

# CORPORATION OF THE CITY OF NEW WESTMINSTER



## PARKS & RECREATION FEES BYLAW NO. 6673, 2001

EFFECTIVE DATE: July 9, 2001

CONSOLIDATED FOR CONVENIENCE ONLY  
(October 20, 2016)

This is a consolidation of the bylaws listed below. The amendment bylaws have been combined with the original bylaw for convenience only. This consolidation is not a legal document. Certified copies of the original bylaws should be consulted for all interpretations and applications of the bylaws on this subject.

<u>Amendment Bylaw</u>	<u>Amends</u>	<u>Adopted</u>	<u>Effective</u>
6752, 2002	Schedule A	July 15, 2002	September 1, 2002
6928, 2004	Schedule A	July 12, 2004	September 1, 2004
7010, 2005	Schedule A	May 16, 2005	September 1, 2005
7099, 2006	Schedule A	May 29, 2006	September 1, 2006
7149, 2007	Schedule A	Mar 26, 2007	September 1, 2007
7223, 2008	Schedule A	April 7, 2008	September 1, 2008
7313, 2009	Schedule A	June 1, 2009	September 1, 2009
7403, 2010	Schedule A	August 30, 2010	July 1, 2010
7516, 2012	Schedule A	May 28, 2012	September 1, 2012
7629, 2013	Schedule A	Nov. 4, 2013	January 1, 2014
7792, 2015	Schedule A	Nov. 16, 2015	January 1, 2016
7865, 2016	Schedule A	Oct. 17, 2016	January 1, 2017

The bylaw numbers highlighted in this consolidation refer to the bylaws that amended the principal Bylaw No. 6673, 2001. The number of any amending bylaw that has been repealed is not referred to in this consolidation.

CORPORATION OF THE CITY OF NEW WESTMINSTER

BYLAW NO. 6673, 2001

(A Bylaw to impose Fees and Charges for Parks & Recreation Department Services)

WHEREAS Council is authorized by the *Local Government Act* to establish and operate any service that the council considers necessary for all or part of the City;

AND WHEREAS Council has established and operates the City of New Westminister Parks & Recreation Department;

AND WHEREAS Council may impose a fee or charge payable in respect of all or part of a service of the City;

NOW THEREFORE, the Council of the Corporation of the City of New Westminister, in open meeting assembled, ENACTS AS FOLLOWS:

1. CITATION

This Bylaw may be cited for all purposes as "Parks & Recreation Fees Bylaw No. 6673, 2001".

2. FEE FOR USE

Every person using any service of the City of New Westminister Parks & Recreation Department listed in the FEES AND CHARGES MANUAL attached as Schedule "A" and forming part of this Bylaw including, without limitation, rental or use of facilities or equipment or obtaining any service, shall pay the fee or charge for that rental, use or service which is set forth in Schedule "A" and which is hereby imposed in accordance with the applicable conditions, definitions, comments, notes and requirements set for in Schedule "A" relating to such fee or charge.

3. This Bylaw comes into force and effect on September 1, 2007.



## **FEES AND CHARGES MANUAL**

**Effective January 1, 2017**

Parks and Recreation Administration 600 Eighth Street	604.527.4567
Canada Games Pool 65 East Sixth Avenue	604.526.4281
Centennial Community Centre 65 East Sixth Avenue	604.777.5100
Century House 620 Eighth Street	604.519.1066
Moody Park Arena 701 Eighth Avenue	604.525.5301
Queensborough Community Centre 920 Ewen Avenue	604.525.7388
Queen's Park Arena First Street & Third Avenue	604.777.5111
Queen's Park Arenex First Street & Third Avenue	604.777.5121

[active@newwestcity.ca](mailto:active@newwestcity.ca)

[www.newwestcity.ca](http://www.newwestcity.ca)

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## RENTAL FEES

**FACILITIES:** Room capacity up to 25 people

<b>Centennial Community Centre - Kitchen &amp; Games Room (20)</b>
<b>Queensborough Community Centre - Channel Room (10)</b>
<b>Queensborough Community Centre - Samson Room (20)</b>

GROUP	MEETING (4 hour minimum)	ACTIVITY OR FUNDRAISER (4 hour minimum)	SOCIAL (4 hour minimum)
NW Youth Activity Groups	No charge	(2 x \$22.40) \$44.80 + GST = \$47.04	\$89.52 + GST = \$94.00
Not for Profit	<b>Base Rate</b> <b>\$22.40 + GST = \$23.52</b> <b>(\$5.60 / hour)</b>	(2 x \$22.40) \$44.80 + GST = \$47.04	
Commercial	(3 x \$22.40) \$67.20 + GST = \$70.56	(2 x \$67.20) \$134.40 + GST = \$141.12	

**FACILITIES:** Room capacity up to 75 people

<b>Centennial Community Centre - Room 1 (40), Room 2 (30)</b>	<b>Queensborough Community Centre - Port or Royal Rooms (75)</b>
<b>Century House - Spruce Room (40)</b>	<b>Queen's Park Arena - North Lobby (60, no socials)</b>
<b>Queensborough Community Centre - Poplar Room (60)</b>	<b>Queensborough Community Centre - Island Room (60)</b>
<b>Queen's Park Board Room (20)</b>	

GROUP	MEETING (4 hour minimum)	ACTIVITY OR FUNDRAISER (4 hour minimum)	SOCIAL (4 hour minimum)
NW Youth Activity Groups	No charge	\$89.52 + GST = \$94.00	\$179.05 + GST = \$188.00
Not for Profit	<b>Base Rate</b> <b>\$44.76 + GST = \$47.00</b> <b>(\$11.19 / hour)</b>	\$89.52 + GST = \$94.00	
Commercial	\$134.29 + GST = \$141.00	\$268.57 + GST = \$282.00	

**FACILITIES:** Room capacity up to 135 people

<b>Centennial Community Centre - River Room (90)</b>	<b>Queensborough Community Centre – Port Royal Room (135)</b>
<b>Centennial Lodge - Main Hall (135)</b>	<b>Queensborough Community Centre – Poplar Island Room (100)</b>

GROUP	MEETING (4 hour minimum)	ACTIVITY OR FUNDRAISER (4 hour minimum)	SOCIAL (4 hour minimum)	BANQUET OR DANCE (14 hours approximately)
NW Youth Activity Group	No Charge	\$137.76 + GST = \$144.65  Or 12.5% + GST	\$344.76 + GST = \$362.00  Plus Socan and/or Re:Sound	\$699.92 + GST = \$734.92  Plus Socan and/or Re:Sound  (this fee is required if the date booked is more than three months after the booking request)
Not For Profit	<b>Base Rate</b>  <b>\$68.40 + GST = \$71.82</b>  (\$17.10 / hour)	\$137.76 + GST = \$144.65  Or 12.5% + GST		
Commercial	\$207.14 + GST = \$217.50	\$414.29 + GST = \$435.00		

