



CORPORATION OF THE CITY OF NEW WESTMINSTER

## COUNCIL IN COMMITTEE OF THE WHOLE

April 21, 2008 3:06 p.m.  
Committee Room 2, City Hall

### MINUTES

#### PRESENT:

Mayor Wayne Wright  
Councillor Jonathan Cote  
Councillor Calvin Donnelly  
Councillor Bill Harper  
Councillor Bob Osterman  
Councillor Betty McIntosh  
Councillor Lorrie Williams

#### STAFF:

Mr. Paul Daminato	- City Administrator
Mr. Rick Page	- Corporate Officer/Director of Legislative Services
Ms. Lisa Spitale	- Director of Development Services
Mr. Jim Lowrie	- Director of Engineering Services
Mr. Gary Holowatiuk	- Director of Finance and Information Technology
Chief Carl Nepstad	- Fire Chief
Ms. Judi Turner	- Assistant Corporate Officer

#### ADDITIONS TO AGENDA

The following items were added to the Agenda:

- Graffiti – added as Item 11(a))
- Parking at Victoria Hill (added as Item 11(b))
- Coast Mountain Bus – Driver Qualifications (added as Item 11(c))
- Workplan for Multi Use Civic Facility – Director of Development Services (added as Item 17)

## PRESENTATION

### 1. **Proposed Parking** – Barry Waitt, Planner, Development Services

Barry Waitt, Planner, Development Services was present to make a presentation on the proposed Parking Policies and requirements. During the ensuing discussion, members made the following comments and suggestions:

- Consider assigning taxi spots at certain commercial areas and other points in the city
- Consider the standards for: turning radius, lighting, signage, access, emergency access
- Parking in senior complexes
- Note a concern over accommodation for handicapped parking stalls
- Drop the word “maximum” and be concerned only with minimums
- Consider that there are 24/7 employers and employees
- Consider how to provide storage for bicycles within personal units/apartments/condos and designation of an elevator for transportation of bicycles to and from units
- Safe, secure, protected storage.

#### **MOVED and SECONDED**

*THAT the verbal report from the Senior Planner, Director of Development Services, regarding proposed parking policies and requirements, be received for information.*

**CARRIED.**

All members of Committee voted in favour of the motion.

## REPORTS FOR ACTION

### Director of Development Services:

### 2. [Proposed Parking Policies and Requirements – Consultation Process](#)

**\*\* MOVED and SECONDED and CARRIED, this Committee recommends**  
*THAT Council approve the consultation process as outlined in the April 21, 2008 report from the Director of Development Services.*

**CARRIED.**

All members of Committee voted in favour of the motion.

### 3. Child Care Strategy Update

Members commented on the April 21, 2008, report from the Director of Development Services providing an update regarding the preparation of the City's new child care strategy:

- Support for implementing the Child Care Policy, working with the School Board, the permissive bylaw, the implementation group
- Address density bonusing issues to encourage developers to set space aside for child care
- Address the need for stability among existing day care providers so this service is not lost in the city
- Consider promoting adequate compensation for child care workers
- Report back with strategies to approach Federal and Provincial levels of government for more support
- Map out parks and facilities to identify areas that might be suitable for child care facilities.

#### **MOVED and SECONDED**

*THAT staff draft resolutions for submission to UBCM and FCM asking the Provincial and Federal governments to begin work on Provincial and Federal Child Care plans and to increase funding.*

**CARRIED.**

All members of Committee voted in favour of the motion.

#### **MOVED and SECONDED**

*THAT the April 21, 2008, report from the Director of Development Services providing an update regarding the preparation of the City's new child care strategy, be received.*

**CARRIED.**

All members of Committee voted in favour of the motion.

### 4. **OCP Work Program for Queensborough** (circulated separately)

Members discussed the April 21, 2008, report from the Director of Development Services providing a workplan and budget for the development of a new Neighbourhood Plan for Queensborough.

#### **\*\* MOVED and SECONDED and CARRIED, this Committee recommends**

*THAT Council endorse the workplan and budget submission for the development of a new Neighbourhood Plan for Queensborough.*

Before the question on the motion was called, it was...

**MOVED and SECONDED**

*THAT the foregoing motion be amended to add the following as a second clause:  
“THAT staff investigate potential population limits, particularly in regard to transportation, commercial, industrial and residential development.”*

**CARRIED.**

All members of Committee voted in favour of the motion.

The question on the main motion, as amended, was called and it was...

**CARRIED.**

All members of Committee voted in favour of the motion.

5. [Proposed Special Development Permit for 218 Carnarvon Street](#)

**MOVED and SECONDED**

*THAT the April 21, 2008 report from the Director of Development Services regarding the proposed Special Development Permit for 218 Carnarvon Street be received for information.*

**CARRIED.**

All members of Committee voted in favour of the motion.

