



CORPORATION OF THE CITY OF NEW WESTMINSTER

COUNCIL IN COMMITTEE OF THE WHOLE

May 5, 2008 2:15 p.m.
Committee Room 2, City Hall

MINUTES

PRESENT:

Councillor Calvin Donnelly, Acting Mayor
Councillor Jonathan Cote
Councillor Bill Harper
Councillor Bob Osterman
Councillor Lorrie Williams
Mayor Wayne Wright (joined the meeting at 3:24 p.m.)

REGRETS:

Councillor Betty McIntosh

STAFF:

Mr. Paul Daminato	- City Administrator
Mr. Rick Page	- Corporate Officer/Director of Legislative Services
Ms. Lisa Spitale	- Director of Development Services
Mr. Jim Lowrie	- Director of Engineering Services
Mr. Gary Holowatiuk	- Director of Finance
Chief Carl Nepstad	- Director of Fire and Rescue
Mr. Dean Gibson	- Director of Parks and Recreation
Ms. Judi Turner	- Deputy Corporate Officer

ADDITIONS TO AGENDA

MOVED and SECONDED

THAT the agenda be approved with the following amendment:

- *Request from Carla Sumarlidson-Cloutier for an opportunity to make a presentation to Council (added as Item 1(a)).*

CARRIED.

All members of Council voted in favour of the motion.

REPORTS FOR ACTION

Director of Development Services:

1. [Use of Board of Variance \(Bylaw No. 7226, 2008\)](#)

Barry Waitt, Planner, responded to questions regarding the May 5, 2008, report providing information on the Board of Variance and recommending the introduction of a new Board of Variance Bylaw with the purpose of reactivating the Board of Variance in New Westminster. Members discussed the operation of a Board of Variance and suggested that applicants should canvass their neighbourhoods to notify neighbours of their project. Members also discussed variances to height limits.

** **MOVED and SECONDED and CARRIED, this Committee recommends**

*THAT Council support the reactivation of the Board of Variance, as outlined in the May 5, 2008 report from the Director of Development Services including amendments to the Terms of Reference as discussed; and
THAT the Board of Variance Bylaw be forwarded to the May 5, 2008 Regular Meeting of Council for consideration of three readings.*

CARRIED.

All members of Committee present voted in favour of the motion.

1(a). **Request from Carla Sumarlidson-Cloutier for an opportunity to make a presentation to Council**

MOVED and SECONDED

THAT the May 1, 2008 request from Carla Sumarlidson-Cloutier for an opportunity to make a presentation to Council to raise awareness for the Westcoast Children's Charity, be approved at a Regular Council and referred to the Corporate Officer for consideration of a suitable date..

CARRIED.

All members of Committee present voted in favour of the motion.

Director of Parks & Recreation:

2. [Moody Park Outdoor Pool – Status Update](#)

The Director of Parks and Recreation responded to questions regarding the May 5, 2008, report providing the status of the Moody Park Outdoor Pool Project. He agreed to update Council on the project as it progresses.

MOVED and SECONDED

THAT the May 5, 2008 report from the Director of Parks and Recreation regarding the Moody Park Outdoor Pool - Status Update, be received for information.

CARRIED.

All members of Committee present voted in favour of the motion.

Corporate Officer:

3. [Moody Park Outdoor Pool Bylaw No. 7209, 2008 – Results of Alternative Approval Process](#)

**** MOVED and SECONDED and CARRIED, this Committee recommends**
WHEREAS the deadline of 4:30 p.m. April 14, 2008 for the Alternative Approval Process regarding Moody Park Outdoor Pool Bylaw No. 7209, 2008, has passed; AND WHEREAS 10% (4,090) of electors are required to complete the Elector Response Form indicating they are opposed to adoption of the bylaw in order to prevent Council from proceeding without the assent of the electors; AND WHEREAS 49 elector responses were received by the deadline; NOW THEREFORE BE IT RESOLVED THAT the Certificate of Sufficiency for the Alternative Approval Process regarding Moody Park Outdoor Pool Bylaw No. 7209, 2008 be received and that Moody Park Outdoor Pool Bylaw No. 7209, 2008 forwarded to Council for consideration of adoption.

CARRIED.

All members of Committee present voted in favour of the motion.

Director of Engineering Services:

4. [Eighth Street at New Westminster Station – Mid Block Crossing Evaluation](#)

This item was considered following item 17.