**FACILITIES:** Room capacity up to 350

<b>Queensborough Community Centre – Fraser River Room</b>	<b>Centennial Community Centre – Gym</b>
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GROUP	MEETING (4 hour minimum)	ACTIVITY OR FUNDRAISER (8 hour minimum)	SOCIAL (4 hour minimum)	BANQUET OR DANCE Music & Dance (14 hours approx.)
NW Youth Activity Group	No Charge	\$601.90 + GST = \$632.00	\$472.00 + GST = \$495.60  Plus Socan and/or Re:Sound	<i>January – March</i>  \$700.00 + GST = \$735.00
Not for Profit	Base Rate  <b>\$150.00 + GST = \$157.50</b>  (\$37.50 / hour)	\$601.90 + GST = \$632.00 Or 12.5% plus Tax		<i>April – December</i>  \$946.00 + GST = \$993.30
Commercial	\$452.00 + GST = \$474.60	\$1,808.00 + GST = \$1,898.40  Or 12.5% plus Tax		Plus Socan and/or Re:Sound

Queensborough Community Centre Fraser River Room Preparation Rates:

- Setup **or** take down = \$192.38 plus GST = \$202.00
- Setup **&** take down = \$242.86 plus GST = \$255.00

Commercial groups are charged the 'Not for Profit Fundraiser rate for set up & take down time and the regular room rate for the actual event.

**FACILITIES:** Facility capacity up to 500 people

<b>Queen's Park Arena - Dry floor</b>	
Fees are based on facility costs	
	MEETING, ACTIVITY OR FUNDRAISER (4 hour minimum)
Not for Profit	\$559.00 + GST = \$586.95
Commercial	\$1,118.10 + GST = \$1,174.00

<b>Queensborough Community Centre – Fraser River Room &amp; Port Royal Room</b>		
	FUNDRAISER, BANQUET OR DANCE WITH MUSIC & DANCE (approx. 14 hours)	
NW Youth, Not for Profit & Commercial	<i>April - December</i> \$1,450.00 + GST = \$1,522.50  Plus Socan and/or Re:Sound	<i>January - March</i> \$1,400.00 + GST = \$1,470.00  Plus Socan and/or Re:Sound

<b>Centennial Lodge</b>	<b>September – June Monthly Fee</b>	<b>July &amp; August Monthly Fee</b>
Arts Council	\$325.00 + GST = \$341.25	\$325.00 + GST = \$341.25
Queen's Park Preschool	\$1,166.00 + GST = \$1,224.30	\$292.00 + GST = \$306.60

**RE:SOUND & SOCAN**

Parks and Recreation is required to collect Re:Sound & SOCAN Fees (i.e. music license fees) on applicable rental bookings (plus applicable sales tax) based on occupancy, music use and dancing.

<b>Room Size</b>	<b>No Dancing</b>	<b>Dancing</b>
1 – 100	Set by Re:Sound & SOCAN	Set by Re:Sound & SOCAN
101 – 300	Set by Re:Sound & SOCAN	Set by Re:Sound & SOCAN
301 – 500	Set by Re:Sound & SOCAN	Set by Re:Sound & SOCAN

## ADDITIONAL RENTAL COMMENTS, DEFINITIONS, TERMS & CONDITIONS:

1. Shaded figures indicate the base cost. When costs increase, the base cost will get the percentage increase and the other costs will double and triple accordingly.
2. If a group wishes to book more than the 4 hour minimum (assuming it meets with the manager's approval) the additional hours are pro-rated.  
  
*Example:* Royal Room meeting: \$44.76 for 4 hours  
For an extra 2 hours = \$44.76 divided by 4 = \$11.19  
\$11.19 x 2 additional hours = \$22.38 + \$44.76 = \$67.14 + GST = \$70.50
3. All rates are based on regularly staffed hours at the facility. Exceptions will be reviewed on an individual basis.
4. Recreation Managers will notify each other if groups have been troublesome or rental contracts have been canceled due to problems. It avoids passing the problem along to another facility.
5. Sport rentals are listed under the individual facilities

### NEW WESTMINSTER YOUTH ACTIVITY GROUPS:

<b>Definition</b>	New Westminister groups providing activity for local youth <i>Examples:</i> Royal City Youth Soccer Club, New Westminister Minor Baseball, New Westminister Minor Hockey, Guides, Scouts, etc.
<b>Meeting</b>	Defined as a gathering of the group's members to carry out regular operational business of the league or group.
<b>Activity or Fundraiser</b>	Defined as a gathering where a fee may be exchanged for attendance/instruction (examples: coaches clinics for non-New Westminister people or fund-raising activities for the sports groups (examples: garage sale, bake sale).
<b>Social</b>	Defined as a tea, fashion show, display, wine & cheese or children's party - Minimum 4 hours
<b>Banquet</b>	Defined as a dance or reception, involving food and drink - Maximum 12 hours including set-up and take down

### NOT FOR PROFIT

<b>Definition</b>	Community groups, or groups / associations with a society number or registered charitable organization number, where an individual or business does not stand to gain from the use of the space. <i>Examples:</i> Peali Dancers, Adoptive Parents Association, Safeway Employees Club, Metro Soccer, Lower Mainland Umpires Association, Royal City Stamp Club, Union Meetings.
<b>Meeting</b>	Defined as a gathering of the group's members to conduct business relating to their groups' activities.
<b>Activity or Fundraiser</b>	Defined as a function that involves fundraising (swap meet, stamp sale/show, information fair) or where a program / activity is provided to the group's members. A program / activity are defined as having a specific time frame or having starting / stopping date.
<b>Social</b>	Defined as a tea, fashion show, display, wine & cheese, breakfast /lunch meetings or children's party - Minimum 4 hours
<b>Banquet</b>	Defined as a dance or reception, involving food and drink - Maximum 12 hours including set-up and take down



## COMMERCIAL

<b>Definition</b>	For profit to an individual(s) or business enterprise. <i>Examples:</i> CKNW, Travel Agencies, Discovery Toys, Strata Council Meetings, Chelation Therapy
<b>Meeting</b>	Defined as a gathering of colleagues, employees, etc., for business purposes where the public does not attend.
<b>Activity or Fundraiser</b>	Defined as when the general public is invited, sales may take place or at least the promotion of their products to potential clients.
<b>Social</b>	Defined as a tea, fashion show, display, wine & cheese, breakfast /lunch/dinner meeting or children's party - Minimum 4 hours
<b>Banquet:</b>	Defined as a dance or reception involving food and drink - Maximum 12 hours including set-up and take down

### 1. RECREATION RATE

The recreation rate must be applied for in writing to the Assistant Director of Parks and Recreation and is applicable to regular New Westminster Minor Sport and Recreation user groups utilizing Parks and Recreation facilities. It is available on a once per year basis for the total Department, NOT per facility and is based on 30% reduction of Private rate.

