

**April 21, 2015**  
**2:00pm**  
**Committee Room #2, City Hall**

## **MINUTES**

### **VOTING MEMBERS PRESENT:**

Fong Kwok	Commissioner & Chair
Don McLellan	Commissioner
Mayor Jonathan Cote	Commissioner
Lisa Spitale	Commissioner & CAO

### **STAFF:**

Rod Carle	General Manager, Electric Utility
Angela Danielisz	Recording Secretary

### **ADDITIONS / DELETIONS TO THE AGENDA**

The Consent Agenda – Commission members may adopt in one motion all recommendations appearing on the Consent Agenda or, prior to the vote, request an item be removed from the Consent Agenda for debate or discussion, voting in opposition to a recommendation, or declaring a conflict of interest with an item.

#### **MOVED and SECONDED**

*THAT* the consent agenda items be adopted.

**CARRIED**

All members of the Commission present voted in favour of the motion.

### **ADOPTION OF MINUTES**

#### **1. Minutes of February 17, 2015**

#### **MOVED and SECONDED**

*THAT* the minutes of the Electric Utility Commission meeting held on February 17, 2015 be received and adopted.

**CARRIED**

All members of Commission voted in favour of the motion.

### **PRESENTATIONS**

#### **2. No Items**

## REPORTS FOR ACTION

3. No items.

## CONSENT AGENDA

4. **Customer Service Stats**

**MOVED and SECONDED**

*THAT the Customer Service Stats be received for information.*

**CARRIED**

All members of Commission voted in favour of the motion.

5. **NWR Substation Upgrade Project**

**MOVED and SECONDED**

*THAT the report regarding the New Westminster Substation Upgrade Project dated April 16, 2015 be received for information.*

**CARRIED**

All members of Commission voted in favour of the motion.

## ITEMS REMOVED FROM THE CONSENT AGENDA

6. **Utility Billing System**

Implementation of the new billing system will take place in late 2015 or early 2016.

## CORRESPONDENCE

7. **High Performance – New Home Program**

8. **Waterfront Vision – Front Street Newsletter**

9. **Earth Hour; BC Saves Equivalent of Turning Off 680,000 LED Lights**

10. **New Wind Farms to be Added to Provincial Power System**

**MOVED and SECONDED**

*THAT the information presented to the Commission in items 7 to 10 be received.*

**CARRIED**

All members of Commission voted in favour of the motion.

## NEXT MEETING

June 9, 2015 – CR #2, City Hall

**ADJOURNMENT**

The meeting was adjourned at 2:20 pm.

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**Fong Kwok**  
**CHAIR**

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**Angela Danielisz**  
**RECORDER**