Director of Finance and Information Technology:

5. [2008 Tax Rates \(Bylaw No. 7230, 2008\)](#)

**** MOVED and SECONDED and CARRIED, this Committee recommends**
THAT Tax Rates Bylaw No. 7230, 2008 be forwarded to the May 5, 2008 Regular Meeting of Council for consideration of three readings.

CARRIED.

All members of Committee present voted in favour of the motion.

6. [BIA Parcel Tax Bylaws \(Downtown New Westminster Business Improvement Area \(Primary Area\) Bylaw No. 7219, 2008 & Downtown New Westminster Business Improvement Area \(Secondary Area\) Bylaw No. 7220, 2008\)](#)

- ** **MOVED and SECONDED and CARRIED, this Committee recommends**
THAT the following bylaws be forwarded to the May 5, 2008 Regular Meeting of Council for consideration of three readings:
- *“Downtown New Westminster Business Improvement Area (Primary Area) Parcel Tax Bylaw No. 7219, 2008.”*
 - *“Downtown New Westminster Business Improvement Area (Secondary Area) Parcel Tax Bylaw No. 7220, 2008.”*

CARRIED.

All members of Committee present voted in favour of the motion.

7. **[Five Year Financial Plan \(2007 – 2011\) Amendment Bylaw \(Bylaw No. 7234, 2008\)](#)**

- ** **MOVED and SECONDED and CARRIED, this Committee recommends**
THAT “Five-Year Financial Plan (2007-2011) Amendment Bylaw No. 7234, 2008” be forwarded to the May 5, 2008 Regular Meeting of Council for consideration of three readings..

CARRIED.

All members of Committee present voted in favour of the motion.

Director of Development Services:

8. **[School Parking and Drop-Off Requirements](#)**

The Director of Development Services responded to questions regarding the May 5, 2008, report providing draft recommendations for new school parking and drop-off requirements based on a review of demand trends, professional standards, recent studies, and a comparison to other communities, and recommending a consultation process for the proposed new requirements. During the discussion, members suggested further review of the following:

- Demand management issues, such as U-passes
- Crosswalks adjacent to schools, visibility, overhead lighting
- Traffic and parking implications as well as pedestrian routes to schools

- ** **MOVED and SECONDED and CARRIED, this Committee recommends**
THAT the consultation process as outlined in the May 5, 2008 report from the Director of Development Services, be approved.

CARRIED.

All members of Committee present voted in favour of the motion.

9. **[Hyack Square – Spirit Square Project Update](#)**

The Director of Development Services responded to questions regarding the May 5, 2008, report providing an update on the status of the Hyack Square (BC Spirit Square) revitalization project. She agreed:

- To report back to Council on the possibility of relocating the Mill House in exchange for parking at the front

- To provide Council with a phasing schedule
- To provide options for more creative uses of the Square (example, Pioneer Square in Seattle).

MOVED and SECONDED

THAT the May 5, 2008 report from the Director of Development Services regarding Hyack Square – Spirit Square Project Update, be received for information.

CARRIED.

All members of Committee present voted in favour of the motion.

10. Update on the Downtown Community Plan Review

Staff was directed to include the Elks Club in consultation for the Downtown Community Plan.

**** MOVED and SECONDED and CARRIED, this Committee recommends**

THAT the membership of the Downtown Community Plan Task Group be endorsed as indicated in Attachment 1 of the May 5, 2008 report from the Director of Development Services.

CARRIED.

All members of Committee present voted in favour of the motion.

11. Creation of the New Westminster Design Panel and Enhancements to the New Westminster Advisory Planning Commission

Barry Waitt, Planner, responded to questions regarding the May 5, 2008, report from the Director of Development Services, providing an update on the requested amendment to the Provincial New Westminster Redevelopment Act, facilitating the amalgamation of the two existing design committees and recommending Terms of Reference for the New Westminster Design Panel (NWDP) and amendments to the Advisory Planning Commission Bylaw.

During discussion, it was suggested that the membership of the new Design Panel be expanded to include two community positions.

MOVED and SECONDED

THAT the matter of the proposed New Westminster Design Panel be referred to staff to review the suggestion regarding expanded membership to include two community positions.

CARRIED.

All members of Committee present voted in favour of the motion.

12. [Application Fees – Amendments to Bylaw No. 5658 and Bylaw No. 5859 \(Bylaw No. 7233, 2008\)](#)

The Director of Development Services and Barry Waitt, Planner, responded to questions regarding the May 5, 2008, report regarding a fee for applications to the Board of Variance, refunds on fees submitted for Planning applications, amendments for fees related to water penetration renovation projects and approval procedures, as well as other related housekeeping amendments. Discussion ensued on the recommendation to repeal Downtown New Westminster Redevelopment Bylaw No. 5859, 1989.

