



CORPORATION OF THE CITY OF NEW WESTMINSTER

## COUNCIL IN COMMITTEE OF THE WHOLE

June 23, 2008 2:29 p.m.  
Committee Room 2, City Hall

### MINUTES

**PRESENT:**

Mayor Wayne Wright  
Councillor Jonathan Cote  
Councillor Calvin Donnelly  
Councillor Bill Harper  
Councillor Bob Osterman  
Councillor Betty McIntosh  
Councillor Lorrie Williams

**STAFF:**

|                     |  |
|---------------------|--|
| Mr. Paul Daminato   | - City Administrator                                 |
| Mr. Rick Page       | - Corporate Officer/Director of Legislative Services |
| Ms. Lisa Spitale    | - Director of Development Services                   |
| Mr. Jim Lowrie      | - Director of Engineering Services                   |
| Mr. Gary Holowatiuk | - Director of Finance and Information Technology     |
| Chief Carl Nepstad  | - Director of Fire and Rescue                        |
| Mr. Dean Gibson     | - Director of Parks and Recreation                   |
| Ms. Judi Turner     | - Deputy Corporate Officer                           |

#### ADDITIONS TO AGENDA

The following were added to the Agenda:

- 1130 Ewen Avenue (added as Item 16(a))
- Port Royal (added as Item 29).

## REPORTS FOR ACTION

### Chief Election Officer:

1. [2008 General Local Election – Amendments to the Election Provisions of the Local Government Act.](#)

The Chief Election Officer responded to questions regarding the May 29, 2008, report highlighting recent amendments to the election provisions of the Local Government Act that may be put into effect for the 2008 General Local Election and subsequent elections.

#### **MOVED and SECONDED**

*THAT the May 29, 2008 report from the Chief Election Officer highlighting recent amendments to the election provisions of the Local Government Act, be received for information.*

**CARRIED.**

All members of Committee voted in favour of the motion.

See further action following item 2 below.

### Director of Legislative Services:

2. [Memorandum of Understanding between the City of YunFu, Guangdong, the People's Republic of China and the City of New Westminster.](#)

The Director of Legislative Services responded to questions regarding the June 17, 2008, report seeking authority to enter into a memorandum of Agreement between the City of New Westminster and YunFu, Guangdong, China, to establish a friendship city relationship.

#### **\*\* MOVED and SECONDED and CARRIED, this Committee recommends**

*THAT the City of New Westminster enter into a Memorandum of Understanding on the establishment of a Friendship City Relationship with the City of YunFu, Guangdong, the People's Republic of China for the purpose of enhancing and developing friendship and cooperation and promoting mutual understanding; and THAT the Mayor and Corporate Officer be authorized to sign the MOU on behalf of the City of New Westminster.*

**CARRIED.**

All members of Committee voted in favour of the motion.

**1. 2008 General Local Election – Amendments to the Election Provisions of the *Local Government Act* (continued)**

The Deputy Chief Election Officer requested that Council consider certain questions presented in the staff report.

The Chief Election Officer was directed to prepare an information circular to inform prospective candidates for office of the role of a councillor and commitment required of a member holding office.

**MOVED and SECONDED**

*THAT the number of nominators required to nominate a candidate to run in a general local election be increased from two to ten.*

**DEFEATED.**

Opposed: Councillors Donnelly, Harper, and Osterman and Mayor Wright.

**\*\* MOVED and SECONDED and CARRIED, this Committee recommends**

*THAT additional public access be provided to nomination documents, financing disclosure statements and supplementary reports for general local elections, using the City's website or other electronic means.*

All members of Committee voted in favour of the motion.

**MOVED and SECONDED**

*THAT mail ballot voting be extended to qualifying electors who will be absent from the City throughout the voting period.*

**DEFEATED.**

Opposed: Councillors Cote, Harper, McIntosh, and Osterman and Mayor Wright.

