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| DEPARTMENT: | Climate Action, Planning & Development (CAPD) | STATUS: | Full Time |
| NO. OF POSITIONS: | One | UNION: | CUPE, Local 387 |
| HOURS OF WORK: | 35 hours per week | SALARY: | \$100,716 - \$119,344 annually (2021 rates) plus a comprehensive benefits package |

We are looking for a Supervisor, Development Planning to oversee the fast-paced, innovative, and evolving work of the development group in the Planning Division. You will oversee development projects of all levels of complexity and facilitate multi-disciplinary review of these through the approvals process; work to ensure all development projects and review processes are consistent with Council's strategic priorities and the City's overall city-building objectives, including those related to community amenities, housing and social strategies, environmental protection, economic development, reconciliation, and urban design; and provide leadership in advancing development related practices, policies and regulations within a team environment. As a working supervisor, specific duties will include: processing the most complex development projects; liaising and coordinating with internal and external contacts on matters related to the work; participating with other senior staff in formulating, implementing and modifying land use plans and development application processes; improving the development approvals process through the review and refinement of procedures and policies; managing the review of rezoning and development applications in a timely manner; participating in the negotiation of community amenities with the development community; liaising with applicants, other City staff, professionals and the public; preparing reports and bylaw amendments; and making presentations to community groups, City advisory committees and Council.

If you have the following characteristics and qualifications, we want to hear from you!

- A Master's Degree in urban planning or a related discipline, with considerable work experience in development planning or an equivalent combination of training and experience.
- Full membership in the Canadian Institute of Planners.
- Advanced knowledge of the principles, practices, techniques, methods and procedures applicable to municipal planning.
- Considerable knowledge of the policies, rules, regulations, bylaws and legislation governing the work.
- Significant knowledge of several fields related to planning, such as urban design, social science, law, economics, development practices, and municipal finance, and of current trends and developments in these areas.
- Experience in the timely processing and oversight of complex development projects, at all stages, and preparing related reports.
- Experience participating in community planning processes and in representing the municipality and department on planning matters.
- Experience participating in various meetings related to the work such as Council meetings and making presentations.
- Experience working with senior staff in creating, implementing, and improving land use plans and application processes and procedures.
- Experience in implementing contemporary customer service excellence in conflict situations and providing service to applicants with reliance on a range of knowledge and experience.
- Ability to plan, assign and supervise the work of staff, and to apply excellent people management and leadership skills.
- Ability to consult, liaise and coordinate with other staff, external public and private agencies, consultants and citizen groups.
- Demonstrated ability and experience in facilitation, negotiation and conflict resolution.
- Ability to be creative and exercise sound judgment in a fast paced environment while managing multiple tasks and resolving conflicts.
- Ability to express ideas effectively both orally and in a written manner.
- Ability to establish and maintain effective working relationships with other employees, professionals and the public, and to clearly convey the principles and requirements of sound planning and development

Apply by sending your **cover letter and resume in one document** quoting the competition number, by April 25, 2022 to the Human Resources Department, City of New Westminster, 511 Royal Avenue, New Westminster, BC, V3L 1H9, e-mail to hr@newwestcity.ca using the following format in the subject line: **LAST NAME First Name #22-69**

To support a workforce that reflects the diversity of our community; women, Indigenous Peoples, racialized individuals, persons of diverse sexual orientation, gender identity or expression (LGBTQ2S+), persons with disabilities, and others who may contribute to diversity of our workforce, are encouraged to express their interest.

New Westminster is on the unceded and unsundered land of the Halq'eméylem-speaking peoples. It is acknowledged by the City that colonialism has made invisible their histories and connections to the land. We are learning and building relationships with the people whose lands we are on.

We thank all applicants for their interest and advise that only those selected for an interview will be contacted.

This position is only open to those legally entitled to work in Canada.