

# Statement of Accountability

**To be completed and submitted by December 1 of the year in which the grant was awarded.**

<b>ORGANIZATION DETAILS</b>
Organization Name:
<u>Contact Information</u> Name: Title: Phone: Email:
<b>SERVICE DETAILS</b>
Service(s) Provided:
2024 Grant Amount:
If you are the recipient of a multi-year term grant, please indicate for which year this Statement of Accountability is reporting on: <input type="checkbox"/> 1 <sup>st</sup> year <input type="checkbox"/> 2 <sup>nd</sup> year <input type="checkbox"/> 3 <sup>rd</sup> year

1. Please list (or attach) the results from the evaluation methods you described in of your applications form.

--

2. **Learning:** What positive benefits did your project/event have on our community? If applicable, how did this year’s project/event compare to previous year’s project/event?

--

3. **Learning:** How will you apply your learning to your organization’s future service(s)?

4. Itemized use of 2024 Multi-Year Grant

EXPENSES	BUDGET PER GRANT APPLICATION	TOTAL ACTUAL COST	GRANT AMOUNT APPLIED
Direct Salary & Benefits			
Promotion/Marketing			
Contract Services			
Other			
1.			
2.			
3.			
<i>Expenses SUB TOTAL A</i>			
In-kind Services Expenses			
1.City of New Westminster			
2.			
3.			
<i>In-kind Exp. SUB TOTAL B</i>			
<b>TOTAL EXPENSES(A+B)</b>			
		<b>TOTAL GRANT AMOUNT</b>	

5. Documentation: Please attach a sample of your promotional material acknowledging the City’s contribution to your service.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Date