### 2. PERFORMANCE, SECURITY & DAMAGE DEPOSITS

A minimum deposit of \$200.00 for banquet rentals and \$100.00 for sport rentals is required but negotiable depending on the nature of the group. Deposits will be returned, in full, if the user has left the premise undamaged, clean and organized (i.e. in the state received). Deposits will be withheld, partially or fully, to cover damages or custodial expenses if the contract agreements have not been met or are broken. If damages or custodial charges exceed the damage deposit, Parks and Recreation will invoice user for all outstanding fees. Full deposit conditions are outlined on the facility use contract and signed by user group.

### 3. ADDITIONAL STAFF

Where extra staff is required for a function or a statutory holiday, the user group will pay the total cost of that staff person.

### 4. MINOR SPORT AND YOUTH GROUP MEETINGS

New Westminster Minor Sport groups and youth groups recognized by the City are entitled to free meeting room space in a Parks and Recreation facility for organizational business administrative purposes. Reflecting the City's allocation policies, booking requests for free space can be confirmed up to 3 months in advance and subject to availability.

### 5. TAX & TARIFFS

All applicable tax and tariffs are applied to the fees listed herein.

### 6. REFUNDS

Refunds are subject to the criteria outlined in the Parks and Recreation Department Refund Policy and Procedures document (#287443).

### 7. RESIDENT ASSOCIATIONS

Residents' Associations (RA) recognized by the City is entitled to one free meeting per month for organization business administration purposes in a Parks and Recreation Department facility. Reflecting the City's allocation policies, booking requests for free space can be confirmed up to three months in advance and subject to availability.

### 8. FACILITY ALLOCATION POLICY

Rental allocation is governed by the Parks and Recreation Facility Allocation Policy (69863).

### 9. CENTENNIAL LODGE

Rental requests are restricted to 90 days prior to the rental date for **Meeting Rentals** that take place on a Friday, Saturday or Sunday.

## Queen's Park Arenex

### A. GYM SPORT RENTAL

Community Not For Profit Groups (See page 6 definition)

1. If no admission is charged (all sports except Ball Hockey) = \$61.20 / hour + GST = \$64.26
2. If no admission is charged (Ball Hockey) = \$66.20 / hour + GST = \$69.51
3. If admission is charged (all sports) \$81.60 / hour + GST = \$85.68 or  
12.5% of gross gate (plus GST) whichever is greater

### B. BUILDING CLOSED RATE

When building is closed staff wages and benefits are charged in addition to the rental fees.

### C. GYMNASTICS DROP-IN PROGRAMS

	1 x	10 x
Child Gymnastics	\$4.25	\$42.50
Parent & Tot	\$4.00	\$40.00
Youth	\$6.19 + GST = \$6.50	\$62.00 + GST = \$65.10
Adult	\$8.09 + GST = \$8.50	\$80.90 + GST = \$84.95
Private (30 min, 3 - 14 years)	\$20.00	
Private (45 min, < 14 years)	\$30.00	
Private (30 min, 15+ years)	\$20.00 + GST = \$21.00	
Private (45 min, > 15 years)	\$30.00 + GST = \$31.50	

### D. MOTORING MUNCHKINS

	1 X	10 X	20 X
1 Child	\$3.25	\$26.00	\$48.80
2 Children	\$4.25	\$34.00	\$63.80
3 Children	\$5.25	\$42.00	\$78.80
4 Children	\$6.25	\$50.00	\$93.80

### E. DROP-IN MULTI-SPORTS PASS

	1x Admission	10x (20% Discount)	20x (25% Discount)
Youth (16 - 18 years)	\$2.62 + GST = \$2.75	\$21.00 + GST = \$22.05	\$39.00 + GST = \$40.95
Adult (19+ years)	\$4.05 + GST = \$4.25	\$32.00 + GST = \$33.60	\$61.00 + GST = \$64.05

Sports Pass fees include access to Department volleyball, badminton, ball hockey, ice hockey and could include additional drop-in sports.

## Arenas

### A. PUBLIC SKATES

	1x Admission	10x Pass (20% Discount)
3 and under	\$0.00	n/a
Children (4 - 12 years)	\$2.00	\$16.00
Teens (13 - 17 years)	\$2.48 + GST = \$2.60	\$19.90 + GST = \$20.90
Adults (18 - 64 years)	\$4.05 + GST = \$4.25	\$32.00 + GST = \$33.60
Seniors (65+ years)	\$2.00 + GST = \$2.10	\$16.00 + GST = \$16.80
Discounted Skates* (all ages)	\$0.95 + GST = \$1.00	n/a

\* on Wednesday's, Thursday's & school holidays. Fee is not eligible for additional discounts.

### B. SPECIAL SKATES

Family Rate (Maximum 5 people)	\$8.67 + GST = \$9.10
Recreation Hockey	Adult Regular Admission
Parent & Tot Hockey	Regular Admission
Youth Hockey	Regular Admission

### C. ICE RENTAL\*

#### Weekdays

Non-Prime Time: 12:00 am - 6:00 pm	\$126.67 / hour + GST = \$133.00
Prime Time: 6:00 pm - 12:00 am	\$253.33 / hour + GST = \$266.00

#### Weekends

Non-Prime Time: 12:00 am - 6:00 am	\$126.67 / hour + GST = \$133.00
Prime Time: 6:00 am - 12:00 am	\$253.33 / hour + GST = \$266.00

#### July and August

Sat. & Sun.: 12:00 am - 12:00 am	\$126.67 / hour + GST = \$133.00
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\* Under special circumstances the Director of Parks and Recreation may adjust the above rates to meet current market value. The non-prime and summer rates are priced at 50% of the prime rate.

