



COUNCIL IN COMMITTEE OF THE WHOLE

March 17, 2014 at 3:00 p.m.
Council Chamber, City Hall

MINUTES

PRESENT:

Mayor Wayne Wright
Councillor Jonathan Côté
Councillor Bill Harper
Councillor Jaimie McEvoy exited the meeting at
Councillor Betty McIntosh
Councillor Chuck Puchmayr
Councillor Lorrie Williams

STAFF:

Ms. Lisa Spitale	- Chief Administrative Officer
Ms. Jan Gibson	- Acting Corporate Officer/Director of Legislative Services
Ms. Bev Grieve	- Director of Development Services
Mr. G. Dean Gibson	- Director of Parks, Culture and Recreation
Mr. Gary Holowatiuk	- Director of Finance & Information Technology
Mr. Jim Lowrie	- Director of Engineering Services
Mr. Rod Carle	- General Manager of the Electric Utility
Mr. Blair Fryer	- Manager of Communications and Economic Development
Mr. Kristian Davis	- Supervisor, Solid Waste and Recycling Branch
Mr. Barry Wait	- Planner, Development Services
Mr. Michael Watson	- Planning Technician, Development Services
Ms. Stephanie Lam	- Council and Committee Clerk

GUESTS:

Ms. Jonina Campbell	- School Board Chair
Mr. Lee Blanchard	- Graham Hoffart Mathiasen Architects
Mr. James Clarke	- Yellowridge Construction Ltd.
Mr. Jim Alkins Alkins	- Project Services Inc.

The meeting was called to order at 3:05pm.

ADDITIONS / DELETIONS TO THE AGENDA

MOVED and SECONDED

THAT the agenda be amended by:

- *Adding new item 20 – Amendment to the 2014 Schedule of Regular Council Meetings*

CARRIED.

All members of Council present voted in favour of the motion.



The Consent Agenda - Council members may adopt in one motion all recommendations appearing on the Consent Agenda or, prior to the vote, request an item be removed from the Consent Agenda for debate or discussion, voting in opposition to a recommendation, or declaring a conflict of interest with an item.

MOVED and SECONDED

THAT items 7, 10, 12, 13, 15, 16, and 18 be removed from the consent agenda.

CARRIED.

All members of Council present voted in favour of the motion.

MOVED and SECONDED

THAT the remaining consent agenda items be approved.

CARRIED.

All members of Council present voted in favour of the motion.

ADOPTION OF MINUTES

1. MOTION to approve the minutes of the Committee of the Whole meetings held:

a. February 3, 2014

In response to Council's question, staff advised that an update will be brought forward in the near future with respect to the Smoking Bylaw.

MOVED and SECONDED

THAT the February 3, 2014 Committee of the Whole meeting minutes be adopted.

CARRIED.

All members of Council present voted in favour of the motion.

b. February 17, 2014

MOVED and SECONDED

THAT the February 17, 2014 Committee of the Whole meeting minutes be adopted.

CARRIED.

All members of Council present voted in favour of the motion.

PRESENTATIONS

2. No Items

UNFINISHED BUSINESS

3. No Items



REPORTS FOR ACTION

- 4. New Westminster Middle School – Project Design and Site Plan**, Director of Development Services, Jonina Campbell, School Board Chair, Lee Blanchard, Graham Hoffart Mathiasen Architects, James Clarke, Yellowridge Construction Ltd., and Jim Alkins, Alkins Project Services Inc.

a. Presentation

Jonina Campbell, School Board Chair, Lee Blanchard, Graham Hoffart Mathiasen Architects, James Clarke, Yellowridge Construction Ltd., and Jim Alkins, Alkins Project Services Inc. (the Presenters), provided a PowerPoint presentation regarding the project design and site plan for New Westminster Middle School.

The Presenters acknowledged that the school site is jointly owned with the City, and thanked Council for their support and partnership.

Discussion ensued, and the Presenter provided the following information in response to questions and comments of Council:

- The school's gymnasium will be an amenity accessible to the Community;
- The roof will not be constructed as a "green roof", as the cost for the design and construction did not fit within the project's budget;
- The building will be fitted with a fiber network which will allow students to access the internet on their mobile devices;
- The outdoor field will not be built to "adult" size; however, the size will accommodate the students and users;
- It was noted that washrooms could be built at the end of the play field at a later date;
- A diagonal pathway through the school site will provide a connection of neighbourhoods;
- The grade of the site was once considered a challenge; however, the design has transformed this issue into one of the schools valuable assets;
- The site provides 51 parking spaces and is served by transit.

b. Staff Report

MOVED and SECONDED

THAT the Presentation be received;

THAT Council forward the landscape plan to the Community Heritage Commission for review and comment; and,



THAT Council direct staff to explore funding sources that could be used to save and restore the John Robson Elementary School cupola so that it can be incorporated into the landscape design of the new middle school.

