



CORPORATION OF THE CITY OF NEW WESTMINSTER

## COUNCIL IN COMMITTEE OF THE WHOLE

February 4, 2008 1:30 p.m.  
Committee Room 2, City Hall

### MINUTES

**PRESENT:**

Mayor Wayne Wright  
Councillor Jonathan Cote  
Councillor Bill Harper  
Councillor Bob Osterman  
Councillor Betty McIntosh  
Councillor Lorrie Williams

**REGRETS:**

Councillor Calvin Donnelly

**STAFF:**

Mr. Jim Lowrie	- Acting City Administrator
Mr. Rick Page	- Corporate Officer/Director of Legislative Services
Ms. Bev Grieve	- Acting Director of Development Services
Mr. Gary Holowatiuk	- Director of Finance and Information Technology
Chief Carl Nepstad	- Director of Fire and Rescue
Ms. Jacquie Johnstone	- Acting Director of Human Resources
Ms. Julie Spurrell	- City Librarian
Mr. Dean Gibson	- Director of Parks and Recreation
Dep. Chief M. Judd	- Police Service
Ms. Judi Turner	- Assistant Corporate Officer

#### ADDITIONS TO AGENDA

The following items were added to the Agenda package:

- Operating Budget Presentations and Capital Budget – Director of Finance and Information Technology (added as Item 8(a))

## REPORTS FOR ACTION

### Director of Engineering Services:

#### 1. [Award of Contract for the 2007 Pedestrian Signal Program](#)

Roger Emanuels, Coordinator of Design and Construction, responded to questions regarding the January 28, 2008, report requesting approval to award the contract for construction of the 2007 Pedestrian Signal Program. Members made the following comments:

- Put notice of the Corridor Planning work for 2008 in a local paper to alert the community
- Make a presentation on the Corridor Planning work to the Traffic Advisory Committee

#### \*\* **MOVED and SECONDED and CARRIED, this Committee recommends**

*THAT the contract for construction of the 2007 Pedestrian Signal Program be awarded to Crown Contracting for the tendered amount of \$171,932.25, being the lowest qualified bidder meeting specifications, and representing best overall value to the City.*

**CARRIED.**

All members of Committee present voted in favour of the motion.

### Director of Development Services:

#### 2. [Proposed Rezoning of 1130 Ewen Avenue – Preliminary Report](#)

Jim Hurst, Senior Planner, responded to questions regarding the February 4, 2008, report regarding an application to rezone 1130 Ewen Avenue from Queensborough Neighbourhood Residential Districts (RQ-1) to a Comprehensive Development zone.

#### **MOVED and SECONDED**

*THAT the February 4, 2008 report from the Director of Development Services regarding the proposed rezoning of 1130 Ewen Avenue, be received for information.*

**CARRIED.**

All members of Committee present voted in favour of the motion.

#### 3. [Proposed Rezoning of 933 – 941 Twelfth Street – Preliminary Report](#)

Jim Hurst, Senior Planner, responded to questions regarding the February 4, 2008 report, advising that an application has been received to rezone the property addressed as 933-941 Twelfth Street. He explained the rationale for the 11.5 foot setback on Tenth Avenue to meet future needs for left turn bays.

**MOVED and SECONDED**

*THAT the February 4, 2008 report from the Director of Development Services regarding the Proposed Rezoning of 933-941 Twelfth Street – Preliminary Report, be received for information.*

**CARRIED.**

All members of Committee present voted in favour of the motion.

**4. [Development Permit Application 032 \(UT\) with variances for 630 Fifth Street](#)**

Jim Hurst, Senior Planner, responded to questions regarding the February 4, 2008 report, providing information on how the Development Permit 032 (UT) may impact the development of the block of Central Business Districts (Restricted) (C-6) zoned property and issues regarding the shared use agreement for the common driveway with 632 Fifth Street.

**MOVED and SECONDED**

*THAT the February 4, 2008 report from the Director of Development Services regarding Development Permit Application 032 (UT) with Variances for 630 Fifth Street, be received for information.*

**CARRIED.**

All members of Committee present voted in favour of the motion.

**\*\* [MOVED and SECONDED and CARRIED, this Committee recommends](#)**

*THAT Development Permit Application 032 (UT) with variances for 630 Fifth Street be **lifted from the table** and referred to the Regular Council meeting of February 4, 2008, for consideration of issuance of the Development Permit with variances.*

**CARRIED.**

All members of Committee present voted in favour of the motion.

