

November 18, 2011

ADDENDUM #1
NWRFP-11-36
Engineering Services
2012 Sewer Separation Program
New Westminster, BC

This addendum modifies the Request for Proposal only as noted:

12.0 PRICING

<DELETE> d) Effort required to prepare for, set-up and attend open house

Renumber remaining points

ADDITIONAL INFORMATION

In response to questions received, we provide the following answers:

Q1 Clauses 7.1, 8.1 and 12.1 each make reference to requirements for the Consultant to prepare tender documents including drawings, and to review submitted tenders. As part of previous City projects, we have been responsible to print and distribute tender documents and drawings and to collect tender deposits on behalf of the City. Will the Consultant be responsible for tender distribution, or will the City carry out this task?

A1 It is our desire to provide documents to bidders by download only from the City's website. The successful Consultant is required to provide tender documents electronically to the City for posted on the website.

Q2 Clause 11.0 Schedule states that the work must be initiated by January 6, 2012. Proposals are to be submitted on 24 November 2011. What is the milestone date for award of assignment?

A2 We anticipate awarding in a timely fashion after the evaluation process.

- Q3** Clause 7.1 b) references "geotechnical investigations that may be required". Does the City want subsurface investigations for all sites? Is a pavement assessment report required?
- A3** The City does not want subsurface investigations for all sites. Investigation may be required if consultant suspects subsurface problems at any site. A pavement assessment report is not required.
- Q4** Clause 7.1 b) also references "storm sewer modelling for some of the lines". Can the City define which segments of storm sewer are to be modelled? Is there a current model to base the work upon? If there is a current model, what design software was used?
- A4** The City can provide pipe sizes in a number of the locations but some areas where the grades are steeper will require catchment design to choose the right pipe size to suit the topography. The City will provide catchment areas boundaries.
- Q5** Clause 7.2 specifies "replacing all existing catch basins, installing new leads and all related appurtenances". What are the "related appurtenances"? Is installation of individual lot service connections included?
- A5** "Related appurtenances" means anything else incidental to installing the new catch basins and leads. There may not be anything else needed but if there is this will cover it.
- Q6** Does the scope of work include the design of new service connections to the proposed storm sewer?
- A6** New service connections will not be included in the scope of work.
- Q7** Existing service connections will be reconnected to the proposed storm sewer?
- A7** Any existing storm connections that are connected to the existing combined sewer main will require reconnecting to the proposed storm sewer main.
- Q8** The proposed pipe's size has to be verified with further calculations?
- A8** See question 4 answer.

Q9 Section 13.6 lists the evaluation criteria; however, the weighting of each criteria are not listed. Please provide the scoring matrix and weightings for each criteria to allow the consultants to balance their effort on what is important to New Westminster. i.e. is price 80% of the scoring or 10%, is the experience of the team 5% or 30%, etc.

A9 The City does not provide the weightings for the evaluation criteria.

Q10 “b) Detailed design of proposed storm sewers and catch basin leads, including any geotechnical investigations that may be required. The proposal is to include an allowance for submission of the design package for City review and revision as required. Note: storm sewer modelling will be required for some of the lines. The City will provide catchment areas where required;” What is the expected extent of storm modelling?

A10 See question 4 answer.

Please acknowledge this addendum in your Proposal.

END OF ADDENDUM #1

Yours truly,

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