



Corporation of the City of
NEW WESTMINSTER

**ADVISORY COMMITTEE FOR TRANSIT,
BICYCLES AND PEDESTRIANS (ACTBiPed)**

**Wednesday, February 7, 2018, at 6:30 p.m.
Council Chamber & Chamber Meeting Room
City Hall
MINUTES**

VOTING MEMBERS PRESENT:

Councillor Patrick Johnstone	- Chair
Reena Meijer Drees	- Committee Member
Steven Beasley	- Committee Member
Charlie Hunter	- Committee Member
Véronique Boulanger	- Committee Member
Nadine Nakagawa	- Committee Member
Brad Cavanagh	- Committee Member
Robert Wong	- Committee Member
Finn Leahy	- Student Representative

NON-VOTING MEMBERS PRESENT:

Belinda Scott	- SD 40 Representative
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MEMBER REGRETS:

Karon Trenaman	- ICBC Representative
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STAFF:

Lisa Leblanc (Left at 7:30 pm)	- Manager, Transportation
Stephen Blore	- Transportation Planner, Engineering Services
Carilyn Cook	- Committee Secretary, Engineering Services
Sgt. Paul Fayle	- New Westminster Police Department
Oana Capota (Left at 7:40 pm)	- Museum Curator, Office of the CAO Museum & Heritage Services
Debbie Johnstone (Left at 6:55 pm)	- Committee Clerk, Legislative Services

GUESTS:

Steve Cundy (Left at 7:30 pm)	- Project Manager, CH2M Hill Canada
Mary Wilson	- Community Member

The meeting was called to order at 6:30 pm.

**Procedural Note: *Item 3.1: Orientation and Oath of Office*
to be conducted prior to the start of regular agenda items.**

1.0 ADDITIONS TO AGENDA & ADOPTION OF AGENDA

1.1 Additions to Agenda & Adoption of February 7, 2018 Agenda

MOVED and SECONDED

THAT the Agenda of the Advisory Committee for Transit, Bicycles and Pedestrians meeting held on February 7, 2018 be received and adopted noting that Item 5.4: Q to Q Ferry Operating Hours Workshop be addressed prior to Item 5.1: Museum Transportation Exhibition Content Development as well as the addition of Item 5.5: 22nd Street SkyTrain Station Renovation – Véronique Boulanger (Committee member) and Item 5.6: Committee Start Time – Stephen Blore (Transportation Planner and staff liaison).

CARRIED.

All members of the Committee present voted in favour of the motion.

2.0 ADOPTION OF MINUTES

2.1. Adoption of the Minutes of November 22, 2018

MOVED and SECONDED

THAT the Minutes of the Advisory Committee for Transit, Bicycles and Pedestrians meeting held on November 22, 2017 be received and adopted with the following amendment: Item 5.3 Mobility Pricing Independent Commission, fourth bullet point, should state that “the Commission will be delivering a report to the Mayors’ Council in the spring,” not City Council.

CARRIED.

All members of the Committee present voted in favour of the motion.

3.0 PRESENTATIONS

3.1 Orientation and Oath of Office – Debbie Johnstone, Legislative Services

Debbie Johnston, Committee Clerk, briefly introduced herself, Councillor Johnstone, and staff liaisons. After a short roundtable introduction of committee members, Debbie commenced with her presentation which covered the role of advisory committees, terms of reference, meeting attendance and quorum, meeting conduct, City policies & freedom of information and, lastly, oaths of office. Members were reminded to RSVP Carilyn Cook, Committee Secretary, as to whether or not they will be in attendance at each meeting to ensure quorum.

4.0 UNFINISHED BUSINESS

4.1 Rezoning of 118 Royal Avenue Committee Recommendation Update – Staff

Councillor Johnstone provided a short recap of this item, advising that at the November 22, 2017 meeting a member suggested that the property around École Qayqayt Elementary would be an ideal location to connect from the Agnes Street area up to Royal Avenue as, for cyclists, Royal Avenue can be intimidating with very steep approaches that bring you to a high-volume traffic area.

Stephen Blore, Transportation Planner, stated that upon further discussion at the meeting, a motion was passed to take a recommendation from the ACTBiPed to the Land Use and Planning Committee (LUPC) requesting that the rezoning proposal for the property at 118 Royal Avenue be required to accommodate a low-grade cycling and pedestrian connection from Royal Avenue to Cunningham Street. The recommendation was taken to the LUPC on February 5, 2018 but was deferred to their February 19th meeting. Staff will update the Committee on the status of the recommendation at the next ACTBiPed meeting.

