



**ADVISORY COMMITTEE FOR TRANSIT,  
BICYCLES AND PEDESTRIANS (ACTBiPed)**

**Wednesday, November 21, 2018, at 5:30 p.m.**

**Council Chambers**

**City Hall**

**MINUTES**

**VOTING MEMBERS PRESENT:**

Councillor Patrick Johnstone	- Chair
Véronique Boulanger	- Committee Member
Brad Cavanagh	- Committee Member
Roland Guasparini	- Committee Member
Charlie Hunter	- Committee Member
Reena Meijer Drees	- Committee Member
Robert Wong	- Committee Member
Finn Leahy	- Student Representative
Karon Trenaman	- ICBC Representative

**MEMBER REGRETS:**

Nadine Nakagawa	- Committee Member
Steven Beasley	- Committee Member

**STAFF:**

Stephen Blore	- Senior Transportation Planner
Kanny Chow	- Transportation Engineer
Sgt. Greg Smith	- New Westminster Police Department
Tabitha Guichon	- Recording Secretary

**GUESTS:**

Mary Wilson	- Community Member
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The meeting was called to order at 5:35 pm.

## **1.0 ADDITIONS TO AGENDA & ADOPTION OF AGENDA**

### **1.1 Adoption of the Agenda of November 21, 2018**

#### **MOVED and SECONDED**

*THAT the Agenda of the Advisory Committee for Transit, Bicycles and Pedestrians meeting held on November 21, 2018 be received and adopted with the following additions: Item 5.2: Agnes Street Design (Robert Wong) and Item 5.3: Stewardson Gap (Robert Wong).*

**CARRIED.**

All members of the Committee present voted in favour of the motion.

## **2.0 ADOPTION OF MINUTES**

### **2.1. Adoption of the Minutes of September 19, 2018**

#### **MOVED and SECONDED**

*THAT the Minutes of the Advisory Committee for Transit, Bicycles and Pedestrians meeting held on September 19, 2018 be adopted.*

**CARRIED.**

All members of the Committee present voted in favour of the motion.

## **3.0 PRESENTATION**

### **3.1 22<sup>nd</sup> Bus Exchange Upgrades – Dylan Casola**

Dylan Casola, Project Manager with TransLink, provided a presentation and update on the 22<sup>nd</sup> Street Bus Exchange. With this project they are addressing the long pedestrian queues, poor lighting and lack of shelters. One of the objectives of this project is to improve the customer experience. Dylan Casola highlighted the following information:

- Improving lighting with LED Lights
- Improvements to the landscaping
- Installing a battery electric bus charging station
- Maintaining some of the other infrastructure areas and including public art
- The project is out to tender now and is closing at the end of November
- Expecting to start in January and take approximately 6 months with the aim to be complete in June 2019.
- Impacts during construction include a plan to close down 4 of the bays at a time; these stops will be moved to on the street.
- Second phase will do the other half and then open the first half during this phase.

- For the paving a full closure of the loop will happen on weekends to complete the work.
- In response to questions from the Committee, Dylan Casola, provided the following information:
  - Only one bench in each shelter
  - The City and TransLink are in communication about the work
  - Seventh Avenue is a well-travelled road – safe cycling needs to be maintained along Seventh while the bus picks up are happening in that area.
  - Resident’s in the area have been notified of the work and engagement opportunities
  - Consider the designated drop off zone to be clearly signed

## **4.0 UNFINISHED BUSINESS**

### **4.1 Bus Shelter Prioritization: October 24, 2018 Subcommittee Meeting Summary Report – Christine Edward**

Christine Edward summarized the report, dated September 19, 2018 that was provided with the agenda package and provided the following information:

- Consider ready-made shelters
- Alternative methods for creating or funding new shelter designs
- Consider adopt-a-shelter type program
- Opportunities for advertising boards
- Potential industrial design exercise to explore more inexpensive shelters
- Discussion on how the City identify and prioritize locations
- The city is advancing through the Patterson Agreement for 2019

