



COMMUNITY HERITAGE COMMISSION

**January 3, 2018 6:00p.m.
Committee Room #2**

MINUTES

VOTING MEMBERS PRESENT:

Councillor Jaimie McEvoy	- Chair
John Davies	- Community Member
Wayne Janzen	- Community Member
Lauren Neufeld	- Community Member
Roger Nottingham	- Community Member
Lynn Radbourne	- Community Member
David Sarraf	- Community Member

REGRETS:

Catherine Hutson	- New Westminster Heritage Preservation Society
------------------	---

STAFF:

Cameron Barker	- Planning Assistant
Rob McCullough	- Manager, Museums & Heritage Services
Britney Quail	- Heritage Policy Planner
Heather Corbett	- Committee Clerk

The meeting was called to order at 6:01 p.m.

1.0 ADDITIONS TO AGENDA

There were no additions to the agenda.

2.0 ADOPTION OF MINUTES

2.1 Adoption of the Minutes of December 6, 2017

MOVED and SECONDED

THAT the minutes of the December 6, 2017 Community Heritage Commission meeting be adopted.

CARRIED.

All members of the Commission present voted in favour of the motion.

3.0 PRESENTATIONS

3.1 No Items

4.0 UNFINISHED BUSINESS

4.1 BC Pen Cemetery Task Force Update

Rob McCullough, Manager, Museums and Heritage Services, had no update.

5.0 NEW BUSINESS

5.1 769 Carnarvon Street (Accurate Nails and Spa): Sign Permit Application for a Heritage Register Building

Mr. Cameron Barker, Planning Assistant, summarized the report dated January 3, 2018, regarding a proposed sign permit application for the Odd Fellows Block heritage building, at 769 Carnarvon Street. Mr. Barker asked the Commission for feedback on the proposed new sign for the building.

In response to questions from the Commission, Mr. Barker provided the following information:

- The reason for the change in signage is that the business tenant is new and they would prefer a more permanent sign than their current temporary banner; and,
- The building owner does not oppose the proposed signage for the business.

Upon discussion, the Commission noted that the following comments should be passed on to the Applicants:

- It would be appropriate to take the awning down and put the sign directly on the building, as awnings often involve much upkeep and cleaning;
- If there is an opportunity for the tattoo parlour to also remove their awning, it would provide greater continuity;
- The Commission had no concerns with the chosen colours; and,
- The concrete blocks have unique heritage characteristics, and therefore an alternative to ten screws may be more appropriate for mounting such a sign on a delicate surface.

It was also noted that the Odd Fellows Block is the only building remaining on Columbia Street that can be seen in the Wait for Me, Daddy photo, and it was suggested that the SOS be rewritten to contain this note.

5.2 Design Standards for Infill Housing (Item from December 2017 meeting)

The Commission discussed an item from the December 2017 minutes and agreed to bring the discussion forward to a future meeting to ensure continuity of discussion with the new Commission members and so that further background information could be provided:

- An important aspect to consider in terms of laneway houses is their design and whether they conform with the guidelines set forth in the HCA – especially in situations where the laneway houses are being added on to the rear of a protected house.

Before adjourning, the Commission had an informal discussion about the past year, and discussed the following topics:

1. Usefulness of Heritage Orientation Workshop to Commission members:

- Feedback received was that the workshop is useful to give background on the Commission's purview and to ensure that all Commission members start off with the same information.

2. Demolition Review Process

- A question was posed about why the Commission receives a list after the demolition permit applications have been issued;
- Ms. Britney Quail reviewed the City's process, which includes a Staff review of all applications for heritage value, followed by possible review by the Commission.

3. Follow-up of properties that were not approved for demolition due to the Queen's Park Heritage Conservation Area control period

- Ms. Quail advised the Commission of the results of the two property's applications.

4. Follow-up on La Rustica (228 and 232 Sixth Street)

- Ms. Quail advised the Commission that the building is being assessed and evaluated for salvage; however the initial assessment indicated that there is not a high degree of heritage material left.

It was noted that including time for Q&A sessions may be valuable on future CHC agendas when time permits.

Councillor McEvoy thanked the Commission members for their service over the past year.

6.0 REPORTS AND INFORMATION

6.1 Demolition Permit Applications Issued as of December 21, 2017

No new demolition permits have been issued since the previous meeting.

7.0 CORRESPONDENCE

7.1 On-Table item regarding 2018 BC Heritage Commission Forums

This item was received for information.

8.0 NEXT MEETING

8.1 Next Meeting Date: Wednesday, February 7, 2018 at 6:00 p.m., or at the call of the Chair.

9.0 ADJOURNMENT

ON MOTION, the meeting was adjourned at 6:35 p.m.

Certified correct,

ORIGINAL SIGNED

Councillor Jaimie McEvoy
Chair

ORIGINAL SIGNED

Heather Corbett
Committee Clerk