the Consent Agenda and placed as the first item of discussion under Reports for Action.

CARRIED.

All members of Council present voted in favour of the motion.

REPORTS FOR ACTION

10. 2012 Child Care Grant Program Recommendations for Council. (Brought forward from Consent Agenda)

Councillor Coté removed himself from the room at 3:40 p.m. stating his children attend We Care Daycare.

MOVED and SECONDED

THAT the 2012 Child Care Grant Program recommendation for funding for We Care Daycare be supported as outlined in the January 9, 2012 agenda packet.

CARRIED.

All members of Council present voted in favour of the motion.

Councillor Coté rejoined the meeting at 3:41 p.m.

MOVED and SECONDED

THAT the remaining 2012 Child Care Grant Program recommendations for funding be supported as outlined in the January 9, 2012 agenda packet.

CARRIED.

All members of Council present voted in favour of the motion.

Staff reported funding for this program comes from Sunday parking meter revenue. It is estimated the annual revenue will be in \$150,000 to \$200,000 range. However, as the fund is just beginning, there is currently approximately \$60,000 in the fund.

Councillor Coté suggested in the future staff clarify the amount of parking revenue available for awarding funds.

Director of Engineering

1. 2012 Environmental Grant Program Recommendations

**** MOVED and SECONDED and CARRIED, this Committee recommends**

THAT upon the recommendation of the Environment Advisory Committee grant funding for community based environment projects be approved in the amount of \$20,000.

CARRIED.

All members of the Council present voted in favour of the motion.

Director of Parks, Culture and Recreation

2. Arts and Culture 2012 Grant Recommendations

It was suggested that the New Westminster Symphony Society and West End Business Association awards be discussed separately as Councillor Williams is the President of the New Westminster Symphony Society and Councillor Puchmayr is on the Board of the West End Business Association.

Acting Mayor Councillor Williams excused herself from the meeting at 3:45 p.m. Councillor Puchmayr took over as Chair of the meeting.

It was pointed out that the NW Symphony Society is struggling and a suggestion was made to increase the award by \$1,000.

** **MOVED and SECONDED and CARRIED, this Committee recommends:**
THAT the cash award for New Westminster Symphony Society be increased from \$2,000 as to \$3,000.

CARRIED.

All members of Council present voted in favour of the motion.

Councillor Williams rejoined the meeting at 3:47 p.m. Councillor Puchmayr turned the meeting back over to Acting Mayor Councillor Williams.

Councillor Puchmayr excused himself from the meeting at 3:47 p.m.

Downtown businesses have reported having financial difficulties. It was suggested Council was reconsider the amount of the cash award.

** **MOVED and SECONDED and CARRIED, this Committee recommends:**
THAT the West End Business Association be awarded \$1,500 cash and \$4,000 in kind.

CARRIED.

All members of Council present voted in favour of the motion.

Councillor Puchmayr rejoined the meeting at 3:49 p.m.

It was also noted that Sapperton Business Association and McBride Sapperton Residents Association are also having financial difficulty.

** **MOVED and SECONDED and CARRIED, this Committee recommends:**
THAT the Sapperton Business Association and McBride Sapperton Residents' Association be awarded \$1,500 cash and \$8,500 in kind.

CARRIED.

All members of Council present voted in favour of the motion.

- ** MOVED and SECONDED and CARRIED, this Committee recommends**
THAT the Arts & Culture initiatives be awarded as outlined in Appendix A of the January 9, 2012 report from the Director of Parks, Culture and Recreation with the exception of items 21, 27 and 30: and
THAT in consultation with members of the Arts and Culture Grant Advisory Committee, staff be directed to develop recommendations to improve the Arts and Culture grant process as it relates to new initiatives as well as ongoing events and festivals in the City;
THAT staff report back regarding available options for improved funding; and
THAT staff address inflation concerns that directly affect the committees.
- CARRIED.**

All members of the Council present voted in favour of the motion.

Director of Finance and Information Technology

3. 2012 City Partnership Grants - Update

- MOVED and SECONDED**
THAT the City Partnership Grant be awarded to Community Embracing Restorative Action (CERA) in the requested amount of \$17, 500; and
THAT Neighbours of New Westminster Society be awarded \$5,000.

CARRIED.

All members of the Council present voted in favour of the motion.

PRESENTATIONS

Director of Engineering

- 4. 20th Street Corridor Study – Operational Review**
- a. Presentation by Sarah Rocci, P. Eng. PTOE, Vice President (Projects) for Opus International Consultants**
 - b. Staff Report**

Sarah Rocci, Opus International Consultants, reported 20th Street is designated a collector route, however regional traffic are using it as a preferred route to Highway 91 and the Queensborough Bridge.