- ** **MOVED and SECONDED and CARRIED, this Committee recommends**
THAT Development Approval Procedures Amendment Bylaw No. 7233, 2008, be forwarded to the May 5, 2008 meeting of Regular Council for consideration of three readings; and
THAT Council repeal Downtown New Westminster Redevelopment Bylaw No. 5859, 1989.

CARRIED.

All members of Committee present voted in favour of the motion.

13. [Proposed Workplan for the City's Affordable Housing Strategy](#)

Members commented on the May 5, 2008, report from the Director of Development Services, providing a summary of past city actions and research on affordable housing. During discussion, members requested reports on the following:

- Reflect true salaries for non government workers
- Consider whether there is a way to assist Douglas College with student housing
- Consider the need for long term student housing throughout the year for the Justice Institute for adult learners.

- ** **MOVED and SECONDED and CARRIED, this Committee recommends**
THAT Council approve the proposed workplan as outlined in the May 5, 2008, report from the Director of Development Services, for a new Affordable Housing Strategy for the City of New Westminster; and
THAT staff explore options for reducing the time line to complete the workplan.

CARRIED.

All members of Committee present voted in favour of the motion.

14. [Policies for the Use of Heritage Revitalization Agreements – Study Proposal](#)

The Director of Development Services responded to questions regarding the May 5, 2008, report providing a study proposal to develop policies and guidelines for the use of Heritage Revitalization Agreements.

During the above discussion, Mayor Wright joined the meeting at 3:24 p.m.

- ** MOVED and SECONDED and CARRIED, this Committee recommends**
THAT staff be directed to proceed with the work program as outlined in the May 5, 2008 report from the Director of Development Services regarding Policies for the Use of Heritage Revitalization Agreements – Study proposal.

CARRIED.

All members of Committee present voted in favour of the motion.

15. Proposed Rezoning of 41 and 175 Duncan Street - Preliminary Report

The Director of Development Services and Jim Hurst, Senior Planning Analyst, responded to questions regarding the May 5, 2008, report seeking direction from Council on the processing of the rezoning application for the property addressed as 41 and 175 Duncan Street.

- ** MOVED and SECONDED and CARRIED, this Committee recommends**
THAT staff continue working with the proponent on the rezoning application for the property addressed as 41 and 175 Duncan Street.

CARRIED.

All members of Committee present voted in favour of the motion.

16. Proposed Development of the Western Forest Products Site at 401 Jardine Street - Preliminary Report

During discussion on the report, members referred the following to staff for further consideration:

- Buffer zones for privacy of residential development
- Access and egress roads
- Strategies for job creation
- Traffic
- How transition will be handled
- Review the Queensborough plan
- Site planning.

MOVED and SECONDED

THAT the May 5, 2008 report from the Director of Development Services regarding Proposed Development of the Western Forest Products Site at 401 Jardine Street – Preliminary Report, be received for information.

CARRIED.

All members of Committee present voted in favour of the motion.

Director of Development Services/Engineering:

17. Royal City Farmers Market Association/Request to Waive City Fees

- ** MOVED and SECONDED and CARRIED, this Committee recommends**
THAT the Royal City Farmers Market Association and market vendors not be required to obtain business licenses;
THAT the Royal City Farmers Market Association and market vendors not be required to obtain permits for the use of the 4th Street parking lot as a location for the market; and
THAT the Royal City Farmers Market Association and market vendors not be required to obtain Street Occupancy Permits or pay meter rental fees for the use of the Royal Avenue parking meters in front of City Hall.

CARRIED.

All members of Committee present voted in favour of the motion.

Director of Parks & Recreation:

18. Youth Facility Space Planning Process

The Director of Parks and Recreation responded to questions regarding the May 5, 2008, report outlining a proposed planning process for the creation of new youth facility space and recommending the establishment of a project Advisory Task Force to provide guidance to the overall planning process. Staff was urged to speed the process and report back to Council at regular intervals.

- ** MOVED and SECONDED and CARRIED, this Committee recommends**
THAT the May 5, 2008 report from the Director of Parks and Recreation regarding Youth Facility Space Planning Process, be received for information; and
THAT Council endorse the formation of a Project Advisory Task Force and adopt the associated Terms of Reference.