6. [Development Variance Permit 485 for 312 Johnston Street](#)

\*\* **MOVED and SECONDED and CARRIED, this Committee recommends**

*THAT the City of New Westminster give notice that it intends to approve and issue Development Variance Permit No. 485 to allow a frontage of 32 feet (9.75 metres) for the two-lot subdivision proposed at 312 Johnston Street.*

**CARRIED.**

All members of Committee voted in favour of the motion.

7. [Update/Application to Transfer Liquor Licenses from 738 Columbia Street to 718 Twelfth Street – for information](#)

**MOVED and SECONDED**

*THAT the April 15, 2008 report from the Director of Development Services regarding Application to Transfer Liquor Licenses from 738 Columbia Street to 718 Twelfth Street, be received for information.*

**CARRIED.**

All members of Committee voted in favour of the motion.

8. [Livable City Strategy – Final Document](#)

The Director of Development Services reviewed the April 14, 2008, report presenting the final version of the *Livable City Strategy* for adoption.

During discussion, members made the following comments:

- It is important to supply employment opportunities in the City
- It is important to build a tax base that is not fully reliant on the residential tax base
- Bring in retail and commercial office space
- Create programs such as “Shop Locally” to encourage residents to conduct their commercial business in the city
- Note a concern over expropriation of the Canfor site and the potential impact on the city’s goal for sustainability – staff to investigate implications of any possible proposal as it affects this industrial area as envisioned within the “Livable City Strategy”.

**\*\* MOVED and SECONDED and CARRIED, this Committee recommends  
*THAT Council adopt the “Livable City Strategy”.***

Before the question on the motion was called, it was...

**MOVED and SECONDED**

***THAT*** the foregoing motion be amended to add the following as a second clause:  
***“THAT*** staff explore the development of a policy principle within the Strategy regarding an entrepreneurial arts/business community.”

**CARRIED.**

All members of Council voted in favour of the motion.

The question on the main motion, as amended, was called and it was...

**CARRIED.**

All members of Committee voted in favour of the motion.

**\*\* MOVED and SECONDED and CARRIED, this Committee recommends  
*THAT staff review the city-wide OCP in relationship to economic development and make a recommendation to Council regarding industrial lands designated currently for commercial and residential uses with the objective of retaining industrial land in the city.***

**CARRIED.**

All members of Committee voted in favour of the motion.

**Economic Development Manager:**

## **9. [Economic Development Work Plan 2008/09](#)**

Members discussed the April 21, 2008, report from the Economic Development Manager advising Council on the Work Plan for the Manager of Economic Development outlining activities in 2008/09 and made the following suggestions:

- Attend a meeting of the Seniors Advisory Committee to discuss services which do not exist in the city (such as a hardware store, a Post Office in Sapperton)

- Promote the city widely
- Consider the contribution of groups such as Trade Relations & Economic Development Organization (TREDO)
- Consider marketing the area for Asia-Pacific initiatives and products and the City as a site that would be attractive for expansion of those business
- Work with the Social Planner on the promotion and retention of day cares in the city
- Consider partnering for economic development with Hyack Festival Association and broadening advertising
- Consider means of making New Westminster as a bed and breakfast destination during the 2010 Olympics
- Consider whether and where to concentrate efforts and review those efforts for progress
- Consider where this initiative might need support.

**\*\* MOVED and SECONDED and CARRIED, this Committee recommends**  
*THAT Council endorse the Economic Development Work Plan 2008/09 as outlined in the April 21, 2008 report from the Economic Development Manager.*  
**CARRIED.**

All members of Committee voted in favour of the motion.

#### **Director of Engineering Services:**

#### **10. [Application for Grant Funding - UBCM Innovations Fund](#)**

The Director of Engineering Services responded to questions regarding the April 21, 2008, report requesting approval of the grant application under the UBCM Innovations Fund which might produce contributions of up to 100% of project costs.

**\*\* MOVED and SECONDED and CARRIED, this Committee recommends**  
*THAT Council authorize an application for funding under the UBCM Innovations Fund in the amount of \$860,000 for the City's 2008 Sewer Rehabilitation Program.*  
**CARRIED.**

All members of Committee voted in favour of the motion.

#### **11. [Local Improvement to pave the lane between Fenton Street and Pembina Street \(south of Ewen Avenue\) \(Local Improvement Bylaw No. 7231, 2008\)](#)**

**\*\* MOVED and SECONDED and CARRIED, this Committee recommends**  
*THAT Local Improvement Bylaw No. 7231, 2008 be forwarded to the Regular Council meeting of April 21, 2008 for consideration of three readings.*  
**CARRIED.**

All members of Committee voted in favour of the motion.

