

REGULAR MEETING OF THE TASK FORCE ON CULTURE AND ECONOMIC DEVELOPMENT

Notice is hereby given of the following Regular Meeting of
the Task Force on Culture and Economic Development

June 28, 2021 at 9:30AM

Meeting Held Electronically under Ministerial Order No. M192/2020 and
the current Order of the Public Health Officer – *Gatherings and Events*

AGENDA

Call to order.

ADDITIONS TO THE AGENDA - Urgent/time sensitive matters only

1. *Motion to Add or Delete Items from the Agenda.*

RECONVENE TO REGULAR MEETING

2. *MOTION to reconvene to the Regular Meeting of the Task Force on Culture and Economic Development at upon completion of the Closed session.*

ADDITIONS TO THE AGENDA Urgent/time sensitive matters only

3. *MOTION to Add or Delete Items from the Agenda.*

ADOPTION OF MINUTES

4. *MOTION to adopt the minutes of the April 16 & May 5, 2021 meetings*

NEW BUSINESS

5. **Temporary Patio Policy Review (presentation attached) – Economic Development staff**

6. Meeting schedule – moving to bi-monthly schedule

NEXT MEETING

The next meeting of the Task Force on Culture and Economic Development will occur on:

Date:	August 23, 2021
Time:	9:30 AM
Location:	Conference call

ADJOURNMENT



REGULAR MEETING OF THE TASK FORCE ON CULTURE AND ECONOMIC DEVELOPMENT

April 19, 2021 at 9:30 a.m.
Via video conference

MINUTES

PRESENT:

Councillor Chinu Das
Councillor Mary Trentadue

STAFF:

Ms. Lisa Spitale – CAO
Ms. Emilie Aiden – Director, Development Services
Ms. Vali Marling – General Manager, Anvil Centre
Ms. Sarah Joyce – Director + Curator, New Media Gallery
Mr. Todd Ayotte – Manager, Community Arts & Theatre
Mr. Christy Mereigh – Manager, Building Inspections, Development Services
Mr. Blair Fryer – Manager, Communications & Economic Development
Ms. Carolyn Armanini – Planner, Economic Development

The meeting was called to order at 9:30 a.m.

EXCLUSION OF THE PUBLIC

1. MOVED and SECONDED

THAT pursuant to Section 90 of the Community Charter, members of the public be excluded from the Closed Meeting of the Mayor's Task Force on Culture and Economic Development immediately following the Regular Meeting of the Mayor's Task Force on Culture and Economic Development on the basis that the subject matter of all agenda items to be considered relate to matters listed under Sections 90(1)[a] of the Community Charter:

90 (1)[a] the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

Purpose of the meeting: Property, legal and negotiations matters

CARRIED.

All members of the Task Force present voted in favour of the motion.

ADJOURNMENT

2. MOVED and SECONDED

THAT the Task Force on Culture and Economic Development in Open Session be adjourned and proceed to Closed Session.

CARRIED.

All members of the Task Force present voted in favour of the motion.

RECONVENE TO REGULAR MEETING

3. MOVED and SECONDED

THAT the Regular Mayor's Task Force on Culture and Economic Development be reconvened via video conference at 10:40 a.m.

CARRIED.

All members of the Task Force present voted in favour of the motion.

ADOPTION OF MINUTES

4. MOVED and SECONDED

THAT the minutes of the Regular meeting of the Task Force on Culture and Economic Development of Monday, February 22, 2021 be adopted.

CARRIED

All members of the Task Force present voted in favour of the motion.

