

Queensborough Community Centre Expansion Advisory Task Force

Terms of Reference

The Role of this Interim Advisory Task Force is to:

1. Speak on behalf of the sector that they represent regarding the expansion to the Queensborough Community Centre.
2. Inform recommendations to City Council on all aspects of the planning and design of the Queensborough Community Centre expansion.
3. Take action in accordance with Council's request regarding the expansion project.
4. Provide the community with opportunities for input to the process and implementation.

Membership and Advisors:

The Advisory Task Force members shall consist of 11 voting members that represent the following community sectors:

- Queensborough Special Programs Committee (1)
- Queensborough Resident's Association (1)
- Old Age Pensioners (1)
- Teensborough Council (1)
- Queen Elizabeth Parent Advisory Council (1)
- Queensborough Middle Advisory Council (1)
- Community at large Representative (2)
- Early Childhood Development Committee (1)
- Library Board (1)
- Police Board (1)

Non-voting advisors shall consist of the following representatives:

- City Council
- Police Services
- Public Library
- School District #40
- Parks, Culture & Recreation Department
- Development Services Department
- Building Management Division

Advisors provide technical or professional advice as needed. Advisors may participate in debate but shall not move or second motions, nor vote on a matter that is before the Advisory Task Force.

Term:

The term of all voting and non-voting members will be for the duration of the planning, design and construction of the expansion to the Queensborough Community Centre.

Chair:

The Advisory Task Force will select from among the voting members, one Chair and an alternate Chair for the duration.

Meetings and Minutes:

The Minutes of the meetings will be recorded by a staff representative coordinated through the Park, Culture & Recreation Department. Special meetings may be called by the Chair, Parks, Culture & Recreation staff or Council at any time.

The frequency of meetings will be determined by the Task Force in consultation with the staff of Parks, Culture & Recreation Department.

Adopted: October 18, 2010