In response to questions from the Committee, Christine Edward, provided the following information:

- Space and power supply are the 2 main requirements for a shelter
- Approx. 30 shelters short of the 2020 goal
- Cost is approximately \$15,000 for the shelter itself without installation. That additional cost could be up to \$40,000.00
- TransLink shelters are not included as part of plan
- Under the Patterson contract, we cannot lower the standards

The committee provided the following suggestions:

- Consider a method of figuring out the numbers and where it is really needed by the public
- This is not only a source of shelter; it is also a place for people to sit.
- Consider doing 2 lists – one with benches only, and one with shelters

- Look into making space in a location where there may not be space, even if this requires purchasing the extra space.
- Bring this forward in 2019 and discuss how we prioritize this list.

## **5.0 NEW BUSINESS**

### **5.1 2018 Transportation Work Plan Status Report – Stephen Blore**

The 2018 Transportation Work Plan was provided to committee members with the agenda package. The following comments were provided:

- Concern that the Downtown Transportation Plan is not on schedule and should not be labelled as green.
- A pedestrian clearance strategy is the amount of time pedestrians need to safely clear a road safely before the flashing hand starts.
- The item labelled red is a very complex and challenging project. Many factors are influencing this project. One being how the uptown area is to function in the future from all modes of transportation. There are a lot of driving factors in the uptown area that need to be reviewed prior to commencing any work.

### **5.2 Agnes Street Design**

- Members would like to see more engagement being done on these projects.
- Consider copies of the drawings and information to go out to the members or public about these topics so that they have more information going into the open houses or meetings.
- As part of the Downtown Transportation Plan, a new engineer has now taken the lead on this project and will start to advance the design. At this point it has just been to look at the capability of the project. This project is not at a point to take to the public.
- This item is to be brought back to ACTBiPed in early 2019 year.

### **5.3 Stewardson Gap**

There is no update on this topic at this time.

## **6.0 NETWORK UPDATES**

### **6.1 No items.**

## **7.0 REPORTS AND INFORMATION**

### **7.1 Bus Shelter Prioritization: October 24, 2018 Subcommittee Meeting Summary Report (See item 4.1)**

### **7.2 2018 Transportation Work Plan Status Report (see item 5.1)**

## **8.0 CORRESPONDENCE**

### **8.1 Bike BC Letter**

### **8.2 Letter from Walkers' Caucus and HUB New Westminster Regarding the Proposed Pedestrian Intersection at 11<sup>th</sup> and Royal Avenue**

### **8.3 Response Letter from the City to Walkers' Caucus and HUB New Westminster Regarding the Proposed Pedestrian Intersection at 11<sup>th</sup> and Royal Avenue**

A letter was sent in from Walkers' Caucus and the HUB related to the crossing at Royal and Eleventh. This letter was provided to committee members with the meeting agenda package.

Discussion ensued and the following comments were provided:

- The term Jaywalking is strongly opposed, especially when discussing an area with a legal crosswalk. Suggestions for the City to no longer use the term, or at least explain the reasoning for it
- The fence is still strongly opposed by some committee members
- There are concerns about the cities liability in this type of situation if there is no fence.
- The location is good for a crosswalk and might work well if the commercial area is redeveloped in the future.
- A concrete median in the road can sometimes encourage people to run across and wait in the median for a break in traffic to continue across
- The desire route will change when the Metro Vancouver lot is fenced off
- Members of ACTBiPed Move to receive the letter and recommend that members of walkers caucus and HUB sit down with engineering staff to work through issues raised by said correspondence.

## **9.0 NEXT MEETINGS**

**TBD**

## **10.0 ADJOURNMENT**

**ON MOTION**, the meeting was adjourned at 7:15 pm.

Certified correct,

ORIGINAL SIGNED

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**PATRICK JOHNSTONE**  
**CHAIR**

ORIGINAL SIGNED

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**TABITHA GUICHON**  
**RECORDING SECRETARY**