



# NEW WESTMINSTER

Volunteer Application for a City of New Westminster  
Commission, Committee, Board, Panel, or Task Force

## **2010 ORGANIZATION NOMINATION FORM**

Thank you for your interest in serving the City of New Westminster through participation on a Commission, Committee, Board, Panel or Task Force. The commitment and dedication of representatives from organizations who volunteer assists Council in the governance of the city and makes New Westminster a community where people choose to live, work and play.

### **Eligibility and Requirements**

#### **Application Criteria**

- Applicants must not be employees of the City of New Westminster.
- Applicants must be a representative of an organization operating in the City of New Westminster.
- Applicants should be able to serve for the full term of the appointment.

#### **Time Commitment**

Time requirements vary among the Committees. Most Committees however, meet once a month in the day or evening for two to three hours. Some Committees may meet less frequently. In general, Committees do not meet in July, August or December.

#### **Remuneration**

As these are volunteer positions successful candidates serve without remuneration.

#### **Application Process**

→ Complete the attached application form by typing or hand printing in **black ink only**. Please be as concise as possible when filling out your application.

→ Attach a resume, wherever possible.

**Applications should be marked to the attention of the Corporate Officer.**

Please submit applications via any of the following methods:

Email to: [rgrewal@newwestcity.ca](mailto:rgrewal@newwestcity.ca)

Faxed to: 604-527-4594

Mail or hand delivered to: Legislative Services  
511 Royal Avenue  
New Westminster, BC V3L 1H9

## **How Appointments are Made**

All appointments are made by City Council in January. Appointments are for one year terms, except where otherwise indicated. Terms are generally from February 1st of one year to January 31<sup>st</sup> of the next year.

All applicants will receive a letter from Legislative Services once the appointments have been made.

### **NOTE:**

Copies of all applications will be made available to New Westminster City Council, civic staff and any applicable civic agencies (i.e. New Westminster Public Library), for the sole purpose of making appointments to Committees, Boards and Commissions and communicating with the Committees. Your information is collected under the authority of the *Freedom of Information and Protection of Privacy Act* for this purpose and for contacting appointed persons with information regarding meetings.

For more information please contact one of the following:

Raman Grewal                      604-527-4644  
[rgrewal@newwestcity.ca](mailto:rgrewal@newwestcity.ca)

Judi Turner                         604-527-4616  
[jturner@newwestcity.ca](mailto:jturner@newwestcity.ca)

City of New Westminster Web site: [www.newwestcity.ca](http://www.newwestcity.ca)



# NEW WESTMINSTER

## 2010 Organization Nomination Form for a City of New Westminster Commission, Committee, Board, Panel or Task Force

### NOMINATING ORGANIZATION AND INFORMATION

(Please Type or Hand Print in **Black Ink** Only)

Name of Organization: \_\_\_\_\_

\_\_\_\_\_  
Full Name and Title of Endorser

\_\_\_\_\_  
Contact Number of Organization and/or Endorser

Endorses Nomination of: \_\_\_\_\_

\_\_\_\_\_  
Mailing Address of Organization (Please include Postal Code)

\_\_\_\_\_  
Email Address of Organization

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### NOMINEE INFORMATION

(Please Type or Hand Print in **Black Ink** Only)

Title:       Mr.  Ms.  Dr.  Other: \_\_\_\_\_

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Email: \_\_\_\_\_

Phone – Residence: \_\_\_\_\_

Phone – Cellular: \_\_\_\_\_

Phone – Business: \_\_\_\_\_

Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_

Resume attached:  Yes  No

Committee/Board/Commission for which you are applying in the order of preference:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Have you previously been a member of a Commission, Committee, Board, Panel or Task Force?   
Yes  No

If so, what Committee(s)? \_\_\_\_\_

What skills and goals will you bring to the Commission/Committee/Board/Panel/Task Force?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Business/Work experience in past five years:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Educational background/Professional qualifications:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Community/Volunteer activities in the past five years:

\_\_\_\_\_  
\_\_\_\_\_

I, \_\_\_\_\_ consent to the release of the information on my application and understand that it will be made available on a as needed basis to New Westminster City Council, civic staff and any applicable civic agencies (i.e. New Westminster Public Library), for the purpose of making appointments to Commissions, Committees, Boards, Panels and Task Forces, and, if I am appointed, for contacting me regarding meetings and sending information.

Signature of Nominee

Date (MM/DD/YYYY)

Note: Your information is collected under the authority of the *Freedom of Information and Protection of Privacy Act*.