



March 2024

Completion of this form is required for Building Permits for additions to or development of all new buildings except single detached and duplex dwellings. A form must be completed for each separate building on the site.

I hereby certify that all information provided in this form is accurate:

Name: _____ Signature: _____ Date: _____

Building Address:		Architect:	
Building Name:		Developer:	
Building Age (year):		Site Area:	
Stratified Building (Y/N)			
Housing Agreements for any new units (Y/N)			

	Existing	New	Total
Building Height ¹	m	m	m
Number of Above Ground Floors			
Number of Mezzanine Floors			
Number of Residential Units			
Building Site Coverage	m ²	m ²	m ²
Ground Level Site Coverage	m ²	m ²	m ²
Below Ground Floor Area			
Above Ground Floor Area			
Gross Residential Floor Area ²			
Exempt Residential Floor Area ³			
Net Non-Residential Floor Area			
Total Gross Floor Space (all uses)			
Total Exempt Floor Space (all uses) ³			
Total Net Floor Space (all uses)			
Total Number of Parking Spaces			
Number of Regular Parking Spaces ⁴			
Number of Compact Parking Spaces ⁴			
Number of Parking Spaces for Persons w/ a Disability			

	Existing	New	Total
Number of Visitor Parking Spaces (Residential)			
Number of Loading Spaces ³			

¹As measured in accordance with the City of New Westminister Zoning Bylaw.

²Gross floor space is floor space without exemptions. Net floorspace is gross floor space less permitted exemption

³In accordance with the definition of “Floor Space Ratio” in the City of New Westminister Zoning Bylaw.

⁴In accordance with parking / loading space dimension requirements in the New Westminister Zoning Bylaw.

⁵As defined in BC building code.

Development Cost Charges	Previous (m2)	New (m2)*	Elevators & Stairwells (m2)
Gross Residential Floor Area* - Apartment			
Gross Residential Floor Area* - Townhouse			
Gross Office Floor Area*			
Gross Retail/Commercial Floor Area*			
Improved Site Area**			
*Gross Floor Area values exclude floor area for vehicular/bicycle parking, bike end-of-trip facilities, vehicular access, maneuvering aisles, elevators and stairs (does not exclude lobbies). Definition as per the New Westminister Development Cost Charges Bylaw. **Definition as per the New Westminister Development Cost Charges Bylaw.			

e.g.

Unit Number	Strata Lot Number	Unit Size (Square Metres)				Adaptable Units ⁵ (Y/N)
		Bachelor	1 Bedroom	2 Bedroom	3+ Bedroom	
101		-	-	77.57	-	No