4.2 Road Safety Law Reform Group of BC's Modernizing the BC Motor Vehicle Act Update – Staff

Stephen recapped Kay Teschke's presentation from the November 22, 2017 ACTBiPed meeting which informed members that the current BC Motor Vehicle Act ("the Act") was passed in 1957, with motorists in mind and, since then, motor vehicles are up 1400% and cycling is up over 300%, necessitating upgrades to the Act. Subsequently, the Committee passed a motion requesting that Council endorse the Road Safety Law Reform Group of BC's suggestions for modernizing the Motor Vehicle Act, consider sponsoring a resolution to that effect to the Union of BC Municipalities, and correspond with appropriate agencies and ministries in support of the initiative. Stephen notified members that the recommendation would be going to the February 19th Council meeting, and that staff would provide an update at the next ACTBiPed meeting.

5.0 NEW BUSINESS

5.1 Museum Transportation Exhibition Content Development – Oana Capota (See Item 7.1)

Oana Capota, Museum Curator, introduced herself and requested suggestions from the group to help shape the content of the upcoming "*People Gotta Move*" transportation exhibition which will be on display at the museum from July 5, 2018 to the middle of November 2018.

Members provided the following suggestions of what they would like to see in the transportation exhibit:

- Freight and canneries up and down the Fraser River and why the River is not used as much for this anymore;
- Architecture of the Salvation Army Building (a member noted that he thought it was designed so that a train could go through it);
- The old interurban railway line – to see where the track went and how it has played a part in the development of the City;
- The role of pedestrians in the City (how it has evolved over time, including the history of jay walking and how we've become more restrained as walkers but are now moving back towards having more pedestrians in the City); and,
- Anything to do with Qayqayt First Nation.

Members were asked to send any additional ideas they may have to Carilyn who will pass them onto Oana.

5.2 Election of Alternate Chair – Committee

MOVED and SECONDED

THAT Véronique Boulanger act as Alternate Chair for the Advisory Committee for Transit, Bicycles and Pedestrians for the 2018 term.

CARRIED.

All members of the Committee present voted in favour of the motion.

5.3 2018 Work Plan Workshop– Stephen Blore

Stephen advised that the purpose of the workshop was to help determine which topics members would like to discuss during the 2018 committee year and reminded members that the Master Transportation Plan (MTP) guides the direction of what the City does with respect to transportation. A number of items may go to the Committee's projects sub committee as a way to provide members the opportunity to get involved with the finer grain detailed design. Today staff are seeking feedback from members on their desired engagement for the following items, in terms of level (inform, engage) and priority (low, medium, high):

Cycling and Greenways – Rotary Crosstown Greenway Improvements (ultimate design), Agnes Street Greenway (design) and Central Valley Greenway (design)

- Some members preferred to be highly engaged in these projects as they felt that just being informed was not good enough;
- Councillor Johnstone suggested that greenways could be addressed at the sub committee level in order to be discussed in greater detail.

Transit – Bus Shelter Prioritization and Transit Planning (bus speed & reliability program integration)

- Staff stated that TransLink, along with representatives of municipalities across the region, are looking at ways to enhance the reliability and speed of buses across the network based on data gathered by GPS, through Compass Card usage, etc. Through this data gathering, congestion points are determined and mechanisms may be put in place to keep buses on schedule;
- Staff advised that placement of transit shelters by Pattison Advertising is based on how much traffic passes by a particular bus stop;
- Staff advised that the budget is for planning, strategizing, and working on initiatives; not necessarily for the construction of infrastructure; and,
- Members requested high engagement for bus shelters and lower engagement for transit programming and planning.

Walking – Pedestrian Crossing Improvement Program

- Members agreed this should be a high priority item for engagement.

Great Streets – Sixth Street Great Street (begin design & engagement), East Columbia Great Street (urban design)

- Staff advised that the New Westminster Secondary School project will be going ahead of the Sixth Street Great Street project and that reconstruction includes off-site works such as sidewalks, crossings, etc., which members will be advised of;
- Councillor Johnstone suggested that this be an “inform” topic early on, with the Committee getting more involved as the projects progress; and,
- A member suggested including Committee members in public engagements as representatives of the Committee in order to speak about these topics, engage, and promote positive discussions. Councillor Johnstone asked that this topic be added to a future agenda for further discussion;

Liveable Neighbourhoods

- Staff advised that traffic calming initiatives included in this aspect of the Plan are generally reviewed by the Neighbourhood Traffic Advisory Committee.

