



**ADVISORY PLANNING COMMISSION
MINUTES**

**Tuesday, February 20, 2024, 6:00 p.m.
Open to public attendance in Council Chamber, City Hall
Committee members may attend electronically**

PRESENT:

Mr. Andrew Hull*	Chair/Community Member
Mr. Quentin Van Der Merwe	Alternate Chair/Community Member
Mr. Jassy Braich*	Community Member
Ms. Ginny Foo	Community Member
Ms. Krista Macaulay	Community Member
Ms. Gwendolyn Reischman	Community Member
Mr. Joseph Van Vliet	Community Member

ABSENT:

Ms. Luana Pinto	Community Member
Mr. Diego Pons	Community Member

STAFF PRESENT:

Mr. Mike Watson	Senior Development Planner
Ms. Carilyn Cook	Committee Clerk

*Denotes electronic attendance

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

Carilyn Cook, Committee Clerk, opened the meeting at 6:00 p.m. and recognized with respect that New Westminster is on the unceded and unsurrendered land of the Halkomelem speaking peoples. She acknowledged that colonialism has made invisible their histories and connections to the land. She recognized that, as a City, we are learning and building relationships with the people whose lands we are on.

Procedural note: Agenda Item 4.1 Legislative Services Commission Orientation and Oaths of Office was addressed at this time.

2. CHANGES TO THE AGENDA

MOVED AND SECONDED

THAT the agenda of the February 20, 2024 Advisory Planning Commission meeting be amended to address Item 4.1 – Legislative Services Orientation, Affirmations of Office, and Elections of Chair and Alternate Chair first, followed by the remainder of regular agenda items in order as presented.

Carried.

All members of the Committee present voted in favour of the motion.

Procedural note: The minutes are recorded in numerical order.

3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

None.

4. REPORTS AND PRESENTATIONS

4.1 Legislative Services Orientation and Affirmations of Office

a. Legislative Services Orientation Presentation & Affirmations of Office

Carilyn Cook, Committee Clerk, commenced with her Legislative Services Commission Orientation PowerPoint presentation which included the role of advisory committees, the terms of reference, meeting attendance and quorum, meeting conduct, City policies and freedom of information, and, lastly, affirmations of office.

b. Election of Chair

MOVED AND SECONDED

THAT Andrew Hull be appointed as the Chair for the 2024 Advisory Planning Commission term.

Carried.

All members of the Committee present voted in favour of the motion.

Procedural note: At this point in the meeting Andrew Hull assumed the Chair.

c. Election of Alternate Chair

MOVED AND SECONDED

THAT Quentin Van Der Merwe be appointed as the Alternate Chair for the 2024 Advisory Planning Commission term.

Carried.

All members of the Committee present voted in favour of the motion.

4.2 Climate Action, Planning and Development Orientation

Mike Watson, Senior Development Planner, provided a Planning Policy Orientation PowerPoint presentation which included the Advisory Planning Commission (APC) Bylaw, the role of the Commission, the scope of review by the APC, the development review process, meeting format, and, City policy documents to consider.

5. NEW BUSINESS

None.

6. END OF MEETING

The meeting ended at 6:55 p.m.

7. UPCOMING MEETINGS

Remaining scheduled meetings for the year, which take place at 6:00 p.m. unless otherwise noted:

March 20, 2024

April 16, 2024

May 21, 2024

June 18, 2024

July 16, 2024

August 20, 2024

September 17, 2024

October 15, 2024

November 19, 2024

December 3, 2024

Certified correct,

Original Signed

Andrew Hull, Chair

Original Signed

Carilyn Cook, Committee Clerk