### D. NEW WESTMINSTER MINOR SPORTS FEE FORMULA

#### Fall / Winter / Spring

Non-Prime Time	\$45.00 + GST = \$47.25
Prime Time	Formula

Maximum Cost = % of New Westminster participants registered x difference between maximum & minimum cost  
Minimum Cost = 30% of Prime Time rate & Maximum Cost = 50% of Prime Time rate

### E. PRIVATE SKATING PARTIES

1. Regular hourly rate plus additional staff costs.
2. Use of toys (includes 1 staff person) - \$37.38 / hour of ice booked + GST = \$39.25
3. Santa \$37.38 per hour of ice booked + GST = \$39.25

### F. SKATE SHOP

a) Skate Sharpening	\$3.88 + GST & PST	= \$4.35
b) Regular Skate Rental - Single	\$2.32 + GST & PST	= \$2.60
- 10x Regular pass	\$18.60 + GST & PST	= \$20.83
c) Lesson Skate Rental*	\$1.87 + GST & PST	= \$2.10
d) Discounted Skate Rental Rate	\$1.87 + GST & PST	= \$2.10
e) Corkers	\$1.38 + GST & PST	= \$1.55

\*Parents participating in Parent & Tot lessons are entitled to free corker or skate rentals.

**G. SKATING LESSONS**

1. Preschool (4 -1 ratio)	\$55.90	ten 25-minute lessons
2. Children (6 -1 ratio)	\$70.60	ten 40-minute lessons
3. Adult	\$70.67 + GST = \$74.20	ten 40-minute lessons
4. Private Skating Lessons:		
<14 years, 30-minutes	\$24.60	
14+ years, 30-minutes	\$24.62 + GST = \$25.85	
5. School Lessons	\$3.70	per student and lesson

**H. SCHOOL ICE RENTAL RATES**

New West Schools – K to Grade 5	\$33.40	(multiple classes ok, skate rental extra)
New West Schools – Grades 6 & 7	\$33.39 + GST & PST= \$37.40	(per class / hour & free skate rentals)
NWSS – Grades 8 - 10	\$1.87 + GST & PST = \$2.10	(per student & includes skate rentals)
NWSS – Grades 11 & 12	\$33.39 + GST & PST = \$37.40	(per class per hour & includes skate rentals)
Non New Westminster schools*	\$66.66 + GST = \$70.00	(skate rentals not included)
Daycares & Preschools		
i. < 35 people (½ ice)	\$33.39 + GST = \$37.40	(per hour plus skate rentals)
ii. 35+ people	\$66.66 + GST = \$70.00	(per hour plus skate rentals)
NWSS Hockey Academy	\$95.00 + GST = \$99.75	(per hour, 75% of non-prime rate during school hours)

**I. ADULT HOCKEY**

**Junior Hockey A or B & other ice events that charge admission**

Regular commercial ice rates or 12 ½% of gross revenue plus GST, whichever is greater.

**J. LACROSSE - New Westminster teams only**

<i>Dry Floor Hourly Rate</i>	\$80.95 + GST = \$85.00
<i>Minors &amp; Intermediate</i>	\$24.48 + GST = \$25.70

*Junior & Senior (based on Dry Floor rate)*

(a) Junior A or B	Dry floor rate minus 20%
	\$64.29 + GST = \$67.50 / hour or 12.5 % of gross gate (whichever is greater) plus GST
(b) Intermediate	See Minor Lacrosse
(c) Senior A or B	Dry floor rate is \$80.95 + GST = \$85.00 / hour or 12.5 % of gross gate (whichever is greater) plus GST
(d) Masters	\$80.95 + GST = \$85.00 / hour

**NOTES:**

Playoffs, outside of league play, are subject to an agreement with the Parks and Recreation Department and BC or Canadian representatives. Overtime use of the Arenas – charge will be actual cost plus 50%.

**K. Drop-in Hockey Multi-Sports Pass (Queen's Park Arena)**

	1x Admission	10x (20% Discount)	20x (25% Discount)
Youth (16 - 18 years)	\$2.62 + GST = \$2.75	\$21.00 + GST = \$22.05	\$39.00 + GST = \$40.95
Adult (19+ years)	\$4.05 + GST = \$4.25	\$32.00 + GST = \$33.60	\$61.00 + GST = \$64.05

Sports Pass fees include access to Department volleyball, badminton, ball hockey, ice hockey and could include additional drop-in sports.

# Canada Games Pool

## A. PUBLIC SWIMMING & FITNESS CENTRE FEES

Admissions	Single Admission	10x Pass (20% Discount)	20x Pass (25% Discount)	40x Pass (30% Discount)
3 & under	\$0.00	n/a	n/a	n/a
Children (4 - 12 years)	\$3.00	\$24.00	n/a	n/a
Youth (13 - 18 years)	\$3.90 + GST = \$4.10	\$31.00 + GST = \$32.55	n/a	n/a
Adults (19 - 64 years)	\$5.95 + GST = \$6.25	\$47.60 + GST = \$49.98	\$89.00 + GST = \$93.45	\$167.00 + GST = \$175.35
Seniors (65+ years)	\$3.00 + GST = \$3.15	\$24.00 + GST = \$25.20		n/a
Loonie Swim (all ages)	\$1.00 on Wednesdays, 2:30 - 4:30 pm			
Family Swim (all ages)	\$2.00 on Sundays, 11:00 am - 1:00 pm			

Memberships	One Month	Three Month
Youth	\$35.24 + GST = \$37.00	\$95.24 + GST = \$100.00
Adult Early Bird Noon-Hour Pass	\$43.33 + GST = \$45.50	\$112.38 + GST = \$118.00
Canada Games Pool Unlimited Pass	\$53.33 + GST = \$56.00	\$141.43 + GST = \$148.50
Combo Unlimited Pass (CCC, QCC & CGP)	\$59.05 + GST = \$62.00	\$157.86 + GST = \$165.75
Senior 65+	\$35.24 + GST = \$37.00	\$95.24 + GST = \$100.00

### Other Service Options

Lesson Deal	\$14.29 + GST = \$15.00	Offers parents 5 adult visits to the CGP fitness centres while their child is in a swim lesson
Family Pack	\$30.95 + GST = \$32.50	Offers 4 adult & 6 child tickets for available swims
Access Fee	\$2.38 + GST = \$2.50	Eligibility and criteria outlined in policy# 288113

## B. LOCKER RENTALS

Lockets	\$0.09 + GST = \$0.10
Half Locker	\$0.24 + GST = \$0.25
Full Size Locker	\$0.48 + GST = \$0.50

## C. AQUATIC REGISTERED PROGRAMS

Lessons fees are based on 10 weeks & 25-minute classes	Fee
Water babies, Family Water babies, Parent & Tot I & II, Family Tot I & II, Diving & all School Aged Levels	\$50.00
Tiny Tot Beginner & Advanced and Preschool Levels I – VI	\$70.00
Adult Levels	\$53.33 + GST = \$56.00
Bronze Medallion, Bronze Cross, Aquaquest Leaders & Water Safety Instructors	Rate set based on Red Cross and Royal Life Saving fee. Recover 50% of instructor costs plus manual, exam fee and tax.

