



COMMUNITY HERITAGE COMMISSION

February 7, 2018 5:00p.m.
Room #417, Anvil Centre, 777 Columbia Street
MINUTES

VOTING MEMBERS PRESENT:

Councillor Jaimie McEvoy	- Chair
Maureen Arvanitidis	- Community Member
John Davies	- Vice-Chair, Community Member
Deane Gurney	- Community Member
Rosanne Hood	- NWHPS Representative
Lauren Neufeld	- Community Member
David Sarraf	- Community Member

REGRETS:

Lynn Radbourne	- Community Member
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STAFF:

Britney Quail	- Heritage Policy Planner
Heather Corbett	- Committee Clerk

The meeting was called to order at 5:09 p.m.

1.0 ADDITIONS TO AGENDA

There were no additions to the agenda.

2.0 ADOPTION OF MINUTES

Procedural Note: Item 2.1 was addressed after Item 3.1

2.1 Adoption of the Minutes of January 3, 2018

MOVED and SECONDED

THAT the minutes of the January 3, 2018 Community Heritage Commission meeting be adopted.

CARRIED.

All members of the Commission present voted in favour of the motion.

3.0 PRESENTATIONS

Procedural Note: Item 3.1 was addressed before Item 2.1

3.1 2018 Committee Orientation and Oaths of Office

Ms. Heather Corbett, Committee Clerk, provided a PowerPoint orientation presentation, and reviewed the following documents:

- CHC Terms of Reference;
- Committee Rules of Conduct;
- Respectful Workplace Policy;
- Social Media Policy; and,
- Freedom of Information Permission Forms.

Ms. Corbett administered the Oath of Office to all members of the commission present and asked for a volunteer to stand as Vice-Chair of the Commission.

MOVED and SECONDED

THAT John Davies be appointed as Vice-Chair of the Community Heritage Commission for the 2018 term.

CARRIED.

All members of the Commission present voted in favour of the motion.

4.0 UNFINISHED BUSINESS

There were no items.

5.0 NEW BUSINESS

5.1 Appointment of Heritage Grant Program Committee Representative

This item was tabled to the February 2018 meeting.

5.2 Naming of a New Street in Queensborough

Ms. Britney Quail, Heritage Policy Planner, summarized the report regarding a new street to be named in Queensborough. As per the City process, the Queensborough Residents' Association selected five names from the list of potential street names, and the next step is to bring these forward to the CHC for review and comment.

In response to questions from the Committee, Ms. Quail provided the following information:

- The list of proposed street names was generated in 2010; and,
- The next step in the process is for the CHC's recommendation to be forwarded to Council.

Upon discussion, the Commission noted the following comments:

- Some preference was indicated for the name of 'Heaps', as it has a strong connection to Queensborough and the manufacturing sector; and,
- As 2018 is the 100th anniversary of the end of World War I, it may be relevant to commemorate this by naming the street after a Queensborough resident who fought in that war.

MOVED AND SECONDED

THAT the Community Heritage Commission recommend to Council the following potential street names, as put forth by the Queensborough Residents' Association:

- Kamachi;
- Heaps;
- Roma;
- Bourke; or,
- Ota; and,

THAT the Community Heritage Commission recommend that a street name commemorating a resident from Queensborough who fought in World War I be considered by Council.

CARRIED.

All members of the Committee present voted in favour of the motion.

Procedural Note: Item 5.3 was addressed after Item 2.1

5.3 520 Carnarvon Street: Heritage Revitalization Agreement (Britney Quail)

Ms. Britney Quail, Heritage Policy Planner, summarized the report dated February 7, 2018, regarding a Heritage Revitalization Agreement (HRA) application for a heritage house at 520 Carnarvon Street. The proposal is to make restorations to the heritage house, such as restoring the front façade, installing new wood frame windows, repointing a chimney, and adding new foundations; to add a secondary suite; and to designate the house, in exchange for relaxations to the Zoning Bylaw and parking requirements.

In response to questions from the Commission, Ms. Quail provided the following information:

- The chimney at the back of the house is no longer present;
- The original chimney at the front will be repointed;
- There is no timeline for the original material on the sides of the house to be restored, but it will be retained for a potential future restoration project;
- The parking exemption is being requested because, according to RS1 Zoning, parking in front of the building is not permitted, and there is not space on the property for two parking spaces at the side or rear.
- Staff support the parking space exemption because the property is within 100 m of public transit, notably the Skytrain station.

MOVED AND SECONDED

That the Community Heritage Commission recommend that Council support the Heritage Revitalization Agreement and Heritage Designation applications for 520 Carnarvon Street as outlined in the February 7, 2018 report.

CARRIED.

All members of the Committee present voted in favour of the motion.

6.0 REPORTS AND INFORMATION

6.1 BC Penitentiary Cemetery Task Force Update

There was no update.

6.2 Queen's Park Heritage Conservation Area Implementation Program

This item was tabled to the February 2018 meeting.

6.3 Demolition Permit Applications Issued as of January 3, 2018:

ADDRESS	YEAR BUILT	NEIGHBOURHOOD
214 E Durham St.	1951	McBride Sapperton
2025 London St.	1940	Connaught Heights
116 Miner St.	1951	McBride Sapperton
2024 Eighth Ave.	1944	Connaught Heights
436 Twelfth St.	1940	Brow of the Hill
1507 Hamilton St.	1927	West End
327 E Eighth Ave	1947	Massey Victory Heights

7.0 CORRESPONDENCE

7.1 New Westminster Historical Society Newsletters (December & January)

These items were received for information.

8.0 NEXT MEETING

8.1 Next Meeting Date: Wednesday, March 7, 2018 at 6:00 p.m., in Committee Room #2, or at the call of the Chair.

9.0 ADJOURNMENT

ON MOTION, the meeting was adjourned at 6:02 p.m.

Certified correct,

ORIGINAL SIGNED

Councillor Jaimie McEvoy
Chair

ORIGINAL SIGNED

Heather Corbett
Committee Clerk