



## **EMERGENCY ADVISORY COMMITTEE**

**June 5th, 2013-5:05 p.m.  
City Hall EOC Meeting Rm 1  
MINUTES**

### **VOTING MEMBERS PRESENT:**

Councillor Chuck Puchmayr	- Chair
David Lowe	- St John Ambulance
Captain Braden Greaves	- Royal Westminster Regiment
John Evans	- Community Member
Pastor Sharon Tidd	- Salvation Army
Cheryl Rogers	- Community Member
Deirdre McLachlan	- Fraser Health Representative
Karou Bracewell	- BC Ambulance Representative

### **VOTING MEMBER REGRETS:**

Brian Sommerfeldt	- School Board Representative
Nancy Brar	- Community Member
Andrew Reid	- Community Member
Patrick Johnstone	- Community Member

### **STAFF:**

Cory McLaren	- Secretary
Inspector Phil Eastwood	- New Westminster Police Services
Constable Wendy Bowyer	- New Westminster Police Services
Deputy Chief John Hatch	- New Westminster Fire & Rescue Services

## **1.0 ADDITIONS TO AGENDA**

## **2.0 ADOPTION OF MINUTES**

### **2.1 Adoption of the Minutes of March 13th, 2013**

#### **MOVED and SECONDED**

*THAT the minutes of the Emergency Advisory Committee meeting held on March 13th, 2013 be received and adopted*

**CARRIED.**

All members of Commission voted in favour of the motion.

## **3.0 PRESENTATIONS**

### **3.1 Introduction of NW Fire High Water Response Plan**

Deputy Fire Chief John Hatch did a presentation on the High Water Response Plan for New Westminster and the Fire Department.

The committee discussed the response capabilities of the fire department, and the 88.7 fm Radio Station.

The Chair discussed his attendance at the Lower Mainland Local Government Association Convention, and the well received presentation by New Westminster Fire Chief Tim Armstrong. Next year's goal for the LMLGA Convention will be to expand the topic of Emergency Response in the Communities.

## **4.0 UNFINISHED BUSINESS**

## **5.0 NEW BUSINESS**

### **5.1 Formation of the Emergency Management Task Force**

Deputy Chief Hatch discussed the formation of the task force and the key City Departments and staff involved in the process.

### **5.2 F02 Program- Battalion Chiefs/ Site Command introduced to EOC Operations**

Deputy Chief Hatch discussed with the committee that having Fire staff trained in how an Emergency Operations Center functions and how it can assist members in the field. This is currently being trained in the Fire Officers 2 Program.

The committee discussed GPS on portable radios and if this is currently operational in New Westminster Fire/Police Departments. The changeover of older portable radios to newer radios that do have GPS capabilities will be occurring over the next 2 years through ECOMM.

### **5.3 Next Structural Collapse Training Session**

Deputy Chief Hatch discussed with the committee that the next training class will include the new fire recruits and a class of 8, which is planned for November. The Deputy Chief discussed previous training event held in Vancouver.

### **5.4 Asbestos Exposure Control Plan for firefighters**

Deputy Chief Hatch discussed with the committee that identifying the age of a building can often be difficult. This plan speaks to protection and decontamination of staff and apparatus. Eighty-six suppression staff and the fire prevention office staff have received this training. The Deputy Chief discussed how the firefighters clean and decontaminate when contaminated with asbestos.

## **6.0 REPORTS AND INFORMATION**

### **6.1. New Westminster Emergency Management Office**

The Emergency Management Office is currently updating New Westminister Fire Departments Communication Manuals and New Westminister Fire Callout procedures. A training manual for the Mobile Command Unit is currently being developed.

### **6.2 New Westminister Fire Services**

Deputy Chief Hatch discussed the event that occurred on June 5, 2013; there was a 6 inch gas line rupture on Merrisville Street, in the new Elementary School site. There were many calls to the Fire Department including as far as 8<sup>th</sup> and McBride. Unified Command was setup and the mobile command unit was called out. In total there were approx 10 agencies involved in the overall incident. Fraser Health was not notified.

### **6.3 Fraser Health Service**

Deirdre McLachlan discussed getting ready to open the 2<sup>nd</sup> largest emergency room in Canada. Currently in the planning phase for a new emergency room for Royal Columbian. There will be a hazmat area with capability for individual decontamination. Code Green is currently a large focus with training for 52, 000 employees. Currently 600 employees have been trained in EOC training. Fraser Health Emergency Management will be interacting more with community events in municipalities to ensure that they are notified, as they are currently not being notified for large events.

### **6.4 New Westminister Police Services**

Inspector Phil Eastwood introduced Constable Wendy Bowyer to the committee, as she will be replacing Inspector Phil Eastwood in the next few years. New Westminister Police have moved over to ECOMM. And all communication center staff will be recognized at a special event in November. Having New West Police on the ECOMM network will make the coordination of large scale events seamless. New West Police participated in Emergency Preparedness Week during the first week of May. The new mental health vehicle is operational and is working together with Fraser Health to provide a more proactive service in New Westminister.

**9.0 ADJOURNMENT**

The meeting was adjourned at 6:27 p.m. Next meeting Oct 2<sup>nd</sup>, 2013

---

**COUNCILLOR  
CHUCK PUCHMAYR  
CHAIR**

---

**CORY MCLAREN  
COMMITTEE SECRETARY**

DRAFT