



**Owner Information:**

Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Applicant Information: (if applying on behalf of the owner listed above)**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

\*note: where an applicant is not the owner of the property, a letter signed by the owner is required which allows the applicant to apply and act as a representative for the owner

**Site Particulars:**

Civic  
Address: \_\_\_\_\_

Legal  
Description: \_\_\_\_\_

PID: \_\_\_\_\_



**Hardship:**

The Local Government Act (S. 901) allows an application to be made to the Board of Variance if an applicant alleges that compliance with applicable regulations would cause hardship. Under circumstances where the Board finds a hardship, a minor variance may be granted. Please clearly describe the hardship below. Attach a separate page to this form if additional space is required.

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**Variance Description** (please provide details on the proposed construction and attach plans in sufficient detail to indicate the variance being requested):

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I/We hereby apply to the Board of Variance pursuant to Section 901 of the Local Government Act. All statements and supporting documents herein are to the best of my/our knowledge, true and correct in all respects.

**Applicant Signatures** \_\_\_\_\_

**Application Date:** \_\_\_\_\_

**For Office Use Only**

**Bylaw Requirement, Proposed Requirement and Variance amount:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Bylaw and Section of Bylaw to be Varied:**

\_\_\_\_\_

**Purpose of Variance:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Board Decision:**

**Approved**

**Denied**

**Board Motion:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Chair Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_