Presentations

5. Purchasing Policy - Social Impact presentation - Patrick Shannon, Purchasing Manager

Mr. Shannon presented an overview of potential changes to how the City procures goods and services that better align with the City's social and sustainable goals, including woman-owned, 7 bold steps, LGBTQ2S+, local business, etc. Staff provided context that the issue was raised in part due to the City receiving a concern that a City department was not using a local provider of services. A City department had entered into a contract with a North Vancouver business as we didn't have the programming services available under existing staff skills. Staff were addressing a request from the

business that identified a need from residents for the services. Staff have currently put a pause until further direction from this task force

Members had the following comments:

- Unionization is also a consideration, how well they treat their workers, do they have rights in the work place
- Similar to concerns raised at Anvil Centre a few years ago for programming
- Priority should be hiring professionals for programming/teaching needs, first go through existing staff resources and secondary hiring professionals. This is often why auxiliary rosters are larger in cultural services related divisions/
- Need to support our local businesses, especially in the context of COVID-19
- It is important to create opportunities for local arts services where possible, keeping in mind the nuances of particular programs
- City has purchasing strength and should focus that strategically
- As the policy amendment/work is developed it should be brought forward to Council and community engagement
- Sole-sourcing is part of purchasing policy under a threshold – staff could develop a list of local businesses that are interested in being a vendor
- Purchasing staff are reviewing metrics to determine how much the City procures locally
- How do you balance out – local vs. living wage vs. LGBTQ2S+, etc. ?
- How to ascertain diversity issues? In the same way we require a business license, if we offer consideration in certain registered groups they may choose to opt in and we explain what the information is being used for.
- Clerks has completed a similar process with respect to Committee process.
- Next steps are reaching out to business and how to go through this
 - Make responses to RFPs easier, which should also assist local businesses.
 - Education component for City staff once vendor list is developed, and refresher on purchasing policy
 - Engagement with local business to encourage them to sign up so staff can procure from that list, where applicable.
- Staff will report back to Task Force.

NEXT MEETING

The next meeting of the Task Force on Culture and Economic Development will occur on:

Date:	May 31, 2021	
Time:	9:30 a.m.	
Location:	Via video conference	

ADJOURNMENT

ON MOTION, the meeting was adjourned at 10:31 AM.

Mary Trentadue CHAIR	Carolyn Armanini Planner, Economic Development



REGULAR MEETING OF THE TASK FORCE ON CULTURE AND ECONOMIC DEVELOPMENT

May 5, 2021 at 9:30 a.m.
Via video conference

MINUTES

PRESENT:

Councillor Chinu Das
Councillor Mary Trentadue

STAFF:

Ms. Lisa Spitale – CAO
Ms. Emilie Aiden – Director, Development Services
Ms. Harji Varn – CFO/Director, Finance
Mr. Gordon Duggan – Director + Curator, New Media Gallery
Mr. Todd Ayotte – Manager, Community Arts & Theatre
Mr. Robert McCullough – Manager, Museums and Heritage Services
Mr. Christy Mereigh – Manager, Building Inspections, Development Services
Mr. Blair Fryer – Manager, Communications & Economic Development
Ms. Carolyn Armanini – Planner, Economic Development
Ms. Jen Arbo – Economic Development Coordinator

The meeting was called to order at 9:31 a.m.

EXCLUSION OF THE PUBLIC

1. MOVED and SECONDED

THAT pursuant to Section 90 of the Community Charter, members of the public be excluded from the Closed Meeting of the Mayor's Task Force on Culture and Economic Development immediately following the Regular Meeting of the Mayor's Task Force on Culture and Economic Development on the basis that the subject matter of all agenda items to be considered relate to matters listed under Sections 90(1)[a] of the Community Charter:

90 (1)[a] the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

Purpose of the meeting: Property, legal and negotiations matters

CARRIED.

All members of the Task Force present voted in favour of the motion.

ADJOURNMENT

2. MOVED and SECONDED

THAT the Task Force on Culture and Economic Development in Open Session be adjourned and proceed to Closed Session.

CARRIED.

All members of the Task Force present voted in favour of the motion.

RECONVENE TO REGULAR MEETING

3. MOVED and SECONDED

THAT the Regular Mayor's Task Force on Culture and Economic Development be reconvened via video conference at 10:35 a.m.

CARRIED.

All members of the Task Force present voted in favour of the motion.

NEW BUSINESS

4. Decline in Space for Artists and Cultural Groups in New Westminster

Report received by the Arts Commission from Bob Crockett, President, Arts Council of New Westminster, regarding current space challenges facing the local arts and cultural community.

