



# NEW WESTMINSTER

## Letter of Authorization

Development Services Department, Building Division

Phone: 604-527-4580

To whom it may concern:

**Property Address:** \_\_\_\_\_

**Legal Description:** \_\_\_\_\_

I am the **owner**, as defined in the current "Building Bylaw", of the above referenced property and hereby authorize:

**Representative/Contact:**

Please print

**Tel. No.:** \_\_\_\_\_ **Cell No.:** \_\_\_\_\_ **Fax No.:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

Please check  where applicable.

To represent me in an application for:

- Building Permit Application  
(If Registered Professional is involved, use Schedule "A", Owner's Undertaking)
- Demolition Permit Application
- Subtrade Permit

To obtain copies of:

- Building Permit Plans (Archive Copies)

### Owner's Information

**Name:**

Please print

**Address:**

**Tel. No.:** \_\_\_\_\_ **Cell No.:** \_\_\_\_\_ **Fax No.:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

Persons acting for the Property Owner as an agent (such as a contractor, or as the Permit Applicant) are required to provide a completed and signed letter of authorization.

Original letters only will be accepted

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