**5. [College Place Hotel Proposal at 740 Carnarvon Street \(Zoning Amendment Bylaw No. 7216, 2008\)](#)**

Bev Grieve, Acting Director of Development Services, requested a correction to the recommendation on the staff report by deleting the bylaw number “7218” and inserting the bylaw number “7216” in its place.

Jim Hurst, Senior Planner, and John Stark, Social Planner, responded to questions regarding the February 4, 2008 report from the Director of Development Services, advising Council of an application to rezone 740 Carnarvon Street to allow the existing building to redevelop as a mixed use development and commercial floor space at grade, with 40 transitional and supportive housing units and 15 emergency housing units on the two floors above grade.

During the discussion, members made the following comments:

- Report back to Council on the building assessment and recommendations for remediation
- Note that heritage consideration is important
- Ensure the community is aware that residents will not be displaced
- Consider means to make roofscapes more pleasing.

**\*\* MOVED and SECONDED and CARRIED, this Committee recommends**

*THAT Zoning Amendment Bylaw No. 7216, 2008 be forwarded to the Regular Council meeting of February 4, 2008, for consideration of first and second readings, and*

*THAT the application be referred to the Advisory Planning Commission for its consideration no later than Thursday, February 21, 2008.*

**CARRIED.**

All members of Committee present voted in favour of the motion.

#### **Director of Parks & Recreation:**

#### **6. Candlelight Tribute Civic Event**

The Assistant Director of Parks & Recreation responded to questions regarding the February 4, 2008, report from the Director of Parks and Recreation, advising on the status of the Candlelight Tribute and seeking direction regarding the City's ongoing involvement in the event.

During the ensuing discussion, members made the following comments:

- Note the special connection between Canada and Holland (May 5 is the anniversary date)
- Note the celebration is intended to honour men and women who continue in service overseas
- Another function of the event was to educate our youth to service sacrifices of the past and those that are ongoing
- Consultation is needed with the New Westminster Regiment relative to Canada's participation in Afghanistan and elsewhere.

Staff was directed to follow up on the following matters in light of the foregoing conversation:

- Consider a modified event to honour Canada's relationship with Holland
- Consult with the military and youth groups about the proposal
- Thank the Committee for its work thus far.

**\*\* MOVED and SECONDED and CARRIED, this Committee recommends**

*THAT Council discontinue the Candlelight Tribute event and redirect the resources and efforts to the annual Remembrance Day ceremony.*

**CARRIED.**

All members of Committee present voted in favour of the motion.

7. **Quayside Esplanade Boulevard Tree Replacement Program:**

The Corporate Officer circulated a package of information containing a letter from Geraldine Harder of #309 K de K Court and a number of signatures supporting retention of the trees on the Quayside Esplanade, as well as the original report from the Director of Parks and Recreation and Council's original resolution to remove the trees.

**MOVED and SECONDED**

*THAT further consideration of the removal of the trees planted in front of 12 K de K court, with the exception of the single healthy tree recently planted to replace an original tree, be deferred until after hearing public Delegations at the February 4, 2008 meeting of Regular Council.*

**CARRIED.**

All members of Committee present voted in favour of the motion.

**Director of Finance and Information Technology:**

8. **NWSS Grant Application for CANstruction 2008**

The Director of Finance and Information Technology presented the February 4, 2008, report requesting approval to award a 2008 Community Opportunity Project grant of \$1000 to the New Westminster Secondary School for students to participate in the 2008 CANstruction competition.

**\*\* MOVED and SECONDED and CARRIED, this Committee recommends**

*THAT the 2008 Community Project Grant of \$1,000 be awarded to the New Westminster Secondary School.*

**CARRIED.**

All members of Committee present voted in favour of the motion.

**\*\* MOVED and SECONDED and CARRIED, this Committee recommends**

*THAT the City of New Westminster invite the New Westminster Board of Education to match the City Community Project Grant to NWSS.*

**CARRIED.**

All members of Committee present voted in favour of the motion.

8(a) **Update re: Draft 2008-2012 Financial Plan**

The Director of Finance and Information Technology presented the February 4, 2008, report providing an update on the draft 2008–2012 Financial Plan – General Fund Capital Program. Directors reviewed their portions of the operating budget. The Director of Legislative Services requested that the Communications budget be increased to \$45,000 rather than the \$15,000 seen

on the materials circulated to Council and in the presentation to support increased advertising and promotional demands of the department.

