



CORPORATION OF THE CITY OF NEW WESTMINSTER

COUNCIL IN COMMITTEE OF THE WHOLE

March 10, 2008 3:29 p.m.
Committee Room 2, City Hall

MINUTES

PRESENT:

Mayor Wayne Wright
Councillor Jonathan Cote (joined the meeting at 4:47 p.m.)
Councillor Calvin Donnelly
Councillor Bill Harper
Councillor Bob Osterman
Councillor Betty McIntosh
Councillor Lorrie Williams

STAFF:

Mr. Paul Daminato	- City Administrator
Mr. Rick Page	- Corporate Officer/Director of Legislative Services/
Ms. Lisa Spitale	- Director of Development Services
Mr. Jim Lowrie	- Director of Engineering Services
Mr. Gary Holowatiuk	- Director of Finance and Information Technology
Chief Carl Nepstad	- Director of Fire and Rescue
Mr. Dean Gibson	- Director of Parks and Recreation
Ms. Judi Turner	- Assistant Corporate Officer

VARIATIONS TO AGENDA

Item 8 was moved to be considered first on the agenda.

REPORTS FOR ACTION

Director of Development Services:

8. Livable City Strategy Draft
 - a) Presentation by Coriolis Consulting – Jay Wollenberg
 - b) Consideration of Staff Report dated March 10, 2008

Mr. Jay Wollenberg of Coriolis Consulting Corp. was present and reviewed the draft entitled *Livable City Strategy: An Economic Development Plan for New Westminster, first draft, February 2008*. During the following discussion, members made suggestions for inclusion in the report prepared by Coriolis Consulting Corp.

MOVED and SECONDED

THAT the presentation by Coriolis Consulting Corporation and the draft report entitled Livable City Strategy: An Economic Development Plan for New Westminster, first draft, February 2008, set out in the March 10, 2008 report from the Director of Development Services, be received.

CARRIED.

All members of Committee present voted in favour of the motion.

Director of Legislative Services:

1. Quayside Esplanade Boulevard Tree Replacement Program

Members discussed the March 6, 2008, report from the Director of Legislative Services, presenting the survey results for the Quayside Esplanade Boulevard Tree Replacement Program.

MOVED and SECONDED

THAT the survey results for the Quayside Esplanade Boulevard Tree Replacement Program, be received for information.

CARRIED.

All members of Committee present voted in favour of the motion.

- ** MOVED and SECONDED and CARRIED, this Committee recommends**
THAT the Quayside Esplanade Boulevard trees remain in place.

CARRIED.

Opposed: Councillor Osterman.

Director of Engineering Services:

2. Evergreen Line ALRT – Final Route Selection

Members discussed the March 10, 2008, report from the Director of Engineering providing information to assist in taking a position on route selection for the Evergreen Line proposed for the Northeast Sector of the region. Catherine Mohoruk, Transportation Engineering Specialist, responded to questions. It was suggested that Translink be strongly urged to consider the “B-Line” bus service on the southeast route.

- ** **MOVED and SECONDED and CARRIED, this Committee recommends**
THAT Council express support for implementation of the Evergreen ALRT along the Northwest route in the short term; and
THAT TransLink consider implementation of a “B-Line” type bus service along the southeast route for the medium term.

CARRIED.

All members of Committee present voted in favour of the motion.

City Administrator/Manager of Economic Development

4. **Memorandum of Agreement (MOA) on Local Government Twinning Relationships Report (Participation in Beijing Pavilion) (circulated separately)**

Mitchell Edgar, Manager of Economic Development, presented the March 10, 2008, report seeking approval to enter into a Memorandum of Agreement with the Ministry of Community Services and Minister Responsible for Seniors’ and Women for a grant to support and enhance twinning relationships between the City and Asian local governments. He responded to questions.

During the discussion, the following suggestions were made:

- Consult with the three educating organizations in the City who offer packages in Asia (NWSS, Justice Institute, Douglas College)
- Sell New Westminster as a small compact city with a dense population

Councillor Cote joined the meeting at 4:47 p.m.

- The delegation to China should include the Mayor
- Explore how the City could offer services to Asian countries to assist with Canadian International Development Agency (CIDA) applications for staff to travel elsewhere to deliver the assistance
- Promote New Westminster as a tourist destination.

- ** MOVED and SECONDED and CARRIED, this Committee recommends**
THAT the City of New Westminster enter into a Memorandum of Agreement with the Province of BC for a conditional grant of \$50,000 in support of the establishment of an economically robust twinning relationship with local governments in the Asia Pacific region; and
THAT planning and preparation begins for a City delegation to China in June 2008 to build on the City's participation in the Lower Mainland's representation at the BC Canada Pavilion in Beijing.

