

**ADVISORY COMMITTEE FOR TRANSIT, BICYCLES  
AND PEDESTRIANS (ACTBiPed)**

**Wednesday, January 18, 2017 at 6:30 p.m.  
Council Chamber & Chamber Meeting Room  
City Hall**

**MINUTES**

**VOTING MEMBERS PRESENT:**

Councillor Patrick Johnstone	- Chair
Allison Taylor-McBryde	- Committee Member
Andrew Feltham	- Committee Member
Brad Cavanagh	- Committee Member
Jennifer Wolowic	- Committee Member
Todd Beernink	- Committee Member
Véronique Boulanger	- Committee Member
Virginia Ayers	- Committee Member
Lukas Slotman	- Committee Member
Fulton Tom	- Committee Member
Karon Trenaman	- ICBC Representative

**MEMBER/STAFF REGRETS:**

Lisa Leblanc	- Manager, Transportation, Engineering Services
Jerry Behl	- Transportation Engineer, Engineering Services
Antonia Reynolds	- Coordinator, Active Transportation, Engineering Services
Sgt. Paul Fayle	- New Westminster Police Department
Michael Ewen	- School Board Representative

**GUESTS:**

Mary Wilson	- Community Member
Spencer Behn	- Community Member

**STAFF PRESENT:**

Stephen Blore	- Transportation Planner, Engineering Services
Dave Cole	- Manager, Engineering Operations (Left at 7:32 p.m.)
Carilyn Cook	- Committee Secretary, Engineering Services

The meeting was called to order at 6:32 p.m.

## **1.0 ADDITIONS TO AGENDA & ADOPTION OF AGENDA**

### **1.1 Additions to Agenda & Adoption of January 18, 2017 Agenda**

#### **MOVED and SECONDED**

*THAT the Agenda of the Advisory Committee for Transit, Bicycles and Pedestrians meeting held on January 18, 2017 be received and adopted with the variation that Item 5.1, City's Snow Removal Plan, and Item 5.2, Snow Removal Bylaw Enforcement, both under New Business, be discussed prior to presentations, along with the addition of agenda Item 4.2, MoTI Letter Review, under Unfinished Business.*

**CARRIED.**

All members of the Committee present voted in favour of the motion.

## **2.0 ADOPTION OF MINUTES**

### **2.1. Adoption of the Minutes of November 2, 2016**

#### **MOVED and SECONDED**

*THAT the Minutes of the Advisory Committee for Transit, Bicycles and Pedestrians meeting held on November 2, 2016 be received and adopted with the following amendment to Item 8.1, September 29, 2016 Email from K. Schwantje re Queensborough Bridge Bike Safety, under Correspondence:*

#### **MOVED and SECONDED**

*THAT the Advisory Committee for Transit, Bicycles and Pedestrians send a letter to the Ministry of Transportation with respect to speeding cyclists on the Queensborough Bridge which endanger pedestrians and other cyclists and the need for signage and/or other measures to mitigate this issue.*

*And, with the modification that all acronyms in Item 5.3, 30 km/h on Greenways & Bikeways, under New Business, be spelled out for ease of understanding.*

**CARRIED.**

All members of the Committee present voted in favour of the motion.

## **3.0 PRESENTATIONS**

### **3.1 Transportation Section Work Plan and Budget – Stephen Blore**

Stephen commenced with his presentation noting that this is a draft budget which has not yet been approved by Council.

The following discussion ensued:

#### **Walking**

- Staff will determine if the 42K allocated to the Public Seating Pilot Project includes both planning and implementation of the seating and report back to the Committee;
- There is a recognized standard that is used when designing curb letdowns; however, sometimes there are unique circumstances that require a more specialized design. Staff will look into the curb letdown on the south side of Nanaimo Street at the laneway that runs between Nanaimo Street and Sixth Avenue and ending at the “T” intersection. Members were encouraged to email an Action Request to the Engineering Department in order to have specific sites assessed.

#### **Cycling and Greenways**

- The Brunette Fraser Regional Greenway (Braid Street) is being taken into account with work that the Ministry of Transportation is doing at the Brunette Interchange;
- Planning and design are scheduled to be done for the Agnes Street Greenway this year. “Quick wins” will be identified and potentially implemented.

#### **Transit**

- Re-profiling the corner of Cumberland Street and Columbia Street to accommodate the C9 bus which uses that route and installation of a bus only left turn signal was meant to be implemented last year. Unfortunately, inclement weather stalled the process and once the weather cleared up the contractors were committed to other jobs. Some of the base work has been done and further work is planned on this project this year;
- We need to talk about peoples’ experiences using transit and where we think transit priorities could be implemented.