Special Projects and Transportation Studies/Programs – Downtown Transportation Plan, Queensborough Transportation Study, Brochure Development for Pedestrian & Bicycle Requirements in Construction Zones

- Councillor Johnstone suggested low engagement for the Downtown Transportation Plan and Queensborough Transportation Study as the studies will integrate with the MTP as there is already framework in place which the

Committee will re-enforce, prioritizing pedestrians, cyclists, and transit users; and,

- With respect to the brochure, Councillor Johnstone suggested that the Committee have a high engagement level to assist in the development of the brochure to ensure that items such as construction zones, road closures, etc., are addressed appropriately.

With respect to the topics discussed, Stephen asked members to be mindful of the fact that schedules and deliverables can change quite often and include a lot of tight deadlines that need to be met with limited staff resources.

5.4 Q to Q Pilot Ferry Operating Hours Workshop – Lisa Leblanc/Steve Cundy

Lisa Leblanc, Manager, Transportation, introduced Steve Cundy of CH2M Hill Canada, the project manager for the Q to Q Pilot Ferry Service. Lisa reminded Committee members that the Q to Q Demonstration Ferry ran from August to September of last year, on weekends, Friday evenings, and holiday Mondays, averaging about 850 passengers per day. The demonstration ferry was to test the concept of having a ferry service and not, necessarily, to provide a full service ferry. Responses to the demonstration ferry were overwhelmingly positive, as indicated in the over 700 comments received by the City. There were, however, some concerns noted, including significant barriers to people with disabilities, exhaust and noise from the vessel, and a lack of passenger waiting areas.

Lisa stated that Council has requested that staff implement a full scale pilot ferry service in 2018, using Development Assistance Compensation (DAC) funding to upgrade the infrastructure. The pilot ferry service will run from spring to fall, 7 days a week, be available for both commuter and recreational passengers, and be more accessible than the demonstration service.

The following discussion ensued regarding hours of operation:

- Staff stated that frequent service was provided with one vessel during the demonstration ferry service;
- A member suggested using the difference between transit zones to determine the cost of the ferry fare;
- Members requested continued accommodation on the ferry for bikes, strollers, and dogs;
- Staff advised that commuters could be at the downtown Waterfront SkyTrain Station by 8:00 am if they took the first ferry at 7:00 am;
- Staff acknowledged the challenge with the bus service to Queensborough and advised that this issue has been raised with TransLink;
- Staff will look into bike boxes, as requested by a Committee member;
- Staff advised that the ferry would leave each dock every 20 minutes;

- Staff advised that while there is non-regulated, on-street parking, they are looking into the possibility of a pay parking “park and ride” through Aragon at Port Royal; and,
- A member stated that both high school and middle school kids could use the ferry, although timing may be tight for students in extra-curricular activities and that need to be at school by 7:30 am;

The following discussion ensued regarding user fares:

- Staff advised that consideration is being given to charging a one-way fare for the ferry service as this may encourage use from an affordability and ease of use aspects; however, a member felt that riders should be charged both ways;
- A member would like to see the cost of the one month pass be lowered and the single use charge go up;
- One member suggested a discount for seniors, while another member felt that it was the younger population that needs a discount;
- A member proposed concession fares for students aged 14 to 18 years old, with valid photo ID and for those younger than 14 years old without photo ID; and,
- A member suggested that the fare structure include a family rate and that children, up to a certain age, be allowed to ride on their parent’s ticket.

5.5 22nd Street SkyTrain Station – Véronique Boulanger

Véronique Boulanger, Committee member, requested an update on the proposed improvements to the 22nd Street SkyTrain Station as presented to the ACTBiPed by TransLink, at the November 2, 2016 meeting. Stephen responded that, later this year, TransLink intends to increase the number of bus shelters at the Station, which would increase the size of the covered area.

5.6 Start Time of Committee Meetings – Stephen Blore

It was noted that ACTBiPed meetings start later than most City committees resulting in late nights for both Committee members and staff. The question was posed as to whether or not members were open to starting meetings earlier and, after a brief discussion, the following motion was passed:

MOVED and SECONDED

THAT going forward, meetings of the Advisory Committee for Transit, Bicycles and Pedestrians will start at 5:30 p.m.

CARRIED.

All members of the Committee present voted in favour of the motion.

6.0 NETWORK UPDATES

No items.

7.0 REPORTS AND INFORMATION

7.1 Museum Transportation Exhibition Content Development (See Item 5.1)

8.0 CORRESPONDENCE

No items.

9.0 NEXT MEETINGS

Wednesday, March 7, 2018
Wednesday, April 18, 2018
Wednesday, May 16, 2018
Wednesday, June 20, 2018
Wednesday, September 19, 2018
Wednesday, November 21, 2018

10.0 ADJOURNMENT

The meeting adjourned at 8:36 pm.

Certified correct,

Original Signed

PATRICK JOHNSTONE
CHAIR

Original Signed

CARILYN COOK
COMMITTEE SECRETARY