

Multi Use Civic Facility (MUCF) Arts Task Force

Terms of Reference

The Role of the MUCF Arts Task Force is to:

1. Review and comment on City Council's preferred MUCF floor plan layout in relation to the purpose built art spaces;
2. Review research collected by staff regarding the Civic and Community Art Galleries in neighboring municipalities;
3. Participate in a tour of Civic and Community Art Galleries in neighboring municipalities; and
4. In consultation with staff, develop options for Council to consider in determining the mandate and corresponding budget and operating implications for the Art Gallery space in the MUCF.

Task Force Members:

The Advisory Task Force members shall consist of 7 members that represent the following:

- City Councillor (1)
- Professional visual arts community (e.g. professional gallery operator, professional fine artist) (3)
- Amateur visual artist (1)
- Member of the Arts Council of New Westminster (1)
- Community member at large (1)

Advisors:

Staff advisors shall consist of the following representatives:

- Assistant Director of Parks, Culture and Recreation (1)
- Manager, Arts & Cultural Development (1)

Special advisor shall consist of the following representative

- Civic Art Gallery Curator (1)

Advisors may provide technical or professional advice as needed. Advisors may participate in debate but only members of the Advisory Task Force shall make recommendations to City Council regarding the preferred options for the art gallery's mandate.

Recruitment Process:

To ensure that the Advisory Task Force is established and the work is completed within the MUCF project timeline, the following recruitment methods will be followed:

- Arts Commission members will review the positions on the Task Force
- Arts Commission members will nominate and select individuals from the Commission to fill the positions
- Arts Commission members will identify individuals who are not members of the Commission to fill any remaining positions and staff contact the individuals
- Arts Commission members will make recommendation regarding Task Force membership to Council

Term:

The term of all voting and non-voting members will be for the duration of the planning, and design of the MUCF.

Chair:

The City Councillor will act as the Chair of the Task Force and members of the Task Force will select an alternate Chair for the duration.

Meetings and Minutes:

The Minutes of the meetings will be recorded by a staff representative. Special meetings may be called by the Chair, City staff or Council at any time.

The frequency of meetings will be determined by the MUCF Arts Task Force within the project timelines set by the Project Management Team.