Mr. Ayotte provided a presentation and overview of the discussion regarding on a report brought forward at the April 1, 2021 Arts Commission meeting. The report, submitted by the Arts Council, outlined the challenges facing artists and long standing culture organizations with the city to find spaces. The Arts Commission made several recommendations to increasing the amount of space for artists and arts organization.

Members had the following comments:

- The transition period has unfortunately played a role, given that the ancillary spaces that were managed and booked by the School District have not been available for bookings.
- Resource limitations have also played a role

- Short term actions could include developing an inventory of civic spaces that are available, prepare a survey of local arts and cultural groups and what their needs are pre-COVID, current and longer term.
- Staff noted that more emphasis be put on broadening the scope of places that are missing – for example live/work, visual arts and artist spaces, as opposed to theatre production spaces only.
- How can we spread the word within cultural groups to be able to use places of worship as rental spaces

NEXT MEETING

The next meeting of the Task Force on Culture and Economic Development will occur on:

Date:	May 31, 2021	
Time:	9:30 a.m.	
Location:	Via video conference	

ADJOURNMENT

ON MOTION, the meeting was adjourned at **10:47 AM**.

Mary Trentadue CHAIR	Carolyn Armanini Planner, Economic Development



COVID-19 Temporary Patio Program

Culture & Economic Development Task Force

June 28, 2021

Agenda Item 5



NEW WESTMINSTER

How We Got Here

Like many municipalities, CNW developed a temporary patio program to support business during COVID-19 pandemic. With PHO's around physical distancing and other protocols, many food/beverage businesses needed additional space for operations.



From Response to Recovery

- Temporary Patio Program intended to support local food and beverage sector in their COVID-19 *response* and adaption efforts.
- As the pandemic continued, program extended in fall 2021.
- Provided flexibility as customers demonstrated sustained preference for outdoor dining, and partial relief when indoor dining prohibited.
- To support *recovery* efforts, the province has recently extended liquor service in temporary patios until June 2022.

Alignment with Province - LCRB (Liquor Service)

- CNW has maintained alignment of our Temporary Patio Program with the Province's Temporary Service Expansion Area program for liquor service timelines.

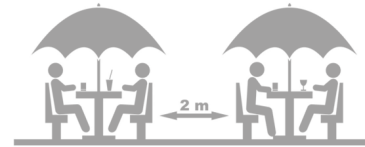
Temporary Patio Program Principles

Guided by the following principles, the program adapted existing City policy and procedures to respond to business reality during the pandemic.



Support Local Economy

Specifically small businesses in the food/beverage industry to weather the impacts of the pandemic.



Enhance Place-Making & Vibrancy

Maintain safe, quality people-centred public realm to support local business and the community.



Expeditious Process

Interdepartmental team struck to review and approve patios quickly, including pre-approvals for liquor service.

Types of Patios



Sidewalk Patios

Private, funded by and connected to adjacent business. Located on sidewalk.



Curbside Patios

Private, funded by and connected to adjacent business. Located in on-street parking.



Private Property Patios

Private, funded by and connected to adjacent business. Located on private property.



Parklets

Public, city funded and constructed. Supported by adjacent business through daily maintenance.

Community Response

First-time visits to business

Safe space to dine out

Street animation

New experience in community

Social wellbeing

Good Neighbour / Noise

Task Force Input

Staff anticipate going to Council on July 12, 2021 with a report on whether to extent the Temporary Patio Program to June 2022. The following input from the Task Force is being sought.



Continued alignment with Province?

Province has extend temp approvals to June 2022. Municipalities to provide input on support for individual patios by July 30 2021. Staff to work with applicants who want to make their patios permanent.



Continued Temp Patio Provisions?

Relaxed design guidelines, maintain safety requirements, waiving of fees and no charge for continued use of on-street parking spaces / loss of street parking revenue.



Revise permanent program 2022?

Review of process, requirements, design guidelines, Zoning Bylaw parking exemption, and general usability of document.