The key objectives of the operations of 20th Street are:

- review existing transportation network conditions,
- assess current traffic operations;
- examine potential lane or geometric improvements;
- consider opportunities for cycling and pedestrian improvements; and
- recommend improvement opportunities and further action.

Ms. Rocci offered the following findings:

- merge onto Queensborough Bridge in AM is saturated to capacity
- queue forming onto bridge for Sixth Avenue often extend to Eighth Avenue

- directional sign for Sixth Avenue intersection poorly placed
- vehicles in left turn lane on the Twentieth Street approach sometimes U-turn
- directional signage could be more clear
- signals have different cycles
- diverting vehicles to a longer route would be difficult.

In recognition of these issues, Ms. Opus made the following recommendations for the Twentieth Street Corridor:

- Retain the existing collector road classification and identify measures to address concerns or
- Change the classification to an arterial road which will require redevelopment of 20th Street.

During discussion, the following comments were made:

- Main issue is too much traffic in the area
- Taking parking off the street would hinder businesses
- Need creative solutions, begin looking at Provincial legislation
- Question two left hand turn lanes off bridge
- Listen to residents in affected neighbourhoods

MOVED and SECONDED

THAT the January 9, 2012 report from the Director of Engineering Services regarding the 20th Street Corridor Study be received for information; and

THAT the findings of the 20th Street Corridor Study – Operational Review be referred to the Neighbourhood Traffic Advisory Committee and the Bicycle and Pedestrian Advisory Committee for comments.

CARRIED.

All members of the Council present voted in favour of the motion.

Director of Parks, Culture and Recreation

5. Multi – Use Civic Facility Brand Development Process & Marketing Strategy

- Presentation by David Martin, Hyphen Communications**
- Staff Report**

Lisa Spitale reported on the brand development process noting the working group prepared Terms of Reference for an RFP to procure a brand development specialist. The RFP yielded six proponents, three were short listed and Hyphen Communications was chosen to deliver the process and marketing plan.

David Martin, Hyphen Communications reviewed the objectives, noted the process is to be inclusive and ensure the long term direction of the City. Incorporated into the process will be what the Committee has suggested is important:

- Multi-function building in one place
- Capture heritage and modern elements

- Innovative
- Attractive
- Flexible and adaptable but pieces in harmony.
- A window to the community
- The heart of the City
- A hive of activity

During discussion it was determined the name should invite, inspire and engage the community. Mr. Martin was asked to ensure the brand narrates “common ground for uncommon experiences”.

With respect to the marketing plan, staff indicated the detailing will begin at a meeting scheduled for tomorrow. Mr. Martin will assist with digging down into conceptual areas and the result will be brought back to Council to make the decisions.

MOVED and SECONDED

THAT the January 9, 2012 report from the Director of Parks, Culture and Recreation regarding the Multi-Use Civic Facility brand development process and marketing strategy be received for information.

CARRIED.

All members of the Council present voted in favour of the motion.

CONSENT AGENDA

MOVED AND SECONDED

THAT the Consent Agenda be approved subject to the removal of Item #12 to Action Items.

CARRIED.

All members of the Council present voted in favour of the motion.

- ** MOVED and SECONDED and CARRIED, this Committee recommends *THAT the following Consent Agenda item recommendations be approved.***

Director of Development Services

6. Development Variance Permit No. 532 for 311 Johnston Street

- ** MOVED and SECONDED and CARRIED, this Committee recommends *THAT a notice be issued that Council will consider a resolution to issue Development Variance Permit No. 532 to allow the subdivision of 311 Johnston Street into two lots, each with a frontage of 9.8 percent of their perimeter.***

7. Development Variance Permit 528 for 414 – 422 Royal Avenue

- ** MOVED and SECONDED and CARRIED, this Committee recommends**

THAT a notice be issued that Council will consider a resolution to issue Development Variance Permit No. 528 to allow for a reduction in the number of parking spaces required, an increase in the permitted building height and an increase in the permitted building width in connection with the multiple family residential development proposed for 414-422 site.

8. [Land Sale Bylaw 7482, 2012 \(former roadways of Sarnia Street, Albert Crescent and the 100 block of Dickenson Street\)](#)

**** MOVED and SECONDED and CARRIED, this Committee recommends**
THAT Land Sale Bylaw No. 7482, 2012 be forwarded to Council for consideration of First, Second and Third Readings.

9. [Zoning Bylaw Amendment - Drive-In and Drive-Through Restaurants](#)

MOVED and SECONDED

THAT the January 9, 2012 report from the Director of Development Services regarding Zoning Bylaw Amendment for drive-In and drive-through restaurants in commercial and industrial districts be received for information.