In response to a member suggestion that measures be identified to circulate information to those who cannot receive information from local papers or from the web, the Director agreed that newsletters can be provided to Century House for distribution or other methods of communication can be explored.

During the discussion, members gave the following direction:

- Reduce the salary cost for the Property Manager by half
- Defer consideration of the arborist position to 2009
- Contract a person for three days a week for the GIS Analyst position
- Make the Animal Control Officer a half time position
- Keep the Planning Analyst position but transfer money from the auxiliary budget to the permanent budget, bolstered as needed for benefits etc.
- GIS Training and Tools – keep
- Ecomm, Records Mgmt., CAD Upgrade, Mobile Work Stns. – keep
- Recruitment – no increase; stay with the present budget of \$87,000; revisit in mid 2008 to determine if an adjustment is required
- Communications – approved at \$45,000
- Library Security guard – keep
- Arts Strategy – approved at \$28,000
- P&R Consultants and Studies – approved at \$30,000 with the \$20,000 to be absorbed into existing Strategic Priorities fund
- Youth Programs – keep
- Development Services vehicles (2) and Fire Services vehicles (2-3) – approve at \$15,000 (as offset by mileage)
- Direction given to Police Service and Engineering Services to reduce their budgets by \$30,000 and \$20,000 respectively.

**\*\* MOVED and SECONDED and CARRIED, this Committee recommends**  
*THAT a tax increase of 3.5% be approved in principle for 2008 subject to completion of the public consultation process on the 2008-2012 Financial Plan.*  
**CARRIED.**

Opposed: Councillors McIntosh and Osterman.

Discussion on this item continued after the recess.

## RECESS

**MOVED and SECONDED**  
*THAT the Committee of the Whole Meeting of Council recess.*

**CARRIED.**

All members of Council voted in favour of the motion.

The Committee of the Whole Meeting of Council recessed at 5:38 p.m. and reconvened at 5:47 p.m. with all members of Council present except Councillor Donnelly.

#### REPORTS FOR ACTION, cont'd

##### 8(a) Update re: Draft 2008-2012 Financial Plan – General Capital Program/ Operating Budget Presentations, cont'd

- The Director of Finance and Information Technology circulated and reviewed the Summary of Changes to 2008-2012 Capital Program. The changes included:
- Funding in 2008 and 2009 to design and build a basic youth facility
- Funding in 2008 to implement facility energy savings projects that have a five-year payback period
- Funding in 2008-2010 for the East Columbia Street Rehabilitation Project
- Final adjustments for 2007 carry forward projects
- Incorporation of Development Assistance Compensation (DAC) projects into the capital program

Council also directed staff to supply information about Command Centres: when last used, what other municipalities operate a Centre, how much use such a vehicle would get.

##### **MOVED and SECONDED**

*THAT the Committee of the Whole Meeting continue beyond 6:00 p.m.*

**CARRIED.**

All members of Committee present voted in favour of the motion.

#### COMMITTEE MINUTES AND RECOMMENDATIONS:

##### 9. [Youth Advisory Committee meeting held December 13, 2007](#)

##### **MOVED and SECONDED**

*THAT the minutes of the Youth Advisory Committee meeting held on December 13, 2008, be received and adopted.*

**CARRIED.**

All members of Committee present voted in favour of the motion.

(a) **Lighting at Skytrain Station/NW Bus Loop**

\*\* **MOVED and SECONDED and CARRIED, this Committee recommends**  
*THAT New Westminster City Council direct staff to review and consider the installation of additional lighting at the New Westminster Bus Loop 123 Stop located at Alexander Street (between Begbie and 8<sup>th</sup>).*

**CARRIED.**

All members of Committee present voted in favour of the motion.

10. **Arts & Culture Commission meeting held January 9, 2008.**

**MOVED and SECONDED**

*THAT the minutes of the Arts & Culture Commission meeting held January 9, 2008, be received and adopted.*

**CARRIED.**

All members of Committee present voted in favour of the motion.

**ADJOURNMENT**

**ON MOTION**, the meeting adjourned at 6:04 p.m.

Certified Correct,

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**WAYNE WRIGHT**  
**CHAIR**

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**RICK PAGE**  
**CORPORATE OFFICER**

\*\* Denotes recommendations referred to Regular Council meeting of February 4, 2008, for ratification.