**3. Records Management Policy**

The Deputy Corporate Officer responded to questions regarding the June 17, 2008, report seeking approval from Council for a Records Management Policy to establish the formal management of City records. During discussion, a member requested information from the Museum and Archives about their documentary collection on the history of the City.

Staff was directed to amend the Records Management Policy to require a review every three, rather than every five, years.

**\*\* MOVED and SECONDED and CARRIED, this Committee recommends**

*THAT the Corporate Records Management Policy be approved as set out in Attachment A of the Acting Corporate Officer's June 17, 2008 report, as amended.*

**CARRIED.**

All members of Committee voted in favour of the motion.

**Director of Engineering Services:**

4. **2007 Annual Water Quality Monitoring Report**

John McMahon, Utilities and Special Projects Engineer, responded to questions regarding the June 23, 2008, report from the Director of Engineering. He agreed to forward the staff report to the Environment Advisory Committee for their information.

**MOVED and SECONDED**

*THAT the 2007 Annual Water Quality Monitoring Report be received for information.*

**CARRIED.**

All members of Committee voted in favour of the motion.

5. **Traffic Circles Safety Review – Ewen Avenue (circulated separately)**

Roger Emanuels, Coordinator of Design and Construction, responded to questions regarding the June 23, 2008, report from the Director of Engineering, providing the findings of the road safety review for the existing traffic circles on Ewen Avenue and seeking Council direction with respect to the options presented.

\*\* **MOVED and SECONDED and CARRIED, this Committee recommends**

*THAT Council received the June 23, 2008 report from the Director of Engineering Services and direct staff to proceed with signage and pavement marking upgrading as defined within the June 23, 2008 report from the Director of Engineering Services.*

**CARRIED.**

All members of Committee voted in favour of the motion.

6. **Laneway West of Burnaby Street Between E. 8<sup>th</sup> Avenue and Carnegie Street**

**MOVED and SECONDED**

*THAT the June 23, 2008 report from the Director of Engineering Services regarding the laneway located adjacent to the property at 346 Carnegie Street, be received for information.*

**CARRIED.**

All members of Committee voted in favour of the motion.

**Director of Finance and Information Technology:**

**7. 2007 Annual Report**

The Manager of Communications responded to questions about circulation of the 2007 Annual Report.

- \*\* MOVED and SECONDED and CARRIED, this Committee recommends  
*THAT Council receives and gives consideration to the 2007 Annual Report for the City of New Westminster.***

**CARRIED.**

All members of Committee voted in favour of the motion.

**Director of Development Services:**

**8. Density Bonus Program:  
(a) Presentation – Coriolis Consulting (Mayna Vancaillie)  
(b) Report dated June 23, 2008**

Mayna Vancaillie, Coriolis Consulting, presented an update on Coriolis' work to date on the Density Bonus Program, including community consultation and development, which will clarify expectations. Ms. Vancaillie explained the four main components of the Density Bonusing System and outlined the input received during consultation.

Members commented on the Program and made suggestions for proceeding.

- \*\* MOVED and SECONDED and CARRIED, this Committee recommends  
*THAT Council approve the Density Bonus Zoning system in principle; and direct staff to complete necessary technical and legal work over the summer months and report back to Council, the community and the development industry in fall 2008.***

**CARRIED.**

All members of Committee voted in favour of the motion.

**9. Development Assistance Compensation Priority Projects (DAC) – Update**

The Director of Development Services presented the June 23, 2008, report providing an update on the status of the Development Assistance Compensation (DAC) priority projects. Discussion followed.

- \*\* **MOVED and SECONDED and CARRIED, this Committee recommends**  
*THAT Priorities 4 and 5 as outlined in the June 23, 2008 report from the Director of Development Services, be added to the Downtown OCP workplan and the Queensborough OCP workplan.*

**CARRIED.**

All members of Committee voted in favour of the motion.