10. [Notation of Interest on Crown Land Report with Potential Heritage Interest](#)

MOVED and SECONDED

THAT staff be directed to carry out the next steps as outlined in the January 9, 2012 report from the Director of Development Services regarding the potential benefits of Notations of Interest on Crown land with potential heritage value.

11. [Rezoning Application for Portion of 271 Francis Way \(Parcel O, Victoria Hill\) Multiple Unit Residential Development](#)

MOVED and SECONDED

THAT the January 9, 2012 report from the Director of Development Services regarding the rezoning application for a portion of 271 Francis Way (Parcel o, Victoria Hill) multiple unit residential development be received for information.

13. [Development Variance Permit No. 534 for 131 East Columbia Street Signage](#)

**** MOVED and SECONDED and CARRIED, this Committee recommends**
THAT a notice be issued that Council will consider a resolution to issue Development Variance Permit 534 for 131 Columbia Street to allow a sign clearance of 2.13 metres (7.0 feet) on the East Columbia Street façade.

CARRIED.

All members of the Council present voted in favour of the motion.

Director of Engineering

14. [Queensborough Road Closing Bylaw No. 7509, 2012](#)

**** MOVED and SECONDED and CARRIED, this Committee recommends *THAT Road Closure Bylaw 7509, 2012 be forwarded to Council for consideration of first, second and third readings.***

Committee Recommendations:

15. [Motion to adopt the Recommendations from the Bicycle and Pedestrian Committee Meeting of November 24, 2011:](#)

Committee Mandate Sub-Committee Meeting – Councillor Cote

THAT Council receive and adopt the amended terms of reference as attached.

**** MOVED and SECONDED and CARRIED, this Committee recommends *THAT the amended Terms of Reference as outlined in the Committee of the Whole agenda packet of January 9, 2012 be approved.***

CARRIED.

All members of the Committee voted in favour of the motion.

ITEMS REMOVED FROM THE CONSENT AGENDA

12. [Special Development Permit for 832 – 848 Royal Avenue Townhouse Development – Preliminary Report](#)

In response to a question regarding having two proposals rather than one proposal, staff reported there had been some planning issues concerned with density parameters.

MOVED and SECONDED

THAT the January 9, 2012 report from the Director of Development Services regarding a Special Development Permit and a Development Variance Permit for 832 – 848 Royal Avenue be received for information.

CARRIED.

All members of the Council present voted in favour of the motion.

REPORTS FOR ACTION

CORRESPONDENCE

17. [School District No. 40 \(New Westminster\) Board of School Trustees seek a \\$3,000.00 one –time grant from the City to offset printing costs for a two year supply of the grade 5 resource book titled My New Westminster.](#)

MOVED and SECONDED

*THAT the December 15, 2011 letter from School District 40 requesting financial support for the Grade 5 resource “My New Westminster” be received for information; and
THAT a onetime grant in the amount of \$3,000 be awarded to offset the printing costs for a two year supply of the Grade 5 resource book titled “My New Westminster.”*

CARRIED.

All members of the Council present voted in favour of the motion.

NEW BUSINESS

16. **Notice of Motion from Councillor Jonathan Coté**

THAT the City implement a moratorium on the conversion of downtown office space to residential; and

THAT the City’s Economic Development Department works with applicants to investigate opportunities to reutilize the commercial office portion of older buildings in the downtown.

During discussion the following comments were made:

- Residential can mean a home business
- Things in stream should remain in stream
- Looking for expedient policy to provide direction
- Consider economic impact on downtown area
- Do not want to leave a property in a state of neglect
- Need a mix of jobs
- Preservation and expansion of commercial downtown spaces may need incentives.

Staff pointed out developing a public policy on where Council wishes to take this requires research which equates to staff time. It is important work but not simple or expeditious.

Councillor Coté suggested staff offer preliminary options and put the rental issue to the side for the time being.

**** MOVED and SECONDED and CARRIED, this Committee recommends**
THAT staff develop a conversion policy to protect existing commercial office space; and
THAT staff provide options with flexibility for issues surrounding retail, non- market
housing and heritage.

CARRIED.

All members of the Council present voted in favour of the motion.

ADJOURNMENT

ON MOTION, the meeting adjourned at 5:43 p.m.

Certified Correct,

LORRIE WILLIAMS
ACTING MAYOR

RICHARD L. PAGE
CORPORATE OFFICER

****** Denotes recommendations referred to Regular Council meeting of January 9, 2012 for ratification.