### 11(a). Graffiti

A member raised a concern with the growing incidence of graffiti on structures around the city. He suggested that the City prepare to react to complaints of this nature more quickly, examine resources to combat graffiti and maintain a log of graffiti locations.

Engineering Services was directed to arrange that development signage that remains in place beyond legislated or process requirements be removed.

**\*\* MOVED and SECONDED and CARRIED, this Committee recommends *THAT staff report back to Council on existing graffiti programs and departments through which volunteers are working to remove graffiti.***

**CARRIED.**

All members of Committee present voted in favour of the motion.

### 11(b) Parking at Victoria Hill

a member referred to an email received from owners and residents of Victoria Hill requesting street parking for visitors (a copy of the email will be attached to the Agenda package).

Staff agreed to circulate the report explaining the rationale for the design of parking in Victoria Hill and to look into the matter.

### 11(c) Coast Mountain Bus – Driver Qualifications

A member referred to an email received from Sherry Squires suggesting support for basic First Aid and CPR training for bus driver.

**\*\* MOVED and SECONDED and CARRIED, this Committee recommends *THAT the City send a letter to TransLink supporting basic First Aid and CPR training for bus operators as a proposal worthy of consideration.***

**CARRIED.**

All members of Committee present voted in favour of the motion.

### Police Service:

### 12. [City Emergency Response Trailer](#)

Dave Jones, Deputy Chief, Police Services, responded to questions regarding the April 21, 2008, report requesting approval for a City Emergency Response Trailer from Intercontinental Truck Body (Langley).

- \*\* **MOVED and SECONDED and CARRIED, this Committee recommends**  
*THAT Council approves the purchase of a City Emergency Response Trailer from Intercontinental Truck Body (Langley) for the amount of \$219,774 plus taxes, the quotation meeting specifications and representing the best value for the City.*

**CARRIED.**

All members of Committee voted in favour of the motion.

**Director of Legislative Services:**

**13. Appointing Employees to Committees**

Members discussed the April 14, 2008, report from the Corporate Officer reviewing the City's long standing practice of not allowing employees of New Westminster to serve on City Committees, Boards or Commissions. Members debated a suggestion that part time employees be permitted to serve on committees.

- \*\* **MOVED and SECONDED and CARRIED, this Committee recommends**  
*THAT the current practice of not appointing employees to City Committees, Boards, Commissions and Task Forces be continued.*

Before the question on the motion was called, it was...

**MOVED and SECONDED**

*THAT the foregoing motion be referred to staff for a further report..*

**CARRIED.**

All members of Committee voted in favour of the motion.

**14. Revised Council Schedule of Regular Meetings – verbal**

The Director of Legislative Services/Corporate Officer discussed proposed revisions to the Council Schedule of Regular Meetings.

- \*\* **MOVED and SECONDED and CARRIED, this Committee recommends**  
*THAT the 2008 Schedule of Regular Meetings be revised as follows:*

- *Scheduled meetings on June 9 and 16 be deleted*
- *A new meeting date be set for June 30, 2008.*

**CARRIED.**

All members of Committee voted in favour of the motion.

**15. Retention of Council Minutes, Bylaws and Election-Related Records**

The Director of Legislative Services and Assistant Corporate Officer responded to questions regarding April 21, 2008, report outlining the legislative bases for current retention practices as they apply to election records.



- \*\* **MOVED and SECONDED and CARRIED, this Committee recommends**  
*THAT a retention schedule for election-related Financial Disclosure records be established at 25 years.*

**CARRIED.**

All members of Committee voted in favour of the motion.

#### **COMMITTEE MINUTES AND RECOMMENDATIONS:**

**16. Youth Advisory Committee meeting held March 27, 2008.**

**MOVED and SECONDED**

*THAT the minutes of the Youth Advisory Committee meeting held March 27, 2008, be received and adopted.*

**CARRIED.**

All members of Committee voted in favour of the motion.

#### **NEW BUSINESS**

**17. Workplan for Multi Use Civic Facility – Director of Development Services**

The Director of Development Services circulated and reviewed the April 21, 2008 report entitled “Workplan for Multi Use Civic Facility” (which will be added to the Agenda package). During the discussion, members made suggestions for how to proceed and what to consider in ongoing research.

- \*\* **MOVED and SECONDED and CARRIED, this Committee recommends**  
*THAT the workplan for the proposed Multi Use Civic Facility be approved as outlined in the April 21, 2008 report from the Director of Development Services.*

**CARRIED.**

All members of Committee voted in favour of the motion.

#### **ADJOURNMENT**

**ON MOTION**, the meeting adjourned at 5:22 p.m.

Certified Correct,

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**WAYNE WRIGHT**  
**CHAIR**

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**RICK PAGE**  
**CORPORATE OFFICER**

- \*\* Denotes recommendations referred to Regular Council meeting of April 21, 2008, for ratification.