CARRIED.

All members of Committee present voted in favour of the motion.

4. Eighth Street at New Westminster Station – Mid Block Crossing Evaluation

The Director of Engineering Services presented the May 5, 2008, report providing a more detailed feasibility assessment of a mid block crosswalk on Eighth Street in the area of the New Westminster Skytrain Station.

- ** MOVED and SECONDED and CARRIED, this Committee recommends**
THAT the May 5, 2008 report from the Director of Engineering Services regarding Eighth Street at New Westminster Station – Mid Block Crossing evaluation, be received for information; and

THAT staff be directed to construct the interim mid block crosswalk on 8th Street between Carnarvon Street and Columbia Street.

CARRIED.

All members of Committee present voted in favour of the motion.

COMMITTEE MINUTES AND RECOMMENDATIONS:

19. Parks & Recreation Committee meeting held February 27, 2008.

MOVED and SECONDED

THAT the minutes of the Parks & Recreation Committee meeting held February 27, 2008, be received and adopted.

CARRIED.

All members of Committee present voted in favour of the motion.

20. Bicycle/Pedestrian Advisory Committee meeting held March 6, 2008.

MOVED and SECONDED

THAT the minutes of the Bicycle/Pedestrian Advisory Committee meeting held March 6, 2008, be received and adopted.

CARRIED.

All members of Committee present voted in favour of the motion.

21. Community and Social Issues Committee meeting held March 13, 2008 and accompanying notes of January 17, 2008 and November 15, 2007.

MOVED and SECONDED

THAT the minutes of the Community and Social Issues Committee meeting held March 13, 2008 and accompanying notes of January 17, 2008 and November 15, 2007, be received and adopted.

CARRIED.

All members of Committee present voted in favour of the motion.

(a) New Westminster Victim Assistance Association

Councillor Harper left the meeting at 3:47 p.m.

**** MOVED and SECONDED and CARRIED, this Committee recommends *THAT staff liaison (Police Services – Victim Assistance Association) be encouraged to attend the Community and Social Issues Committee meetings; and***

THAT the request received from Cheryl Meyers, Manager of New Westminster Victim Assistance Association to the Community and Social Issues Committee dated February 26, 2008 to amend the Terms of Reference to create a position for a representative from the New Westminster Victim Assistance Association Board, be denied and Board Members are invited to apply for future vacancies in community positions.

CARRIED.

All members of Committee present voted in favour of the motion.

22. Family Court Committee meeting held March 19, 2008.

MOVED and SECONDED

THAT the minutes of the Family Court Committee meeting held March 19, 2008, be received and adopted.

Councillor Harper rejoined the meeting at 3:52 p.m.

CARRIED.

All members of Committee present voted in favour of the motion.

(a) Family Day 2008

**** MOVED and SECONDED and CARRIED, this Committee recommends**
THAT Family Day 2008 be held at Royal City Centre on October 4, 2008.

CARRIED.

All members of Committee present voted in favour of the motion.

23. Neighbourhood Traffic Advisory Committee meeting held April 10, 2008

MOVED and SECONDED

THAT the minutes of the Neighbourhood Traffic Advisory Committee meeting held April 10, 2008, be received and adopted.

CARRIED.

All members of Committee present voted in favour of the motion.

(a) Moody Park Residents' Association concerns

The following recommendation arising from the April 10, 2008 meeting of the Neighbourhood Traffic Advisory Committee was referred to Engineering Department for review and report back to Council on potential solutions:

“THAT Council take immediate measures to protect Henley Street, 10th Street and London Street against overflow from traffic increases, north/eastbound on 10th Avenue, if possible.”

REQUESTS FOR PRESENTATIONS

24. [Vancouver Airport Authority requesting a presentation to Committee of the Whole on June 23, 2008 to update on activities at YVR in 2007 and looking ahead to 2008.](#)

** **MOVED and SECONDED and CARRIED, this Committee recommends**
THAT a presentation by Vancouver Airport Authority to Committee of the Whole to update on activities at YVR in 2007 and looking ahead to 2008, be approved and referred to the Corporate Officer for scheduling.

CARRIED.

All members of Committee present voted in favour of the motion.

ADJOURNMENT

ON MOTION, the meeting adjourned at 4:00 p.m.

Certified Correct,

WAYNE WRIGHT
CHAIR

RICK PAGE
CORPORATE OFFICER

** Denotes recommendations referred to Regular Council meeting of May 5, 2008, for ratification.