CARRIED.

All members of Council voted in favour of the motion.

5. Density Bonus Zoning – Phase 2 Concept and Consultation, Director of Development Services, Barry Waitt, Planner and Mike Watson, Planning Technician

a. Presentation

Barry Waitt, Planner, and Michael Watson, Planning Technician, provided a presentation regarding the concept and consultation plan for Density Bonus Zoning (Phase 2). In response to questions and comments of Council, the following information was provided:

- Staff is seeking endorsement of the proposed public consultation process;
- The Density Bonus Program was developed within the context of the Downtown Community Plan;
- The program does not address parking requirements; however, addresses livability by placing a standard with respect to height and density.

Discussion continued and Council provided the following comments:

- To date, there has been no uptake to phase one of the Density Bonus Program, noting that phase one has been in place for three years;
- Growth is encouraged in the Downtown Area and concerns were raised that the Program could cause development to default to other areas of the City;
- Council spoke to the importance of ensuring the Program correlates to the Official Community Plan;
- Council expressed support in terms of the Program becoming a tool to gain funds, noting that the funds can be allocated towards neighbourhood improvement;
- Members of Council noted that other areas of New Westminster, such as Sapperton, should also be considered for participation in the Program.

Council expressed concerns with respect to the proposed Program and supported bringing the Program forward to public consultation.



b. Staff Report

MOVED and SECONDED

THAT Council endorse the revisions to the Density Bonus Program – Phase 2 to include only properties within the Downtown at this time; and,

THAT Council approve the approach to implementing phase two of the Density Bonus Program and direct staff to proceed with next steps as outlined in this report.

CARRIED.

All members of Council present voted in favour of the motion.

6. 2014/2015 Electrical Utility Rates, General Manager, Electric Utility Commission

Rod Carle, General Manager of the Electric Utility, summarized the report dated March 17, 2014 regarding the 2014/2015 Electrical Utility Rates, and advised that the City establishes their Electrical Utility Rates based on those set by BC Hydro.

Discussion ensued and the following comments were noted:

- Council expressed concerns with respect to the 9% increase, noting that residents and businesses will be negatively impacted by the increased cost;
- Council spoke to the impact of BC Hydro's decisions on New Westminister Citizens and referred to the conversion to digital metres;
- Staff advised that approximately 400 units, as well as new developments (built in 2013) are utilizing digital metres;
- Members of Council noted that despite the rates set by BC Hydro, the City has the ability to establish their own rate increases, adding that the City can investigate options for offsetting the difference in cost.

MOVED and SECONDED

THAT electrical utility rates be increased by 9.0%, effective April 1, 2014; and,

THAT the attached Electrical Utility Amendment Bylaw No. 7668, 2014 be referred to Regular Council for three readings.

CARRIED.

Councillor McIntosh voted in opposition.



CONSENT AGENDA

Director of Development Services

8. Development Permit Application for 40 Capilano Way - Preliminary Report

MOVED and SECONDED

THAT staff process the application for 40 Capilano Way as outlined in this report and bring forward the Development Permit for Council consideration when the review is complete.

CARRIED.

All members of Council present voted in favour of the motion.

Director of Engineering Services

9. Pattullo Bridge – The City of New Westminster’s Position

MOVED and SECONDED

THAT Council adopt the resolution on the City’s position on the replacement of the Pattullo Bridge, as attached to this report.

CARRIED.

All members of Council present voted in favour of the motion.

11. 2014 Spring Freshet and Snow Pack Level

MOVED and SECONDED

THAT this report be received for information.

CARRIED.

All members of Council present voted in favour of the motion.

14. Council Resolutions for Submission to Lower Mainland Local Government Association

MOVED and SECONDED

THAT Council direct staff to submit three resolutions detailed in the report dated March 17, 2014 to the Lower Mainland Local Government Association (LMLGA) for consideration at the LMLGA Conference and AGM.

CARRIED.

All members of Council present voted in favour of the motion.



