

As per the interim development review process, City-led consultation will be conducted just prior to an application being advanced to Council for formal consideration. In the report to Council, staff would summarize the outcomes of this consultation and recommend whether or not to waive a public hearing, with a view to waiving public hearings in cases where there was sufficient support and/or the applicant had addressed public feedback to the City's satisfaction.

Prior to the COVID-19 pandemic, staff had been exploring ways to receive feedback from the community on development applications in a more inclusive manner, and in a way that the public felt their input was making a difference. The interim City-led consultation process is consistent with this work.

For the interim City-led consultation process, the City will:

1. Maintain a webpage which includes:
 - a. application summary and status;
 - b. detailed application materials (e.g., plans, images and renderings);
 - c. reports to Council and committees;
 - d. a link to an online survey about the application;
 - e. staff contact email and phone numbers;

2. Provide notice of the City-led public consultation using the following notification methods:
 - a. Development notice signage on the site;
 - b. Mail-out to all owners and occupants with 100 metres of the subject property; and
 - c. information posted in the City's electronic newsletter, the local newspaper and online.

3. Notice would:
 - a. encourage people to provide feedback online through the City's website;
 - b. provide alternatives to online feedback including phone calls, mail, and methods to make appointments which would meet physical-distance protocols; and
 - c. contact information for City staff, to provide the opportunity to arrange a meeting (by phone or physically distanced at City Hall) to discuss the application and answer questions.