## D. SPECIALTY CLASSES

Private Lessons <15 years (instructor cost recovery)	\$29.00
Private Lessons 15+ years (instructor cost recovery)	\$29.00 + GST = \$30.45

## E. CANADA GAMES POOL RENTALS

- Non-Prime Time** All days before 9:00 am  
 Defined as time which is not normally used for regular programming.

## Eligibility

1. NON-PRIME TIME rate will be offered only to clubs affiliated with the Canadian Amateur Swimming Association, BC Region.

**NOTE:** A club, as defined in the above paragraph, shall mean a speed swimming, synchronized swimming, diving or water polo club, who maintain affiliation with the C.F.A.A. and who utilize the time for training of competitors in the four aquatic sports mentioned above and governed by the C.A.S.A.

2. Competitive clubs that Non-Prime Time shall be allowed to rent additional Prime Time for competitive training.
3. Hyack Swim Club fees are determined by formula.
3. Rental fee for SUMMER CLUBS affiliated with swim clubs of any of the four aquatic categories shall be the wages of the staff needed to cover the pool during the rental. (Outdoor pools only)
4. Rental fees for schools; private, public or separate; will be made on an individual basis depending on what services are required of the Department.
5. A responsible club representative must be in attendance during all rental times.
6. All renters shall be responsible to the person in charge of the pool and must obey all rules.
7. All renters shall be responsible for the safety of club members. The Club prior to a rental season shall complete a contract outlining responsibilities.
8. Any pool equipment used by renters, such as starting blocks, water polo goals, kickboards, etc. shall be replaced by the club members prior to the end of their rental period in order that following groups can use the pool immediately.
9. No special privileges shall be granted to Club members beyond their rental hours.
10. Rental time may be suspended or revoked if the above mentioned regulations are violated.
11. All renters agree to relinquish five (5) minutes at the end of their rental time to allow for changeover. **NOTE:** Ancillary equipment and rooms may only be used on special request.
12. The rental of the pool includes only the pool proper and dressing rooms. This does not cover the use of the meeting room, sauna, swirl pool or fitness centre.
13. No club or group shall lease or sublet any of their rental time to other groups or clubs. All bookings must be made through the Parks and Recreation Department.
14. All rentals are subject to additional staffing (e.g. guarding, maintenance, etc.) charges if required.

## F. LANE RENTAL RATE

### Base Rate (Non-Profit)

\$306.00 + GST = \$321.30 per hour for sixteen 25 metre lanes  
\$20.00 + GST = \$21.00 per 25m lane per hour

### New Westminster Swim Club (50% of base rate)

\$153.00 + GST = \$160.65 per hour for sixteen 25 metre lanes  
\$10.00 + GST = \$10.50 per 25m lane per hour

### Commercial Rate (3x non-profit rate)

\$918.00 + GST = \$963.90 per hour for sixteen 25 metre lanes  
\$60.00 + GST = \$63.00 per 25m lane per hour

## G. SWIM MEET RENTAL RATES

### Base rate (Non-profit, Individuals or Groups)

\$306.00 + GST = \$321.30 per hour for sixteen 25 metre lanes

### New Westminster Swim Club (75% of base rate)

\$229.50 + GST = \$240.98 per hour for sixteen 25 metre lanes

Swim meet rate applies to all time that regular program is cancelled from initial warm-up to the end of the competition, including break time between as well as time before or after competition where programs have been cancelled to accommodate the meet or tournament.

**H. OUTDOOR POOLS (Free on Weekends)**

<b>Admissions</b>	<b>Single Admission</b>	<b>10x Pass (20% Discount)</b>
3 & under	\$0.00	n/a
Children (4 - 12 years)	\$1.65	\$13.20
Youth (13 - 18 years)	\$1.81 + GST = \$1.90	\$14.48 + GST = \$15.20
Adults (19 - 64 years)	\$2.24 + GST = \$2.35	\$17.90 + GST = \$18.80
Seniors (65+ years)	\$1.71 + GST = \$1.80	\$13.80 + GST = \$14.49

**Rental Occupancy & Rates (Limited availability & one hour minimum booking requirement)**

1 – 30 swimmers	\$66.67 + GST = \$70.00	50 – 89 Swimmers	\$131.43 + GST = \$138.00
30 – 49 swimmers	\$98.57 + GST = \$103.50	90+ Swimmers	\$164.29 + GST = \$172.50

## Centennial Community Centre

(See pages 1 - 6 for room rental rates)

### A. GYM SPORT RENTAL

Prime Time	Weekdays	6:00 pm - 1:00 am & Weekends
Non-Prime Time	Weekdays	1:00 am - 6:00 pm

#### Community Groups

- If no admission is charged (all sports except Ball Hockey)
 

Prime time	\$36.00 / hour + GST = \$37.80
Non-Prime Time	\$22.86 / hour + GST = \$24.00
- If admission is charged (all sports except Ball Hockey)
 

\$45.24 / hour + GST = \$47.50 or 12 ½ % of gross gate, plus GST, whichever is greater

Commercial Groups \$67.24 / hour + GST = \$70.60

Ball hockey is not permitted in the Centennial Community Centre Gym.

### B. BUILDING CLOSED RATE

When a building is closed staff wages and benefits are charged in addition to the rental fees.

C. JUDO - Room 4 \$13.80 / hour + GST = \$14.49

### D. FITNESS CLASS & INDOOR CYCLING ADMISSION RATES

<b>Adults</b> <b>(19+ years)</b>	1x Admission	\$5.95 + GST = \$6.25
	10x Pass	\$47.60 (20% discount) + GST = \$49.98
	20x Pass	\$89.00 (25% discount) + GST = \$93.45
	40x Pass	\$167.00 (30% discount) + GST = \$175.35
	1 Month Unlimited CCC Pass	\$53.33 + GST = \$56.00
	1 Month Combo Unlimited Pass to CCC, QCC & CGP	\$59.05 + GST = \$62.00
<b>Teens</b> <b>(14-18 years)</b>	1x Admission	\$3.90 + GST = \$4.10
	10x Pass	\$31.00 (20% discount) + GST = \$32.55
<b>Senior</b> <b>(65+ years)</b>	1x Admission	\$3.00 + GST = \$3.15
	10x Pass	\$24.00 (20% discount) + GST = \$25.20
	20x Pass	\$45.00 (25% discount) + GST = \$47.25
	40x Pass	\$84.00 (30% discount) + GST = \$88.20

**Swim & Fitness Pass\*** Per session \$3.10 + GST = \$3.25

\* Fitness or pool customers, on the same day, can participate in the second service at a discounted rate.