Committee Recommendations

17. **Railway Community Advisory Panel: Federation of Canadian Municipalities (FCM) Rail Proximity Guidelines**

MOVED and SECONDED

THAT Council forward the following Railway Community Advisory Panel resolutions to the Union of British Columbia Municipalities (UBCM):

THAT the UBCM be contacted and encouraged to conduct a plenary on railway proximity issues and have staff from the Railway Association of Canada to provide a presentation regarding the FCM Rail Proximity Guidelines.

CARRIED.

All members of Council present voted in favour of the motion.

ITEMS REMOVED FROM THE CONSENT AGENDA

Chief Administrative Officer

7. **Hyack Festival Association**

Lisa Spitale, Chief Administrative Officer, and Dean Gibson, Director of Parks, Culture, and Recreation summarized the report dated March 17, 2014 regarding the Hyack Festival Association.

Council spoke to the Hyack Festival Association's governance issues which initiated the City's request for a financial review, and provided the following comments:

- Clarification was requested with respect to the City's membership with the Hyack Festival Association;
- Despite the governance issues, the Hyack Festival Association has been moving forward in planning for events such as the Ambassador program;
- It was noted that the City has provided the Hyack Festival Association with approximately 50% of their operating budget through grant funding;
- The Hyack Festival Association has been active for 42 years;
- Council noted that clear procedures regarding the awarding of grants, in general, should be implemented for the future;
- Members of Council expressed concerns with respect to Hyack Festival Association's allocation of administrative costs, noting that if the City were to provide the Hyack Festival Association with future funds, that receipts would be required in order to receive reimbursement;
- Members of Council suggested that no funding be provided to the Hyack Festival Association for 2014; however, noted that the City would reconsider an application for 2015;



- Citizens have been impacted by the ongoing governance issues, noting that the Hyack International Parade and the Ambassador Program are events which have been in the Community for many years.

Members of Council spoke to the importance of moving forward and ensuring that the Community continues to enjoy regularly scheduled events, such as the Hyack International Parade.

Members of Council spoke to the responsibility of costs associated with refurbishing the float for various events (eg: Christmas Parade). It was noted that the City will supply the truck and trailer, however the driver would be provided by the Hyack Festival Association. Other costs related to the Hyack Parade will require a receipt for reimbursement up to a maximum of \$15, 000.

MOVED and SECONDED

THAT the City of New Westminster grant the Hyack Festival a maximum of \$15, 000, plus in-kind services, for the Hyack International Parade (with receipts);

CARRIED.

Councillor Harper and Councillor Puchmayr voted in opposition.

MOVED and SECONDED

THAT the City of New Westminster grant the Hyack Festival Association a maximum of \$10, 000 for the Canada Day Fireworks (with receipts);

CARRIED.

Councillor Harper, Councillor Puchmayr, and Mayor Wright voted in opposition.

MOVED and SECONDED

THAT the Hyack Festival Association and Uptown Live be strongly encouraged to hold their events on the same date to reduce the in-kind grants from the City;

THAT funding for the Hyack Festival Association's programs be done on a reimbursement basis based on the receipts provided for specific events that have been granted.

THAT no City funding be allocated to costs the Hyack Festival Association have incurred related to legal and settlement costs related to last year's dismissal of the Hyack Festival Association's Executive Director.

THAT the City adopt all of the recommendations arising out of the independent financial review.

CARRIED.

All members of Council present voted in favour of the motion.

Procedural Note: Mayor Wright congratulated Olympic Swimmer Alex Komarnycky for her participation in the 2012 London Olympic Games.



Procedural Note: Councillor McEvoy exited the meeting at 6:11pm.

10. Solid Waste Regulation Bylaw, No. 7634, 2014

Members of Council provided the following comments regarding the proposed Solid Waste Regulation Bylaw No. 7634, 2014:

- 7.1 – It was suggested that the wording regarding the fourteen day requirement be revised to address flexibility for observing statutory holidays;
- 7.2 (j) – Further explanation was requested regarding the definition of “Commercial Bins”;
- 9.1 – Council questioned the ability for the designated staff to properly “administer or enforce” the requirements of the Bylaw, and suggested further consideration be given to this clause;
- 9.2 – It was suggested that the ability to enforce section 9.2 may not be in the Municipalities jurisdiction, and requested staff provide further details;
- 10.1 (d and f) – Further clarification was requested regarding the wording and explanation of requirements.

It was suggested that staff investigate Council’s comments and report back at a future meeting.

