

COMMUNITY HERITAGE COMMISSION

**October 19, 2016 6:00 p.m.
City Hall Committee Room #2**

MINUTES

VOTING MEMBERS PRESENT:

Councillor Jaime McEvoy	- Chair
Councillor Lorrie Williams	- City Council Representative
Damon Alberda	- Community Member
John Davies	- Community Member
Wayne Janzen	- Community Member
Christa MacArthur	- Community Member
Roger Nottingham	- Community Member
David Sarraf	- Community Member (arrived at 6:07 p.m.)

VOTING MEMBERS REGRETS:

Catherine Hutson	- New Westminster Heritage Preservation Society
Lynn Radbourne	- Community Member

STAFF:

Jackie Teed	- Manager, Planning
Rob McCullough	- Manager, Museums and Heritage Services
Debbie Johnstone	- Committee Clerk

The meeting was called to order at 6:02 p.m.

1.0 ADDITIONS TO AGENDA

There were no additions.

2.0 ADOPTION OF MINUTES

2.1 Adoption of the Minutes of September 22, 2016

MOVED and SECONDED

THAT the minutes of the September 22, 2016 Community Heritage Commission meeting be amended as follows:

- *That the Procedural note at the top of page 6 read “David Sarraf declared a conflict of interest and excused himself from the discussion;”*
- *That the motion to support the retention of the heritage Designation Bylaw No. 7369, 2009 on 437 Seventh Street for item 5.5 be amended to indicate that it was CARRIED; and,*
- *THAT the minutes be adopted as amended.*

CARRIED.

All members of the Commission present voted in favour of the motion.

3.0 PRESENTATIONS

There were no items.

4.0 UNFINISHED BUSINESS

4.1 BC Pen Cemetery Task Force Update

Councillor Jaimie McEvoy, Chair, reported that meetings for the Task Force would reconvene following the completion of technical work currently taking place at the cemetery. Following the conclusion of this work a full report would be provided to the Task Force for their review.

4.2 659 Columbia Street – Façade Restoration

Jackie Teed, Manager of Planning, summarized the report dated October 19, 2016 regarding the anticipation of a building permit application for a façade restoration at 659 Columbia Street.

Ms. Teed clarified that this is a building permit application for a heritage register building in a historical district, and as such a Heritage Alteration Permit (HRA) and a conservation report would not be required. Ms. Teed confirmed that the proposal meets the Heritage Area Revitalization Program (HARP) guidelines for a building of this age and style

Discussion ensued, and the Commission expressed their support for the project.

5.0 NEW BUSINESS

There were no items.

6.0 REPORTS AND INFORMATION

6.1 Queen's Park Heritage Conservation Area Process Update

Jackie Teed, Manager of Planning, summarized an On-Table item regarding a timeline for the Queen's Park Heritage Conservation Area from October, 2016 to July, 2017.

The following additional information was provided:

- Donald Luxton and Associates Inc. and PWL Landscape Architects were hired by the City as consultants for the design guidelines for the area;
- Dialogue Consultants have been retained to assist with community consultation for the project;
- Staff is currently reviewing principles for design guidelines, together with the principles that would be explored for heritage conservation area guidelines; and,
- Continued updates would be provided to the Commission regarding this process.

6.2 Demolition Permit Applications Received as of October 13, 2016

ADDRESS	YEAR BUILT	NEIGHBOUHOOD
615 E. Columbia Street	1929	Sapperton
2239 Eighth Avenue	1943	Connaught Heights
217 Ninth Avenue	1934	Victory Heights
2017 London Street	1937	Connaught Heights
317 Lawrence Street	1923	Queensborough
332 Holmes Street	1911	Sapperton

7.0 CORRESPONDENCE

There were no items.

8.0 NEXT MEETING

8.1 Next Meeting Date:

November 17, 2016 6:00 p.m. or at the call of the Chair

9.0 ADJOURNMENT

ON MOTION, the meeting was adjourned at 6:20 p.m.

Certified correct,

Councillor McEvoy
Chair

Debbie Johnstone
Committee Clerk