



NEW WESTMINSTER

*GREAT CITY, GREAT WORK, GREAT FUTURE!*

## PROFESSIONAL FIREFIGHTERS

**New Westminster Fire & Rescue Services**



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*Located at the centre of Metro Vancouver, the City of New Westminster delivers a broad spectrum of urban services to over 77,000 residents. We've earned a proud reputation for civic leadership, service delivery and outstanding employee relations. The City of New Westminster is recognized throughout North America as a customer-focused, flexible, innovative and diverse organization that works to improve the quality of life of city residents.*

*New Westminster Fire & Rescue Services is one of the oldest fire departments in British Columbia. We are dedicated to being on the forefront of technology, fire suppression methods, medical care as well as dangerous goods response and technical rescue. Our emphasis on diversity, honour, respect and teamwork helps us achieve our goals. By joining New Westminster Fire & Rescue Services, you will be dedicated to providing fire protection to life and property as well as providing other rescue and safety services.*

New Westminster Fire & Rescue Services is currently recruiting for highly motivated and adaptable individuals who are interested in pursuing a challenging, exciting and rewarding career as a Firefighter to join our team. In addition to current vacancies, we will also supplement our eligibility list for future vacancies that arise within one year.

For more information on the NWFRS recruitment process and instructions on how to apply, please visit

[www.newwestcity.ca/newwestfire](http://www.newwestcity.ca/newwestfire).

If you meet the qualifications and requirements for the position of Firefighter, we welcome you to submit your interest by sending your resume; cover letter; completed check list (the check list is attached to this posting below); and copies of all relevant certifications/educational credentials via email **in a single PDF document** via to the Human Resources Department at [HR@newwestcity.ca](mailto:HR@newwestcity.ca) quoting competition #21-27. **Applications must be received by 5:00 pm (PST) on the closing date of March 1, 2021. Due to the high volume of applications we receive, LATE applications will not be accepted.**

The City of New Westminster would like to thank all applicants for their interest; however, only those selected to participate in the recruitment process will be contacted. **No telephone inquires please.**

### **THE CITY OF NEW WESTMINSTER IS AN EQUAL OPPORTUNITY EMPLOYER**

*To support a work force that reflects the diversity of our community, women, visible minorities, Indigenous Peoples, persons of diverse sexual orientation, gender identity or expression (LGBTQ2S+), and others who may contribute to diversity of our workforce, are encouraged to express their interest.*

***New Westminster Fire & Rescue Services is committed to  
"pride, professionalism and protecting the community we have been entrusted to serve."***

[www.newwestcity.ca](http://www.newwestcity.ca)



## FIREFIGHTER RECRUITMENT CHECKLIST

Your application comprises of this check list, your cover letter, your resume and copies of all relevant certifications and educational credentials.

All applicants **MUST** submit the documents identified in items 1-4 in the list of “Minimum Required Qualifications” to support their application. Failure to provide the documents listed in this category will disqualify you from the competition. Failure to provide the documents in the order defined below may disqualify you from the competition.

To support your application, please check mark all of the educational qualifications and certifications that you currently possess.

Please e-mail these documents in one single PDF, quoting competition #21-27, to [hr@newwestcity.ca](mailto:hr@newwestcity.ca)

### Minimum Required Qualifications (you MUST attach proof for items 1-4):

Minimum Required Qualifications	Requirement Met	Proof Attached
1. Legally entitled to work in Canada. (Canadian Citizen or Permanent Resident/Landed Immigrant). Work Visas are <b>NOT</b> accepted.		
2. High School Graduation or equivalent (i.e. GED).		
3. Valid Class 3 Driver’s License with Air Brake Endorsement or equivalent for vehicles with more than two axles (automatic transmission is accepted).		
4. Current driver’s abstract dated no more than 30 days prior to the application closing date (see Firefighter application guide).		
5. A valid Candidate Physical Ability Test (CPAT) certificate issued within 12 months of this application closing date. (*) (**) (see below)		
6. At least 20/30 corrected binocular vision or at least 20/100 uncorrected binocular vision and satisfactory colour and peripheral vision.		
7. Normal hearing without artificial aids.		
8. No criminal convictions related to the position of firefighter.		
9. At time of hire, candidates must reside within a twenty-four (24) kilometer radius of New Westminister city limits.		
10. Minimum two years of accumulated work experience after high school (equivalent of full-time hours).		
11. Fluent in English (oral and written).		

\*We will also accept a Firefighter Applicant Physical Aptitude Evaluation by the University of Victoria, Occupational Fitness Testing, School of Exercise Science, Physical & Health Education ([www.firetest.ca](http://www.firetest.ca))

\*\* Due to COVID 19 restrictions, CPAT assessments are not currently available. For the purposes of this competition, applicants are NOT required to submit a valid CPAT or equivalent physical assessment to meet the minimum requirements. However all successful candidates will be required to complete a physical fitness assessment approved by the employer prior to receiving an employment offer.



## FIREFIGHTER RECRUITMENT CHECKLIST

Preferred Qualifications (if you are qualified, please attach proof for items 12-16):

Preferred Qualifications		Requirement Met	Proof Attached
12.	Successful completion of an approved Firefighter Training Program, NFPA 1001 Levels I & II or approved equivalent.		
13.	Post-secondary education and/or completion of Level 1 Trades Apprenticeship. Military training and qualifications may be recognized as post-secondary credits on a case-by-case basis.		
14.	Valid BC Emergency Medical Assistants Licensing Board License in one of the following: First Responder Level III with AED and Spinal Endorsements <b>OR</b> Emergency Medical Responder (EMR) <b>OR</b> Primary Care Paramedic (PCP) <b>OR</b> Advance Care Paramedic (ACP) <b>OR</b> other medical qualifications.		
15.	Additional Fire Service related courses and fire related work experience (i.e. building construction, mechanical, heavy equipment operations, etc.).		
16.	Ability to swim and related life-saving certificates.		
17.	Fluency in a second language (oral and/or written).		
18.	Computer literacy (i.e. proficiency in Microsoft Office and/or other common software applications).		
19.	Community involvement and volunteer experience.		

**Acknowledgement:**

- I acknowledge that I understand the physical and psychological fit requirements for the position of firefighter and the need to meet or exceed the medical standards set in NFPA 1582.
- I acknowledge that I understand that at the time of hire, I must reside within a twenty-four (24) kilometer radius of New Westminister city limits.
- By signing this document, I confirm that the information that I have provided is true and accurate. I understand that any false claims made by me, and if short listed for consideration, may disqualify me from this competition.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_