

## COMMUNITY HERITAGE COMMISSION

February 4, 2015 - 6:00p.m.  
Committee Room No. 2

### MINUTES

#### VOTING MEMBERS PRESENT:

Councillor Jaimie McEvoy	- Chair
Councillor Lorrie Williams	- City Council
John Davies	- Community Member
Catherine Hutson	- Heritage Preservation
Sajan Mann	- Community Member
Roger Nottingham	- Community Member
Wayne Janzen	- Community Member
Robert Johnson	- Community Member
Lynn Radbourne	- Community Member
Barry White	- Community Member

#### GUESTS:

Eric Pattison	- Pattison Architecture
James Burton	- Birmingham & Wood Architects

#### STAFF:

Kathleen Stevens	- Planning Assistant
Alison Worsfold	- Committee Clerk

The meeting was called to order at 6:00 p.m.

#### 1.0 ADDITIONS TO AGENDA

There were no additions.

#### 2.0 ADOPTION OF MINUTES

##### 2.1 Adoption of the Minutes of December 3, 2014

#### MOVED and SECONDED

*THAT the minutes of the December 3, 2014 Community Heritage Commission meeting be adopted.*

**CARRIED.**

All members of the Commission present voted in favour of the motion.

## 3.0 PRESENTATIONS

### 3.1 Commission Orientation and Oath of Office

**Alison Worsfold, Committee Clerk**, distributed and reviewed the Rules of Conduct for Advisory Committees and Bodies of Council, the Social Media Policy, and permission Forms.

Commission Members are to contact the Planning Department regarding attendance at each meeting. If a member is unable to fulfill their duties, they are asked to notify the Legislative Services Department so the position can be refilled.

Ms. Worsfold administered the Oath of Office to the Commission members.

Commission members introduced themselves to each other and outlined their individual interests and goals.

### 3.2 336 Agnes Street - Heritage Revitalization Agreement for Review

**Kathleen Stevens, Planning Assistant**, summarized the memorandum dated February 4, 2015 entitled '336 Agnes Street - Heritage Revitalization Agreement for Review.'

**Eric Pattison, Architect**, summarized details of the application as outlined in the report dated December 8, 2014 entitled '336 Agnes Street Heritage Revitalization Agreement and Heritage Designation Bylaws Preliminary Report.'

In response to questions from the Commission, Mr. Pattison noted the following information:

- The applicant would be the primary user of the building;
- Community groups would be provided with the opportunity to rent the multipurpose room located in the building;
- The vinyl windows that were installed in the 1970s would remain as is; however the large character defining windows would be restored; and,
- The stucco would be painted grey to cohere with the tanned windows.

Discussion ensued, and the Commission commended the applicant for undertaking the project, noting that it could be a heritage gain for the city.

#### **MOVED and SECONDED**

*THAT the Community Heritage Commission support the application for a Heritage Revitalization Agreement at 336 Agnes Street.*

**CARRIED.**

All members of the Commission present voted in favour of the motion.

### 3.3 420 Saint George Street - Heritage Revitalization Agreement for Review

**Kathleen Stevens, Planning Assistant**, summarized the memorandum dated February 4, 2015 entitled '420 Saint George Street – Heritage Revitalization Agreement for Review.' Ms. Stevens distributed an on-table document outlining revised garage drawings for 420 Saint George Street.

**Robert Johnson, Architect**, summarized details of the application as outlined in the report dated January 12, 2015 entitled '410 Saint George Street Heritage Revitalization Agreement and Heritage Designation Bylaw – Preliminary Report.'

**James Burton, Birmingham & Wood Architects**, summarized the heritage conservation plan as outlined in the report dated January 12, 2015.

In response to questions from the Commission, Mr. Johnson and Mr. Burton noted the following information:

- All non-original material of the porch would be removed;
- The building would be relocated further east on the lot so that the historical bay can be salvaged rather than removed;
- The adjacent property owners have been informed of the proposed relocation of the building; and,
- There would be non-combustible cladding applied to the bay window, which would cohere with the existing siding.

Discussion ensued, and the Commission suggested that the applicant work with staff to investigate the possibility of extending the garage to accommodate a large vehicle. The Commission noted that the proposal to open the porch is an attractive aspect of the application, and commended the applicant for restoring the house.

#### **MOVED and SECONDED**

*THAT the Community Heritage Commission support the application for a Heritage Revitalization Agreement and Heritage Designation Bylaw at 420 Saint George Street.*

**CARRIED.**

All members of the Commission present voted in favour of the motion.

## 4.0 UNFINISHED BUSINESS

### 4.1 Update on Queen's Park Neighbourhood Heritage Study Process

**Kathleen Stevens, Planning Assistant**, advised that the speaker series for the Queen's Park Neighbourhood Heritage Study process has commenced. On January 29, 2015 Marco D'Agostini, the City of Vancouver's Heritage Planner, provided a presentation with respect to the City of Vancouver's Heritage Action Plan. Donald Luxton, Donald Luxton & Associates, will be providing a presentation on February 26, 2015, and the British Columbia Assessment Authority and Westland Insurance will be providing a presentation on March 26, 2015. Both presentations will commence at 7:00 p.m. in Council Chamber.

### 4.2 Update on Heritage Week 2015: "*Main Street: At the Heart of the Community*"

**Kathleen Stevens, Planning Assistant**, advised that the judging for the Heritage Week 2015 colouring contest will take place on February 25, 2015 at 6:00 p.m. at City Hall, and encouraged Commission members to attend.

Ms. Stevens noted that a recommendation was passed at the October 22, 2014 Community Heritage Commission meeting requesting that Heritage Week be launched early to coincide with Family Day on February 9, 2015. Staff investigated the request and concluded that it would not logistically work for 2015; however, it could be considered for 2016.

## 5.0 NEW BUSINESS

### 5.1 Heritage Grant Committee: Appointment of CHC Representative (2 year term)

#### **MOVED and SECONDED**

*THAT Lynn Radbourne be appointed as the Community Heritage Commission representative to the Heritage Grant Committee.*

**CARRIED.**

All members of the Commission present voted in favour of the motion.

## 6.0 REPORTS AND INFORMATION

### 6.1 City Heritage Program – Verbal Update (Standing Item)

There were no updates.

### 6.2 Demolition Permits Issued

**Kathleen Stevens, Planning Assistant**, noted that a demolition permit for 1258 Ewen Avenue has been issued.

**7.0 CORRESPONDENCE**

- 7.1 New Westminster Historical Society Newsletter, No. 414, November 2014
- 7.2 New Westminster Historical Society Newsletter, No. 415, December 2014
- 7.3 New Westminster Historical Society Newsletter Special Issue #56, December 2014
- 7.4 New Westminster Historical Society Newsletter, No. 416, January 2015
- 7.5 Heritage 2014, Volume XVII No. 4, The Magazine of Heritage Canada, The National Trust

**8.0 NEXT MEETING**

- 8.1 March 4, 2015 (in Committee Room No. 2) 6:00pm or at the call of the Chair.

**9.0 ADJOURNMENT**

**ON MOTION**, the meeting was adjourned at 7:20 p.m.

Certified Correct,

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**Councillor Jaimie McEvoy**  
Chair

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**Alison Worsfold**  
Committee Clerk