10. **DAC Priority 2 – Multi Use Civic Facility –Project Management Team**

The Director of Development Services responded to questions regarding the June 23, 2008, report providing information regarding the project management team that has been selected to undertake the planning and programming work for the Multi-Use Civic Facility.

**MOVED and SECONDED**

*THAT the June 23, 2008 report from the Director of Development Services regarding the project management team that has been selected to undertake the planning and programming work for the Multi-Use Civic Facility, be received for information.*

**CARRIED.**

All members of Committee voted in favour of the motion.

**Recess:**

The Committee of the Whole Meeting of Council recessed at 3:55 p.m. and reconvened at 4:05 p.m. with all members of Council present.

11. **Hyack Square Redesign Update and Issues**

Lance Berelowitz, Consultant, reviewed the June 23, 2008, report from the Director of Development Services, providing Council with an update on the status of the Hyack Square revitalization project and seeking direction on a number of issues related to this project.

Members offered comment to further guide staff, including suggestions for additional funding sources, that improvements to the stair way to the Quay is a priority, the desire for a project that is well lit and a visual credit to the city, and the need for attractive fencing and treatment.

- \*\* **MOVED and SECONDED and CARRIED, this Committee recommends**  
*THAT Council approve the proposed Construction Management approach and direct staff to report back on possible budget constraints and a new Operating & Maintenance Program for Hyack Square.*

**CARRIED.**

All members of Committee voted in favour of the motion.

12. Rezoning and OCP Amendment for 820 13<sup>th</sup> Street (Fire Hall):  
(a) Advisory Planning Commission's report dated June 23, 2008  
(b) Director of Development Services' report (consideration of consultation options) dated June 23, 2008  
(c) Director of Development Services' report (OCP and rezoning) dated June 23, 2008

- (a) **Advisory Planning Commission's report dated June 23, 2008**

**MOVED and SECONDED**

*THAT the June 23, 2008 report from the Advisory Planning Commission regarding 820 Thirteen Street – Results of May 27, 2008 meeting, be received for information.*

**CARRIED.**

All members of Committee voted in favour of the motion.

- (b) **Director of Development Services' report (consideration of consultation options) dated June 23, 2008**

During discussion, Council agreed to schedule a Public Hearing date for July 14, 2008.

- \*\* **MOVED and SECONDED and CARRIED, this Committee recommends**  
*THAT the consultation process as recommended in the June 23, 2008 report from the Director of Development Services be approved; and*  
*THAT the proposed Official Community Plan Amendment for the New Westminster Official Community Plan be referred to the following for comment:*

- (i) *the Board of School District No. 40 (New Westminster)*
- (ii) *the Greater Vancouver Sewerage and Drainage District Board (GVS & DD)*
- (iii) *the West End Residents Association*

**CARRIED.**

All members of Committee voted in favour of the motion.

- (c) **Director of Development Services' report (OCP and rezoning) dated June 23, 2008**

- \*\* **MOVED and SECONDED and CARRIED, this Committee recommends**  
*THAT Official Community Plan Designation Amendment Bylaw No. 7246, 2008 forwarded to the Regular Council Meeting of June 23, 2008 for consideration of first and second readings;*  
*THAT Zoning Amendment Bylaw Number No. 7247, 2008 be forwarded to the Regular Council Meeting of June 23, 2008 for consideration of first and second readings, and*

*THAT a Public Hearing for both bylaws be scheduled for July 14, 2008.*

**CARRIED.**

All members of Committee voted in favour of the motion.

13. [Tree Protection available through Heritage Legislation with the Heritage Conservation Act](#)

Members discussed the June 23, 2008, report from the Director of Development Services, providing information regarding the protection of significant trees using tools in the Local Government Act and the Community Charter. The following suggestions were made by members:

- Create a register of significant trees
- Review from heritage and environment points of view
- Consult with Electrical and Parks and Recreation Departments and consider the impact on home owners

Julie McDonald, Heritage Planner, responded to questions from members.

