

City of New Westminster Youth Climate Action Fund - Application Form

This application is for youth-led initiatives that will address urgent climate challenges in the City of New Westminster. **Applications are accepted and reviewed on an ongoing basis until 11:59PM, July 14.** We encourage applications to be submitted as early as possible.

How to apply:

- Download this PDF and answer the application questions by filling out the PDF
- Download the YCAF Budget Sheet template and fill in with approximate costs
- Send the completed PDF and Budget Sheet to YouthClimateAction@newwestcity.ca using the email subject **[YOUR PROJECT TITLE] - Youth Climate Action Fund Application**

If you have any questions about this application, don't hesitate to reach out to YouthClimateAction@newwestcity.ca.

SECTION 1: About You

The following questions will let us know who you are and if you qualify for receiving grant funds.

1. Grant applicant organization/group name

Who is applying for this grant? This is where you would put down the youth organization, group, club, collective, etc. that will be delivering the project.

2. Youth project lead(s)

Who in the group will be the project lead(s) and point of contact(s) for this grant? Please state their name(s) and age(s).

3. Does the grant applicant meet the below requirements for receiving the microgrant?

Proposed projects must be submitted by a youth-serving organization that can accept grant funds:

- Entity must have formal incorporation or status
- Must have a bank account in its name and have ability to manage funds or if youth-led group is not an incorporated entity, they may partner with a fiscal agent that can accept and administer funds.

Yes

No (Please fill in 3.1)

3.1 If 'No', please fill in sponsor organization information

If this project will be supported by a sponsor organization (a youth serving organization with formal incorporation or status with a bank account in its name that can accept and administer the grant fund for the grant group), please indicate the organization and staff contact in this field.

- **Sponsor organization:** _____
- **Fiscal lead contact person:** _____
- **Email:** _____
- **Phone number:** _____

4. Youth-led and/or youth-driven initiatives

This fund is aimed to support youth-driven climate action led by youth ages 15-24 in the City of New Westminster. Please indicate how young people are leading, involved, and/or delivering the project, including their roles and responsibilities. (Max 200 words)

SECTION 2: About Your Project

The following questions will let us know about your project and how you plan to address climate change in the city.

1. Project title

What is the name of your project? Remember that it should be short and clearly convey what your project is about!

2. Project type (select one)

- Awareness, Education, Research, Co-Development Initiatives
- Launching Climate Mitigation and Adaptation Initiatives
- Involvement in Governance of Local Climate Action Plans

3. Key climate priorities (select all that apply)

Projects must be focused on one or more of the Mayor's key climate impacts identified in the [City of New Westminster's Seven Bold Steps for Climate Action](#).

- Carbon-Free Corporation
- Car-Light Community

- Carbon-Free Homes and Buildings
- Pollution-Free Vehicles

- Carbon-Free Energy
- Robust Urban Forest
- People-Centred Public Realm

4. Project description

Briefly describe your project, including the current issue it addresses, its main goals and outcomes, and the anticipated impact on the community and the environment. In your answer, please include how this project addresses the Seven Bold Steps for Climate Action you selected above. (Max 250 words)

5. Project activities

Describe the specific activities and/or steps your project will undertake. This will include a proposed timeline of activities and deliverables you anticipate. **Please note all activities must be completed and funds spent by December 2024.** You're welcomed to answer in list form. (Max 250 words)

SECTION 3: Budget and other resources

The following questions will outline your budget and the resources you need to implement the project.

1. Microgrant request: _____

Successful applicants can receive microgrants ranging between \$1,000 and \$5,000 USD (approx. \$1,364 - \$6,821 CAD). Please indicate above the amount you are requesting for this project.

2. Budget overview

Download the YCAF Budget Sheet and provide a general overview of how you plan to use the requested microgrant funds. Be sure to review the FAQ on which funds are eligible and ineligible.

- Completed

3. City services

Please indicate any specific city services or support that you may need to successfully implement the project.

- Marketing and promotion
 - Science Based Environmental Training
 - Mid-reporting and final reporting
 - Project management training
 - Other: _____
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SECTION 4: Additional information

The following section is for any additional information that you wish to include in your application.

1. Before photos (If applicable, attach in application email)

If applicable, include any "before" photos relevant to your project for reporting purposes. Please use photos with the highest resolution possible. You can submit the photos by attaching the files in your application email.

- Yes, I will include photos.
- Not applicable

2. Additional information

Please include any additional information or details you think are important for the consideration of your application. (Max 100 words)

SECTION 5: Declaration

By submitting this application, we agree to comply with the terms and conditions of the Youth Climate Action Fund and commit to using the microgrant funds responsibly and transparently to advance our project's objectives.

Youth Project Lead(s) Signature: _____

Youth Project Lead(s) Signature: _____

Sponsor Organization Contact Person Signature: _____