New Westminster Museum and Archives
Volunteer Job Description

Program Docent

Program Docents deliver public programs and school programs at Irving House, the New Westminster Museum and Archives at Anvil Centre, and the Samson V Museum. The docent provides experiential learning opportunities which explore and examine the collections and exhibition themes. Programs guide participants through a set of interactive, experiential, hands-on activities. Programs will be presented to school classes, children, adults or families.

Activities

 Present public and school programs, both on and off site, to registered groups or participants.
 Provide controlled, supervised opportunities for participants to touch and manipulate teaching collection artefacts, in order to engage in multi-sensory learning.
 Research topics in Irving family and New Westminster history.

Training

 Orientation
 Artefact care and handling
 Tour shadowing

Work Sites
New Westminster Museum and Archives
777 Columbia Street, New Westminster, BC V3M 1B6

Irving House
302 Royal Avenue, New Westminster, BC V3L 1H7

Samson V Museum
880 Quayside Drive, New Westminster Quay, off Columbia Street

Time Commitment
Minimum one shift per month, one-year commitment required.
Throughout the year, as per programs outlined in the Annual Operational Plan or as per bookings.

**Qualifications**
- Good oral communication skills and interest in contemporary interpretation.
- Enjoy meeting and working with the public.
- Interest in local history and inspiring interest in others.

**Benefits**
Help bring history to life through public and curriculum-based program involving hands-on participation and discovery. Make new friends and learn new skills.

**Staff Contact**
Liz Twaites, Volunteer Coordinator, New Westminster Parks, Culture and Recreation (604) 519-1023 or ltwaites@newwestcity.ca.