\*\* **MOVED and SECONDED and CARRIED, this Committee recommends**

*THAT Council direct staff to examine tree cutting bylaws from other municipalities and report back.*

**CARRIED.**

All members of Committee voted in favour of the motion.

14. [Amendment to the Massage Therapy and Massage Provider Definitions \(Bylaw No. 7232, 2008\)](#)

\*\* **MOVED and SECONDED and CARRIED, this Committee recommends**

*THAT Zoning Amendment Bylaw No. 7232, 2008, be forwarded to the Regular Council Meeting of June 23, 2008 for consideration of first and second readings..*

**CARRIED.**

All members of Committee voted in favour of the motion.

15. [Development Permit with variances for 709 Twelfth Street](#)

Members commented on the June 23, 2008, report from the Director of Development Services, advising that an application has been received for a Development Permit for the property addressed as 709 Twelfth Street.

\*\* **MOVED and SECONDED and CARRIED, this Committee recommends**

*THAT Council issue notice that it intends to consider a motion to approve and issue DP 006 (TS) with the following variances for the project at 709 Twelfth Street:*

- *Parking stall standards of 8.2 feet (2.5 m) to 9.2 feet (2.8 m) wide by 18 feet (5.48 m) long with 24.25 foot and 22 foot drive aisles*



- *Building height of 43.42 feet; and*
- *A building line of 0 feet along Twelfth Street.*

**CARRIED.**

All members of Committee voted in favour of the motion.

**16. Columbia Street Financial Incentive Grants for Trapp Block – 668 Columbia Street**

The Director of June 23, 2008 presented her June 23, 2008, report seeking Council's consideration of approving a grant extension for the Trapp Block at 668 Columbia Street and advising that staff are reviewing the eligibility criteria under the seismic grant program.

- \*\* MOVED and SECONDED and CARRIED, this Committee recommends**  
*THAT Council approve an extension for the use of the funds allocated to the Trapp Block by the Columbia Street Financial Incentive Grant program by a further two years from December 31, 2008 to December 31, 2010; and*  
*THAT Council direct staff to inform the applicant that the project qualifies under the \$50,000 façade improvement grant and direct staff to review the eligibility criteria of the seismic grant once detailed construction drawings are submitted for the proposed mixed use project.*

**CARRIED.**

All members of Committee voted in favour of the motion.

**16(a). 1130 Ewen Avenue**

- (a) Advisory Planning Commission's report dated June 23, 2008**
- (b) Director of Development Services' report dated May 28, 2008**

Reports from the Advisory Planning Commission and the Director of Development Services, regarding a proposal for 1130 Ewen Avenue was circulated on table (and will be added to the Agenda package).

- \*\* MOVED and SECONDED and CARRIED, this Committee recommends**  
*THAT Zoning Amendment Bylaw Nos. 7250 and 7251, 2008 be received;*  
*THAT a Public Hearing date be scheduled for July 14, 2008 for both bylaws; and*  
*THAT consideration of Development Permit 030 (Q) be scheduled for July 14, 2008.*

**CARRIED.**

All members of Council voted in favour of the motion.

**Director of Parks & Recreation:**

**17. European Chafer Management – Nematode Subsidy Program**

The Director of Parks and Recreation presented the June 23, 2008, report introducing the City's Nematode Subsidy Program.

**MOVED and SECONDED**

*THAT the June 23, 2008 report from the Director of Parks and Recreation introducing the City's Nematode Subsidy Program, be received for information.*

**CARRIED.**

All members of Committee voted in favour of the motion.

**18. Community Facility and Park Naming Policy**

The Director of Parks and Recreation presented the May 26, 2008, report responding to Council queries regarding the March 26, 2007 staff report related to the proposed policy for community facility and park naming; and recommending a revised community facility and park naming policy.