### E. Childminding

1x Admission (1 hour)	\$4.75
10x Pass	\$38.00 (20% discount)
20x Pass	\$71.25 (25% discount)



## **Century House** (See pages 1 - 6 for room rental rates and information)

- A. Building Closed Rate – if available, staff wages and benefits are charged in addition to the rental fee
- B. Membership Fee - \$16.19 + GST = \$17.00 / year  
(this fee is set by the Century House Association and is subject to change)
- C. **Fitness Classes 50+ (members only)**
  - Single Admission            \$4.05 + GST= \$4.25
  - 10 x Session                \$32.40 (20% discount) + GST = \$34.02
  - 20 x Session                \$60.90 (25% discount) + GST = \$63.95
- D. **Weight Room (for members only, under review)**
  - Single Admission            \$4.05 + GST= \$4.25
  - 10 x Session                \$32.40 (20% discount) + GST = \$34.02
  - 20 x Session                \$60.90 (25% discount) + GST = \$63.95

## **Youth Centre**

- A. Membership fee = \$16.19 + GST = \$17.00 per year (subject to change)
- B. Drop-in rates = \$0.95 + GST = \$1.00 (subject to change)
- C. Program fees are based on the program formula on page 19
- D. Weight Room = \$0.95 + GST = \$1.00 / visit or \$9.52 + GST = \$10.00 for a 10x pass

## **Petting Farm – admission by donation**

## Field Light Fees

Full Field	\$8.80 / hour + GST = \$9.24
Half Field	\$4.40 / hour + GST = \$4.62

### Seasonal Bookings:

Groups are required to provide a deposit prior to the group's first booking. The deposit amount will reflect the estimated fees for one month of the user group's field use. The deposit will be held until the conclusion of the season when it will be applied to the last months invoice. Any user group debits or credits will be reconciled at the end of the season. In addition, user groups will be sent a monthly account statement and/or an invoice.

## Queen's Park Stadium

New Westminster Minor Groups	No charge except applicable light fees
Non-profit adult groups and minor groups outside New Westminster	Prime Time (weekends, Stat Holidays & weekdays 6:00 - 11:00 pm) = \$43.40 / hour plus GST = \$45.57, or if greater, 12.5% of gross gate plus GST when gate admissions are charged plus light costs.  Non-Prime Time (weekdays, 7:00 am - 6:00 pm) = \$21.80 / hour plus GST = \$22.89 plus applicable light fees
Commercial and professional groups or special events over 500 people in attendance (includes garbage)	\$173.60 / hour plus GST = \$182.28 or 12.5% of gross gate, plus GST, (whichever is greater, when admission is charged at the gate) plus light costs

## Artificial Turf Fields - Mercer & Queen's

### Bonafied New Westminster Youth Groups (60% or more residency required)

- Prime Time Rate = \$21.80 per hour (50% discount) + GST = \$22.89
- Weekends, Stat Holidays & Weekdays, 6:00 pm - 11:00 pm
- Non-Prime Time Rate = \$13.00 per hour (70% discount) + GST = \$13.65
- Weekdays, 7:00 am - 6:00 pm

### All other Rentals

- Prime Time Rate = \$43.40 per hour + GST = \$45.57
- Weekends, Stat Holidays & Weekdays, 6:00 - 11:00 pm
- Non-Prime Time Rate = \$21.80 per hour (50% discount) + GST = \$22.89
- Weekdays, 7:00 am - 6:00 pm

### Half Field Rentals

Rate = 50% of applicable booking fee.

Bookings for special events, festivals, etc. over 500 people in attendance	\$173.60 / hour plus GST = \$182.28 or 12.5% of gross gate, plus GST, (whichever is greater, when admission is charged at the gate) plus light costs
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### Commercial Field Bookings (Grass & All Weather Fields)

Commercial groups, whether for profit or non-profit, that book sports fields (i.e. baseball, soccer, etc.) for the purpose of selling services (i.e. soccer, football, lacrosse, rugby, baseball camps, etc.) will be charged a \$43.40 / hour fee + GST = \$45.57 . **Exception** – Queen's Park Stadium.

## Commercial Field Bookings (Artificial Turf Fields)

Commercial events, whether for profit or non-profit, that book sports fields (i.e. baseball, soccer, etc.) for the purpose of selling services (i.e. soccer, football, lacrosse, rugby, baseball camps, etc.) will be charged an \$86.80 / hour fee + GST = \$91.14.

## Non-Commercial Non-Profit Special Event User Fee

Field, hard surface or passive park bookings for special events, festivals, etc., with 500+ attendance, is \$173.60 per hour plus GST = \$182.28, or if the value is greater, 12.5% of the gross gate plus GST, when admission is charged at the gate. Light use fees are additional if applicable.

## Picnics, Beer Gardens, Bandshell, Gazebo

### A. PICNIC SHELTERS

Prime time use of all Large picnic shelters \$107.62 / booking + GST = \$113.00

Prime time use of small picnic shelters \$53.81 / booking + GST = \$56.50

Monday to Friday, 3:00 pm to dusk, weekends and statutory holidays

Day use for all picnic shelters (exception Queen's Park 2) = \$53.81 / booking + GST = \$56.50

Monday - Friday, 9:00 am - 3:00 pm (excluding Statutory Holidays)

Day use for Queen's Park #2 picnic shelter = \$27.00 + GST = \$28.35

Monday - Friday, 9:00 am - 3:00 pm (excluding Statutory Holidays)

### B. SPECIAL OCCASION PERMITS / BEER GARDENS

Permits, only available to non-profit organizations, are \$50.00 / license / day + GST = \$52.50 plus required insurance. Applications are to be directed to the Parks and Recreation Administration Office.