MOVED and SECONDED

THAT the report dated March 17, 2014 be tabled.

CARRIED.

All members of Council present voted in favour of the motion.

12. Uptown New Westminster Business Improvement Area

Council spoke to the report dated March 17, 2014 and requested further details regarding the boundary requirements for the Uptown New Westminster Business Improvement Area. Randy Grant, Manager of Collection Services, summarized details in the staff report and advised that the boundaries were recommended by the proponent.

MOVED and SECONDED

THAT the Uptown New Westminster Business Improvement Area Parcel Tax Roll Bylaw No. 7671, 2014 (Attachment 1) directing staff to prepare a parcel tax roll for consideration of the Parcel Tax Roll Review Panel, be forwarded to Council for three readings:



THAT the Parcel Tax Roll Review Panel, consisting of all member of Council, convene on April 7, 2014 at 6:45 p.m. in Council Chambers at City Hall, 511 Royal Avenue, New Westminster to identify, confirm and authenticate the parcel tax roll and that staff be directed to provide for notification in accordance with the requirements of the Community Charter; and

THAT staff be directed to prepare Parcel Tax Bylaws for subsequent consideration by Council, with respect to the Uptown New Westminster Business Improvement Area established by Bylaw No. 7657, 2014.

CARRIED.

All members of Council present voted in favour of the motion.

Director of Legislative Services

13. Uptown BIA Establishing Bylaw – Sufficiency of Petition Report and referral of Bylaw 7657, 2014 for Adoption (On Table)

MOVED and SECONDED

THAT the Director of Legislative Services/Corporate Officer's report dated March 17, 2014, regarding the results from the notification of property owners affected by the creation of an Uptown New Westminster Business Improvement Area, be received for information.

THAT Uptown New Westminster Business Improvement Area Bylaw No. 7657, 2014 [A Bylaw to establish a Business Improvement Area Service] be referred to Council for adoption.

CARRIED.

All members of Council present voted in favour of the motion.

15. 2013 Filming Update

MOVED and SECONDED

THAT the report dated March 17, 2014 be tabled.

CARRIED.

All members of Council present voted in favour of the motion.

16. Residents' Associations Access to Civic Facilities

MOVED and SECONDED

THAT the report dated March 17, 2014 be tabled.

CARRIED.

All members of Council present voted in favour of the motion.



18. Railway Community Advisory Panel: Resolution Regarding the Safety of DOT-111 Tank Cars

MOVED and SECONDED

THAT the report dated March 17, 2014 be tabled.

CARRIED.

All members of Council present voted in favour of the motion.

CORRESPONDENCE

Procedural Note: Due to time constraints, item 19 (Correspondence) was deferred to the evening meeting which reconvenes at 7:00pm.

19. Correspondence for Action

Motion to receive and refer the following correspondence to staff for consideration and response:

- a. Metro Vancouver letter dated March 7, 2014 regarding Notification of a Proposed Amendment to *Metro Vancouver 2040: Shaping Our Future (Metro 2040)*, the regional growth strategy – Type 3 Amendment

Correspondence for Information

Motion to receive the following correspondence:

- b. New Westminster Environmental Partners letter dated February 28, 2014 regarding support of the City's proposal to further restrict truck routes in New Westminster and reducing through-traffic impacts by not expanding road capacity
- c. Seaspan Marine letter received March 3, 2014 regarding four firefighting tugboats available to supplement the local Fire Department should a critical need arise
- d. City of Burnaby letter dated March 4, 2014 regarding Community Impacts of the Proposal to Eliminate Home Mail Delivery Service by the Canada Post Corporation
- e. Metro Vancouver letter dated March 7, 2014 regarding Metro Vancouver Waste Flow Management and the Greater Vancouver Sewerage and Drainage District Recyclable Material Regulatory Bylaw No. 280 (Bylaw 280)



NEW BUSINESS

20. Amendment to the 2014 Schedule of Regular Council Meetings (On Table)

MOVED and SECONDED

THAT the 2014 Schedule of Regular Council Meetings be amended by:

- *Adjusting the start-time of the March 31, 2014 Regular Council Meeting to 3:00pm.*

CARRIED.

All members of Council present voted in favour of the motion.

ADJOURNMENT

ON MOTION, the meeting was adjourned at 6:25 p.m.

Certified Correct,

WAYNE WRIGHT
MAYOR

JAN GIBSON
ACTING CORPORATE OFFICER