## **Other Relevant Projects**

- Grant applications need to meet certain criteria when they are submitted. Applications from various municipalities are then compared and the most appropriate applications, ones which are regionally beneficial as opposed to just locally beneficial, are most likely to be selected;
- Staff were requested to determine what share of the City's budget is spent on cycling and pedestrian improvements. Members acknowledged, however, that this would be a difficult request to fulfill as there is a percentage of the budget which includes a number of projects that would be deemed mutually beneficial for bicyclists, pedestrians, and vehicles;
- For 2017, upon approval of the budget, staff anticipate work to commence on the following projects:
  - Public Seating Initiative
  - Pedestrian Crossings
  - Walking Infrastructure
  - Rotary Crosstown Greenway
- Staff will provide an update of the project list at the end of 2017;
- The Capital Works Map shows confirmed projects only; once the projects and budget are approved, the Map will be updated accordingly.

## **4.0 UNFINISHED BUSINESS**

### **4.1 City Policy on Bike Sharrows/Stencils Along Bike Routes – Andrew Feltham/Stephen Blore**

The following discussion ensued:

- Specifically speaking to the sharrows on the Crosstown Greenway at 7<sup>th</sup> Street, these did not fit into the City's budget last year. They are on the list to be repainted this year;
- Street line and sharrows painting are ongoing maintenance items. Currently, there is a backlog of road maintenance to be caught up on;
- It was stated that there should be a policy for sharrows painting and be linked to the line painting policy. To be added to the Action List.

### **4.2 MoTI Letter Review re Queensborough Bridge Safety - Committee**

Councillor Johnstone provided a brief recap of the discussion that took place at the November 2, 2016 meeting regarding correspondence received from K. Schwantje concerning speeding cyclists on the Queensborough Bridge. At that meeting, members passed a motion in support of the Committee sending a letter to the Ministry of

Transportation requesting signage, or other methods, to encourage safer behaviours on the Bridge.

After a brief discussion of the draft letter provided by Councillor Johnstone, including some minor edits, members approved that the letter be sent out. Staff will review the letter with Jim Lowrie, Director of Engineering, prior to sending it to MoTI.

## **5.0 NEW BUSINESS**

### **5.1 City's Snow Removal Plan – Fulton Tom/Greig Dodgshon**

This Item was discussed in conjunction with Item 5.2, below. Since Greig was unable to attend the meeting, Dave addressed the Committee on his behalf.

### **5.2 Snow Removal Bylaw Enforcement – Fulton Tom/Dave Cole**

Dave clarified for Committee members that the City's Street and Traffic Bylaw states that property owners and occupants must remove snow and ice from sidewalks abutting their property by no later than 10:00 a.m. of the day following a snowfall event.

The following discussion ensued:

- Parking Enforcement follows up on these types of bylaw infractions on a by-complaint basis. Non-compliant residents and business owners are first educated on the snow removal bylaw;
- To date the City has attended 497 snow removal complaints, delivered 340 warning notices, and issued 46 tickets;
- Midway through December the City experienced a salt shortage but was still able to offer sand to residents to help break up some of the ice;
- After the last major snowfall event, eight years ago, the City developed a snow response plan which will now be revisited to establish what improvements can be made after these recent snow events;
- City plows and hand crews attend all City facilities. While staffing is based on the weather report, sometimes we get more snowfall than predicted, and if the snow falls over the weekend when there is less staff working it becomes difficult to stay on top of the snow clearing;
- The City's first priorities for plowing include major street routes, hospital zones, transit hubs, health care facilities, and civic facilities;
- The City regularly followed up with the school district to ensure that their snow removal efforts were kept up;

- A suggestion was made that a deposit could be taken from developers up front and if they do not clear snow on or around their development(s) a community group could do it and receive the deposit that had been paid. Alternately, since ticketing for non-compliance does not necessarily ensure that the walkways will get cleared, the City could hire someone else to remove the snow and then invoice the resident/business/developer accordingly;
- Staff have been in discussions with the City's volunteer coordinator as to how we can have a group of volunteers in place to clear snow for seniors, the disabled, or anyone else who may require assistance with snow removal next year;
- It was noted that residents' associations are a great way to remind people of the snow removal policy and encourage residents to help their neighbours with snow removal during these events;
- It was requested that, if there are changes to the City's snow removal policy, that it be reviewed by the ACTBiPed for feedback prior to approval by Council.

## **6.0 NETWORK UPDATES**

No items.

## **7.0 REPORTS AND INFORMATION**

### **7.1 Action List – Committee**

At this point in the meeting, Councillor Johnstone reminded members of the Waterfront Connection Study Workshop taking place during a joint meeting of the ACTBiPed and the Parks & Recreation Committee on Wednesday, January 25<sup>th</sup> at 6:00 p.m. at Century House. There will be a number of issues that this Committee will want to speak on as this meeting will cover the design of this connection. Members were asked to RSVP to Carilyn by Monday, January 23<sup>rd</sup>.

As this was the last meeting of the committee year, Councillor Johnstone thanked members for their time and contributions.

## **8.0 CORRESPONDENCE**

No items.

**9.0 NEXT MEETINGS**

**To be announced**

**10.0 ADJOURNMENT**

The meeting adjourned at 8:34 p.m.

Certified correct,

Original Signed

\_\_\_\_\_  
**PATRICK JOHNSTONE**  
**CHAIR**

Original Signed

\_\_\_\_\_  
**CARILYN COOK**  
**COMMITTEE SECRETARY**