CARRIED.

All members of Committee voted in favour of the motion.

Director of Finance and Information Technology:

5. Downtown New Westminster Business Improvement Areas (Primary and Secondary)

- ** MOVED and SECONDED and CARRIED, this Committee recommends**
THAT the following bylaws directing staff to prepare parcel tax rolls for consideration of the Parcel Tax Roll Review Panel, be forwarded to the Regular Council meeting of March 10, 2008, for consideration of three readings:
- *Downtown New Westminster Business Improvement Area (Primary Area) Parcel Tax Roll Bylaw No. 7217, 2008;*
 - *Downtown New Westminster Business Improvement Area (Secondary Area) Parcel Tax Roll Bylaw No. 7218, 2008;*

THAT the Parcel Tax Roll Review Panel, consisting of all member of Council, convene on April 21, 2008 at 7:00 p.m. in Council Chambers at City Hall, 511 Royal Avenue, New Westminster to identify, confirm and authenticate the parcel tax rolls and that staff be directed to provide for notification in accordance with the requirements of the Community Charter; and

THAT staff be directed to prepare Parcel Tax Bylaws for subsequent consideration by Council, with respect to the Downtown New Westminster Business Improvement Areas (Primary Area and Secondary Area) established by Bylaw Nos. 7184, 2007 and 7185, 2007 respectively.

CARRIED.

All members of Committee voted in favour of the motion.

Director of Development Services:

9. Proposed Development Permit with Variances for Port Royal Lot 5 – Preliminary Report

The March 10, 2008 email from James Crosty, President of the Quayside Community Board, pointing out there have been no consultation meetings (despite a statement contained in the staff report) was circulated on table (and will be added to the Agenda package). Jim Hurst, Senior Planner, agreed and

confirmed that use of the word “consultation” was an error and the report should have stated that there have been four public workshops.

The Director of Development Services commented on the March 10, 2008 report presenting preliminary information regarding an application for a Development Permit with variances for Lot 5 in the Port Royal project to construct a 21 storey residential development with a height of approximately 196 feet.

MOVED and SECONDED

THAT the March 10, 2008 report from the Director of Development Services, presenting preliminary information regarding an application for a Development Permit with variances for Lot 5 in the Port Royal project to construct a 21 storey residential development with a height of approximately 196 feet, be received.

CARRIED.

All members of Committee voted in favour of the motion.

COMMITTEE MINUTES AND RECOMMENDATIONS:

11. [Seniors Advisory Committee meeting held December 6, 2007](#)

MOVED and SECONDED

THAT the December 6, 2007, minutes of the Seniors Advisory Committee be received.

CARRIED.

All members of Committee voted in favour of the motion.

(a) **2008 Celebrating Seniors Festival**

**** MOVED and SECONDED and CARRIED, this Committee recommends**
THAT a grant be approved for the 2008 Celebrating Seniors Festival in the amount of \$2,500.00 in cash and a \$1,000.00 in kind grant (for rental of chairs and the Parks and Recreation facility).

CARRIED.

All members of Committee voted in favour of the motion.

REPORTS FOR ACTION

Director of Development Services:

3. [Animal Services Policy](#)

A member requested the following changes to the amended Animal Services Policy proposed in the March 10, 2008, report providing additional information relative to discussions arising from the previous Animal Services report presented to Council on March 3, 2008:

- Under Guidelines, in the second sentence, delete the word “if” and insert the word “when” in its place
- Under Guidelines, in the second paragraph, delete the words “Animal Services is unable to contact the registered owner, or”.

**** MOVED and SECONDED and CARRIED, this Committee recommends**
THAT Council approve the amended Animal Services Policy (as further amended at the March 10, 2008 Committee of the Whole meeting), in relation to:

- *Returning licensed animals to their owner*

CARRIED.

All members of Committee voted in favour of the motion.

10. Proposed Development of 709 Twelfth Street – Preliminary Report

Jim Hurst, Senior Planner reviewed the March 10, 2008 report from the Director of Development Services, presenting preliminary information regarding an application for a Development Permit with variances for 709 Twelfth Street to construct a four storey mixed use building.

MOVED and SECONDED

THAT the March 10, 2008 report from the Director of Development Services, presenting preliminary information regarding an application for a Development Permit with variances for 709 Twelfth Street to construct a four storey mixed use building, be received.

CARRIED.

All members of Committee voted in favour of the motion.

6. Taxi Licenses

Members discussed the March 4, 2008, report from the Director of Development Services, providing information regarding a request from Royal City Taxi for six additional taxi business licenses and corresponding amendments to the Commercial Vehicle Bylaw. The following comments were made:

- Repeat the training provided a few years ago
- Inquire with Royal City Taxi how many vehicles are energy efficient
- Ensure provision for aids used by the mobility challenged.