**\*\* MOVED and SECONDED and CARRIED, this Committee recommends**

*THAT Council endorses the proposed Community Facility and Park Naming Policy.*

**CARRIED.**

All members of Committee voted in favour of the motion.

**19. Park Naming Request Report**

Members discussed the May 26, 2008 report from the Director of Parks and Recreation, bringing forward a written proposal from the family of former Mayor Muni Evers to name the planned park site along the waterfront on the former Doman Lands.

**\*\* MOVED and SECONDED and CARRIED, this Committee recommends**

*THAT Council accept the proposal to name the planned future park site along the waterfront on the former Doman Lands "Muni Evers Park".*

**CARRIED.**

All members of Committee voted in favour of the motion.

**COMMITTEE MINUTES AND RECOMMENDATIONS:**

**20. Environment Advisory Committee Meetings held February 13, 2008 and April 9, 2008.**

**MOVED and SECONDED**

*THAT the minutes of the Environment Advisory Committee Meetings held February 13, 2008 and April 9, 2008, be received and adopted.*

**CARRIED.**

All members of Committee voted in favour of the motion.

**(a) Chickens**

**\*\* MOVED and SECONDED and CARRIED, this Committee recommends *THAT consideration be given to a review of the Zoning Bylaw relative to the keeping of chickens on private residential property.***

**CARRIED.**

All members of Committee voted in favour of the motion.

**(b) Bottled Water**

**\*\* MOVED and SECONDED and CARRIED, this Committee recommends *THAT staff be directed to review alternatives to the practice of purchasing bottled water for consumption in City Departments.***

**CARRIED.**

All members of Committee voted in favour of the motion.

**(c) No Idling Bylaw**

**\*\* MOVED and SECONDED and CARRIED, this Committee recommends *THAT staff be requested to establish a formal process leading to development, passing and implementation of a no idling Bylaw in the City of New Westminster, based on the submission presented by the New Westminster Environmental Partners.***

**CARRIED.**

All members of Committee voted in favour of the motion.

**21. [Electric Utility Commission meetings held March 18 & April 8, 2008.](#)**

**MOVED and SECONDED**

***THAT the minutes of the Electric Utility Commission meetings held March 18 & April 8, 2008, be received and adopted.***

**CARRIED.**

All members of Committee voted in favour of the motion.

**22. [Community & Social Issues Committee meeting held April 17, 2008.](#)**

**MOVED and SECONDED**

***THAT the minutes of the Community & Social Issues Committee meeting held April 17, 2008, be received and adopted.***

**CARRIED.**

All members of Committee voted in favour of the motion.

Staff was directed to supply Council with the total numbers of units for affordable housing in the City to show the aggregated total when new units are added to the stock.

23. [Bicycle/Pedestrian Advisory Committee meeting held May 8, 2008.](#)

**MOVED and SECONDED**

*THAT the minutes of the Bicycle/Pedestrian Advisory Committee meeting held May 8, 2008, be received and adopted.*

**CARRIED.**

All members of Committee voted in favour of the motion.

24. [Neighbourhood Traffic Advisory Committee meeting held May 22, 2008.](#)

**MOVED and SECONDED**

*THAT the minutes of the Neighbourhood Traffic Advisory Committee meeting held May 22, 2008, be received and adopted.*

**CARRIED.**

All members of Committee voted in favour of the motion.

25. [Family Court Committee meeting held May 28, 2008](#)

**MOVED and SECONDED**

*THAT the minutes of the Family Court Committee meeting held May 28, 2008, be received and adopted.*

**CARRIED.**

All members of Committee voted in favour of the motion.

a) **Family Day 2008**

\*\* **MOVED and SECONDED and CARRIED, this Committee recommends**  
*THAT an additional grant of \$1000 be approved for Family Day to be held on October 4, 2008 as was the budget for 2007.*

**CARRIED.**

All members of Committee voted in favour of the motion.

b) **New Westminster Victim Assistance Association**

\*\* **MOVED and SECONDED and CARRIED, this Committee recommends**  
*THAT the request from the New Westminster Victim Assistance Association to the Family Court Committee, dated February 26, 2008, to amend the terms of Reference to create a position for a representative from the New Westminster Victim Assistance Association Board be approved.*

**CARRIED.**

All members of Committee voted in favour of the motion.

