



## **New Westminster Museum and Archives Volunteer Job Description**

### **Program Docent**

Program Docents deliver public programs and school programs at Irving House, the New Westminster Museum and Archives at Anvil Centre, and the Samson V Museum. The docent provides experiential learning opportunities which explore and examine the collections and exhibition themes. Programs guide participants through a set of interactive, experiential, hands-on activities. Programs will be presented to school classes, children, adults or families.

### **Activities**

- Present public and school programs, both on and off site, to registered groups or participants.
- Provide controlled, supervised opportunities for participants to touch and manipulate teaching collection artefacts, in order to engage in multi-sensory learning.
- Research topics in Irving family and New Westminster history.

### **Training**

- Orientation
- Artefact care and handling
- Tour shadowing

### **Work Sites**

New Westminster Museum and Archives  
777 Columbia Street, New Westminster, BC V3M 1B6

Irving House  
302 Royal Avenue, New Westminster, BC V3L 1H7

Samson V Museum  
880 Quayside Drive, New Westminster Quay, off Columbia Street

### **Time Commitment**

Minimum one shift per month, one-year commitment required.





Throughout the year, as per programs outlined in the Annual Operational Plan or as per bookings.

**Qualifications**

- Good oral communication skills and interest in contemporary interpretation.
- Enjoy meeting and working with the public.
- Interest in local history and inspiring interest in others.

**Benefits**

Help bring history to life through public and curriculum-based program involving hands-on participation and discovery. Make new friends and learn new skills.

**Staff Contact**

Liz Twaites, Volunteer Coordinator, New Westminister Parks, Culture and Recreation  
(604) 519-1023 or [ltwaites@newwestcity.ca](mailto:ltwaites@newwestcity.ca).

