

LIVE WEBCAST / TELECAST: Please note Regular Meetings, Council Open Workshop, Public Hearings, Evening Meetings and some Special Meetings of City Council are being streamed and are accessible through the website at <http://www.newwestcity.ca/>

IMPORTANT REMINDER: A submission on any land use bylaw (e.g. OCP amendment; rezoning; heritage) after the Public Hearing for that bylaw has been concluded, is **NOT PERMITTED** (unless the bylaw has been adopted or defeated).

PUBLIC HEARING NIGHT: Public Hearings, when scheduled, commence at 6:00 pm. The Regular Meeting of City Council will reconvene immediately following the closure/adjournment of the Public Hearing.

SPECIAL REGULAR MEETING OF CITY COUNCIL

Notice is hereby given of the following Special Regular Meeting of Council:
March 29, 2016 at 5:30 p.m.
Committee Room 2, City Hall

AGENDA

Call to order.

REPORTS

- 1. School District No. 40 (New Westminster) 2016 By-Election Appointment of Chief Election Officer and Deputy Chief Election Officer**

NEXT MEETING

April 4, 2016

The proposed Regular Session convenes at 2:00 p.m. and immediately adjourns to closed session in Council Chamber on the 2nd Floor at City Hall. The Regular meeting of Council reconvenes at 6:00 p.m. in the Council Chamber on the 2nd Floor at City Hall.

ADJOURNMENT

REPORT

Legislative Services

To: Mayor Côté and Members of Council **Date:** 3/29/2016

From: Jan Gibson **File:** 05.1035.03
City Clerk

Item #: 84/2016

Subject: **School District No. 40 (New Westminister) 2016 By-Election
Appointment of Chief Election Officer and Deputy Chief Election
Officer**

RECOMMENDATION

THAT *pursuant to Section 36(3)(b) of the School Act, Jan Gibson, City Clerk for the City of New Westminister, be appointed Chief Election Officer, and Philip Lo, Council and Committee Clerk for the City of New Westminister, be appointed Deputy Chief Election Officer, for the purpose of conducting the 2016 By-Election for School Trustee in School District 40 (New Westminister), and*

THAT *general voting for the Trustee By-Election be held on Saturday, June 11, 2016.*

PURPOSE

As required by Section 36(1)(b) of the *School Act*, a By-Election must be held to fill a vacancy on the School Board as a result of a trustee resignation. The *School Act* further provides that a Chief Election Officer must be appointed by Council within 30 days of the local government being notified of the resignation, and that the general voting day for the by-election must be held no later than 80 days after the Chief Election Officer is appointed.

BACKGROUND

Since 1993, it has been a legislated requirement to appoint both a Chief Election Officer and a Deputy Chief Election Officer for the conduct of both Local Government Elections as well as School Trustee Elections.

ANALYSIS / DISCUSSION

Traditionally and for practical reasons, members of the City Clerk's office are in the best position to undertake responsibilities for the conduct of elections and by-elections.

FINANCIAL IMPLICATIONS

Section 38 of the *School Act* stipulates that the School Board must reimburse the City for the costs necessarily incurred by the City in conducting the by-election.

CONCLUSION

The conduct for this School Trustee By-Election is directed by the timelines as set out in the *School Act* and the *Local Government Act*. The appointment of the Chief Election Officer and the Deputy Chief Election officer, as well as the date for general voting as recommended in this report, fall within the legislated requirements.

OPTIONS

There are two options for Council's consideration:

- 1.) That Council approve the appointments and the date for general voting as recommended in this report; or
- 2.) That Council provide staff with alternate direction.

This report has been prepared by Philip Lo, Council and Committee Clerk

This report was reviewed by:

Approved for Presentation to Council



Jan Gibson
City Clerk



Lisa Spitale
Chief Administrative Officer