26. [Downtown Parking Commission meeting held May 28, 2008.](#)

**MOVED and SECONDED**

*THAT the minutes of the Downtown Parking Commission meeting held May 28, 2008, be received and adopted.*

**CARRIED.**

All members of Committee voted in favour of the motion.

27. [Emergency Advisory Committee meeting held April 2, 2008 and notes of March 5, 2008.](#)

**MOVED and SECONDED**

*THAT the minutes of the Emergency Advisory Committee meeting held April 2, 2008 and notes of March 5, 2008, be received and adopted.*

**CARRIED.**

All members of Committee voted in favour of the motion.

**REQUESTS FOR PRESENTATIONS**

28. [Glenbrooke Day Care, 320 Eighth Avenue, requesting a presentation to City Council concerning an opportunity to ease child care shortages in New Westminster.](#)

**MOVED and SECONDED**

*THAT the Glenbrooke Day Care request to appear before City Council concerning an opportunity to ease child care shortages in New Westminster was received.*

**CARRIED.**

All members of Committee voted in favour of the motion.

**MOVED and SECONDED**

*THAT the matter of the Glenbrooke Day Care be referred to staff for a report back to Council.*

**CARRIED.**

All members of Committee voted in favour of the motion.

**NEW BUSINESS**

29. **Development Permit 032 (Q) for Lot 5 in the Port Royal Development**

Mayor Wayne Wright submitted DP 032(Q) for Lot 5 in the Port Royal Development for reconsideration and a new vote, in accordance with Section 131 of the Community Charter. The matter of the DP was therefore before Council and the May 28, 2008 report from the Director of Development Services, presenting the matter, was circulated on table.

**MOVED and SECONDED**

*THAT the May 28, 2008 report from the Director of Development Services, regarding an application to construct a 163 unit, 21 storey residential development on Lot 5 in the Port Royal development, be received.*

**CARRIED.**

All members of Committee voted in favour of the motion.

**\*\* MOVED and SECONDED and CARRIED, this Committee recommends**

*THAT the City give notice that it will consider a resolution to approve and issue Development Permit 032 (Q) with the following variances for the proposed 163 unit 21 storey residential project proposed for Lot 5 in the Port Royal Development:*

- *A building height of 198 feet (60.4 metres);*
- *Standard Parking spaces of 8.2 feet (2.5 metres) wide, a length of 18 feet (5.5 metres) and an aisle width of 21.7 feet (6.6 metres);*
- *Small car parking spaces of 7.25 feet (2.2 metres), a length of 15.1 feet (4.6 metres), and an aisle width of 21.7 feet (6.6 metres); and*

*THAT consideration of the issuance of Development 032 (Q) be scheduled for June 30, 2008.*

Before the question on the motion was called, it was...

**MOVED and SECONDED**

*THAT the foregoing motion be amended in the second THAT clause by deleting the date of June 30, 2008 and inserting the following in its place: September 2008.*

**CARRIED.**

All members of Committee voted in favour of the motion.

The question on the main motion as amended was then called and it was...

**CARRIED.**

All members of Committee present voted in favour of the motion.

**ADJOURNMENT**

**ON MOTION**, the meeting adjourned at 5:24 p.m.

Certified Correct,

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**WAYNE WRIGHT**  
**CHAIR**

\_\_\_\_\_  
**RICK PAGE**  
**CORPORATE OFFICER**

**\*\*** Denotes recommendations referred to Regular Council meeting of June 23, 2008, for ratification.