**** MOVED and SECONDED and CARRIED, this Committee recommends**
THAT the Commercial Vehicle Bylaw be amended by increasing the maximum number of taxi licenses from 57 to 63, permitting Royal City Taxi to operate the six additional taxis approved by the Passenger Transportation Branch (PTB).

CARRIED.

All members of Committee voted in favour of the motion.

7. [Building Permit and Inspection Function - Overview](#)

The Director of Development Services reviewed the March 10, 2008 report presenting an overview of the authority, function and responsibility of the Building Division in the Development Services Department. A correction was requested to Page 4 of the report in the last sentence of the second paragraph under Enforcement Powers, by deleting the last word “re-issued” and inserting the word “issued” in its place.

Frank Durante, Manager of Building Division, responded to questions. Members of Council suggested the following:

- An orientation for members of Council on a number of issues relating to building permit and inspection functions
- Provide information in the City Page with guidelines as to: when permits are required or not required; what resources are available to residents; how does an owner know where property lines are when building a fence; information about decks and hot tubs.

MOVED and SECONDED

THAT the March 10, 2008 report from the Director of Development Services, presenting an overview of the authority, function and responsibility of the Building Division in the Development Services Department, be received.

CARRIED.

All members of Committee present voted in favour of the motion.

COMMITTEE MINUTES AND RECOMMENDATIONS:

12. [Seniors Advisory Committee meeting held February 28, 2008](#)

MOVED and SECONDED

THAT the February 28, 2008, minutes of the Seniors Advisory Committee be received.

CARRIED.

All members of Committee voted in favour of the motion.

13. [Parks & Recreation Committee meeting held December 19, 2007.](#)

MOVED and SECONDED

THAT the December 19, 2007, minutes of the Parks and Recreation Committee be received.

CARRIED.

All members of Committee voted in favour of the motion.

14. [Bicycle/Pedestrian Advisory Sub-Committee meeting held January 17, 2008](#)

MOVED and SECONDED

THAT the January 18, 2008, minutes of the Parks and Recreation Committee be received.

CARRIED.

All members of Committee voted in favour of the motion.

(a) Bicycle Parking, Pedestrian Charter

MOVED and SECONDED

THAT the following motion referred from the January 17, 2008 meeting of the Bicycle and Pedestrian Advisory Sub-Committee be tabled:

- *THAT Council supports the initiatives that encourage bicycle usage through the provision of bicycle parking and end-of-trip facilities*
- *THAT the New Westminster Pedestrian Charter be adopted.*

DEFEATED.

Opposed: Councillors Cote, Harper, and Williams and Mayor Wright.

**** MOVED and SECONDED and CARRIED, this Committee recommends *THAT the following recommendation from the January 17, 2008 meeting of the Bicycle/Pedestrian Advisory Sub-Committee be referred to staff for inclusion in the analysis of parking regulations that is currently under way:***

- *THAT Council supports the initiatives that encourage bicycle usage through the provision of bicycle parking and end-of-trip facilities.*

CARRIED.

All members of Council voted in favour of the motion.

**** MOVED and SECONDED and CARRIED, this Committee recommends *THAT the New Westminster Pedestrian Charter be amended as follows: Action Items on Page 2 of the Charter be amended to include the following:***

“to ensure that all sidewalks in the City have appropriate curb cuts, that surface texture is constructed to prevent persons using mobility challenged devices from losing their grip on the devices, to include adequate lighting.” And

THAT access to buses be accommodated at bus stops for devices used by mobility challenged persons; and

THAT the New Westminster Pedestrian Charter be adopted, as amended.

CARRIED.

All members of Committee present voted in favour of the motion.

15. [Neighbourhood Traffic Advisory Committee held January 30, 2008.](#)

In response to comments from members, the Director of Engineering agreed to review the following and advise members of Council:

- *Use of Colbourne Steet for unloading delivery trucks related to Safeway (closure of sidewalk)*
- *Review need for stop sign at intersection of Glover Street and Colbourne Street (for laneway).*

MOVED and SECONDED

THAT the January 30, 2008, minutes of the Neighbourhood Traffic Advisory Committee be received.

CARRIED.

All members of Committee voted in favour of the motion.

ADJOURNMENT

ON MOTION, the meeting adjourned at 5:49 p.m.

Certified Correct,

WAYNE WRIGHT
CHAIR

RICK PAGE
CORPORATE OFFICER

** Denotes recommendations referred to Regular Council meeting of March 10, 2008, for ratification.