### C. BANDSHELL

Queen's Park \$107.62 / booking + GST = \$113.00

### D. ROSE GARDEN & GAZEBO

Queen's Park \$112.00 / two-hour booking + GST = \$117.60

\$125.00 additional cost for staff & chairs + GST & PST = \$140.00

### E. PARKS CHANGEROOM FACILITIES (3 hour maximum)

Change Rooms \$204.00 / season / change room / night / 3 hour booking + GST = \$215.20

\$21.42 / single use + GST = \$22.49 per 3 hour booking

- Includes: Hume Park (upper field), Sapperton Park, Queen's Park Stadium, Moody Park, Queensborough Community Centre (where dressing rooms are used by teams playing on fields).
- Groups using Queen's Park Stadium, who pay a rental fee, have the option of booking the change rooms at no additional fee. When the stadium is not booked, or a user group does not desire/book the change rooms, the change rooms can be booked by another user group.

### H. OUTDOOR SPORTS COURTS

Full Day (5+ hours) = \$104.76 + GST = \$110.00 per court

Half Day (<5 hours) = \$52.38 + GST = \$55.00 per court

Courts reserved for tournaments and/or special occasion bookings provide a user group with priority over casual play (per court) for basketball, tennis, lacrosse boxes and sand volleyball.

**G. PLAZAS & PUBLIC SPACES**

\$104.76 / booking + GST = \$110.00 (free to Bonafied New Westminster community groups)

**Queensborough Community Centre**

See pages 1 – 6 for room rental rates.

*BONAFIDE QUEENSBOROUGH COMMUNITY GROUPS*

The following groups wishing to use Queensborough Community Centre for a meeting will not be charged but will be charged 50% of social banquet rate for social functions: 50+ Social Club, Queen Elizabeth Middle School and the Queensborough Resident Association.

**GYM SPORT RENTAL**

**Prime Time**                                      Weekdays      6:00 pm – 1:00 am & anytime on weekends

**Non-Prime Time**                                Weekdays      1:00 am – 6:00 pm

Community Groups

1. If no admission is charged (all sports except Ball Hockey)

Prime time	\$35.24 / hour + GST = \$37.00
Non-Prime Time	\$22.86 / hour + GST = \$24.00

4. If no admission is charged (Ball Hockey)

Prime time	\$38.10 / hour + GST = \$40.00
Non-Prime Time	\$27.62 / hour + GST = \$29.00

3. If admission is charged (all sports except Ball Hockey)

\$45.00 / hour = \$47.25 or 12 ½ % of gross gate plus GST, whichever is greater

Commercial Groups      \$66.67 / hour + GST = \$70.00

**B. KITCHEN USE**

Upon permission of the Facility Manager, use of the kitchen for cooking purposes will be made available of an additional cost of \$112.00 + GST = \$117.60.

**C. BUILDING CLOSED RATE**

When building is closed, staff wages and benefits are charged in addition to the rental fees.

**D. FITNESS CENTRE FEES**

<b>Users</b>	<b>Single Admissions</b>	<b>QCC Only</b>
Youth: 13 - 18 years Adults: 19 - 64 years Seniors: 65+ years	Youth \$4.05 + GST = \$4.25	Youth One Month \$36.00 + GST = \$37.80
	Adults \$5.00 + GST = \$5.25	Adult One Month \$41.90 + GST = \$44.00
	Seniors \$3.10 + GST = \$3.25	Senior One Month \$26.67 + GST = \$28.00
		Adult Three Month \$103.00 + GST = \$118.15
	<b>10 Visit Passes (20% Discount)</b>	<b>20 Visit Passes (25% Discount)</b>
	Youth \$32.40 + GST = \$34.02	Youth \$60.80 + GST = \$63.84
	Adults \$40.00 + GST = \$42.00	Adults \$75.00 + GST = \$78.75
	Seniors \$24.70 + GST = \$25.94	Seniors \$46.60 + GST = \$48.93
	QCC & CGP 1 Month Adult Combo Pass	\$60.00 + GST = \$63.00
	QCC & CGP 3 Month Adult Combo Pass	\$160.95 + GST = \$169.00

**E. FITNESS CLASSES**

Description	Youth (13 - 18 years)	Adult (19 - 49 years)	Seniors Stretch & Strength (65+ years)
Single Admission	\$3.90 + GST = \$4.10	\$5.95 + GST = \$6.25	\$3.00 + GST = \$3.15
10x pass (20% discount)	\$31.00 + GST = \$32.55	\$47.60 + GST = \$49.98	\$24.00 + GST = \$25.20
20x pass (25% discount)	n/a	\$89.00 + GST = \$93.45	\$45.00 + GST = \$47.25

**F. SENIOR ACTIVITY CLASS 50+**

1x Admission	\$4.05 + GST = \$4.25
10x Session	\$32.40 + GST = \$34.02
20x Session	\$60.90 + GST = \$63.95

**G. SHOWER DROP-IN SERVICES**

1x Admission	\$1.95 + GST = \$2.05
10x Session	\$15.70 (20% discount) + GST = \$16.49
20x Session	\$29.50 (25% discount) + GST = \$30.98

**I. DROP-IN MULTI-SPORTS PASS**

	1x Admission	10x (20% Discount)	20x (25% Discount)
Youth (16 - 18 years)	\$2.62 + GST = \$2.75	\$21.00 + GST = \$22.05	\$39.00 + GST = \$40.95
Adult (19+ years)	\$4.05 + GST = \$4.25	\$32.00 + GST = \$33.60	\$61.00 + GST = \$64.05

Sports Pass fees include access to Department volleyball, badminton, ball hockey, ice hockey and could include additional drop-in sports.

## FILMING FEES (subject to GST)

### Permit Fees

License Fee	\$275.00
Multiple License Fee (2+ locations on the same permit)	\$50.00
Daily Inspection Fee	\$100.00 / day
Damage / Performance Deposit	\$500.00 - \$5,000.00
Parking	\$200.00 / block / face / day
Meter Charges (in addition to street occupancy)	\$10.00 / meter / day
Signage	\$100.00 / block
Garbage Disposal	Set by Engineering Opps
Filming at City Hall (preparation & clean up)	\$1,000.00 / day
Filming at City Hall (active interior filming)	\$5,000.00 / day
Parking at City Hall	\$500.00 / day
Civic Facility Exteriors	\$500.00 / day
Fire Hydrant Fire Prevention Safety Plan Access	\$100.00 / hydrant / day
Fire Hydrant Use for Wet Down	\$250 / hydrant / day
(Permitted only if Metro Vancouver water restrictions are below Level III)	
Municipal Services	\$75.00 / hour plus overtime
Business License	\$150.00
Irving House	\$1,000.00 / day
Other Civic Facilities	\$500.00 / day
Parking Infraction	\$200.00 / occurrence / day
Damage Deductions (2x employee(s) collective agreement rate)	Variable
Onset City Staff Liaison (2x employee(s) collective agreement rate)	Variable
Student Permits (Administrative Costs)	Free

### Police Services

Deposit to cover estimated Policing (# of officers x # of hours x 1.5 x \$110.00)	\$115.00 / hour / officer
Use of Police Vehicle as a prop	\$127.00 / day

### Fire Services

Pumper Truck (includes 3 Fire fighters & 1 Captain)	By quote
Ladder Truck (includes 3 Fire fighters & 1 Captain)	By quote
Fire Inspector (FX, safety plan & consulting)	\$90.00 / hour
Fire Vehicle Rental - Prop (includes vehicle operator)	By quote
Rescue Truck, Turnout Clothing, fire hall rental, etc.	By quote
Performance Deposit	\$1000.00
Fire Administration	10% of Fire Fees

### Administration

15% Fee on all filming charges (exception Fire fees).

### Fraser Cemetery

Prep & Wrap Days	\$750.00 / day
Filming Days	\$1,500.00 / day
Cemetery Staff (4 hour minimum)	\$75.00 / hour regular time \$100.00 / hour for overtime
Grave Side Props	\$300.00 / day
Cemetery Facility Interior Use	\$500.00
Equipment Use	By quote

### Parks and Recreation

Recreation Facilities	By Quote
Community Parks	By Quote
Neighbourhood Parks	\$595.00 (min. charge, 12-hour day)
Garbage Disposal	\$100.00 / bin
Film Parking Lot Rental (i.e. 4 <sup>th</sup> Avenue & 4 <sup>th</sup> Street lots)	\$750.00 for a 24-hour period / lot
Film Parking Lot Rental (QPA & CGP full lots)	\$1,000.00 for a 24-hour period / lot

## PARKS FEES

Hanging basket sales and Rentals are subject to GST & PST.

Description	Fee	Transaction	Total with Tax	Tax Applied
Basket Watering	\$154.00	Service	\$161.70	GST
City Hanging Basket	\$56.00	Rental	\$62.72	GST & PST
Plastic Mixed Basket	\$25.89	Sale	\$29.00	GST & PST
Moss Mixed Baskets – 14"	\$80.00	Sale	\$89.60	GST & PST
Moss Mixed Baskets – 18"	\$85.00	Sale	\$95.20	GST & PST
Moss Mixed Baskets – XL	\$95.00	Sale	\$106.40	GST & PST

## PARK BENCH DEDICATIONS

	Fee	Total with GST & PST
Deluxe Bench	\$2,500.00	\$2,800.00
Lounger	\$4,900.00	\$5,488.00

## COMMERCIAL USE OF PUBLIC PASSIVE AREAS

\$20.00 / day + GST = \$21.00

\$15.00 + GST = \$15.75 for 10 or more bookings on a single contract (bulk use fee)

\$47.62 + GST = \$50.00 per month

## GUIDELINES FOR DEVELOPING REGISTERED PROGRAM FEES

The following fee criterion is used to develop registered program fees:

- Instructor salary & benefits (CUPE or Contractors)
- Supplies (toys, art materials, food, progress cards, etc. – program consumables)
- Transportation & other costs (as applicable)
- Third Party Costs (i.e. non New Westminster admission fees)
- Equipment (non-consumable materials with < 1 year lifespan – i.e. soccer balls)

Emerging or service based programs may not reflect all the costs outlined above.

**PARK EQUIPMENT & FURNISHINGS**

<b>ITEM</b>	<b>Daily Fee</b>	<b>FEE with GST &amp; PST</b>	<b>DELIVERY &amp; RETURN FEE</b>	<b>Fee with GST</b>	<b>COMMENTS</b>
10 x 20 pop-up tent (3)	\$118.75 / tent	\$133.00	n/a	n/a	
Staging (32 sections total)	\$46.88 / section	\$52.50	\$426.36 for every 10 sections	\$447.68	Must be delivered and set up by City staff
Back Drop Curtain	\$85.71	\$96.00	n/a	n/a	Group must be trained on set up and take down
Bleachers	\$79.00	\$88.48	n/a	n/a	If bleacher is moved from one park to another, the fee will be actual charge from moving company
Hockey Nets	\$58.66 / net	\$65.70	n/a	n/a	
Plants - 0 to 20 tropical plants & up to 15 potted	n/a	n/a	\$100.00	\$105.00	Must be delivered by City staff
21 to 40 tropical plants (max.) & up to 30 potted plants	n/a	n/a	\$200.00	\$210.00	Must be delivered by City staff



## NOTES

### 1. FINANCIAL ASSISTANCE \_

Parks and Recreation [Financial Assistance Policy and Procedures](https://www.newwestcity.ca/parks-and-recreation/access-and-inclusion) offer several options to reduce financial barriers and promote individual access to Department services. Details on the financial assistance program and policy are available online: <https://www.newwestcity.ca/parks-and-recreation/access-and-inclusion>.

### 2. FEE ADJUSTMENTS

Under special circumstances, the Director of Parks and Recreation (or designate) may adjust fees and charges rates to meet current market value or extraordinary bookings.

### 3. CORPORATE WELLNESS PROGRAM

On March 1, 2007, Council endorsed a Corporate Wellness Program that provides staff with a 50% discount (approximately) to Parks and & Recreation admission services.

### 4. ACTIVE GRADE FIVE & SIX PROGRAMS

Council, on an annual basis, may approve free admission access to New Westminster students in grade five and/or grade six with a defined term.

### 5. FOOD, BEVERAGE, VENDING & MERCHANDIZE SALES

All applicable fees are priced at market value and subject to change, sales, discounts or other promotions.

### 6. PENNY

The Federal Government elimination of the penny in 2012 has resulted in penny rounding, to the nearest \$0.05, for cash transactions.

### 7. EXTRAORDINARY OR UNKNOWN FEES

Parks and Recreation has the ability to charge users, residents and property owners additional or extraordinary fees and charges in the event of that a) services fees may be unknown or greater than quoted, and b) in the event the City is required to perform services to ensure public safety, maintain City operations or ensure public use of public property (i.e. the City may be required to perform arborist or horticulture work, on private property with or without notification, to ensure that private property trees or vegetation do not restrict public access or public safety related to using City sidewalks).

### 8. PARTNERSHIPS

The Department may elect to not charge third parties rental fees if the service provided is offered in partnership with Parks and Recreation and offers a public good. Admission fees will be used to recover service costs.