

CORPORATION OF THE CITY OF NEW WESTMINSTER



DEVELOPMENT SERVICES FEES AND RATES BYLAW NO. 7683, 2014

EFFECTIVE DATE: November 3, 2014

CONSOLIDATED FOR CONVENIENCE ONLY
(December 14, 2020)

This is a consolidation of the bylaws listed below. The amendment bylaws have been combined with the original bylaw for convenience only. This consolidation is not a legal document. Certified copies of the original bylaws should be consulted for all interpretations and applications of the bylaws on this subject.

<u>AMENDMENT BYLAW</u>	<u>EFFECTIVE DATE</u>
7790, 2015 (Schedule A, B, C & D)	January 1, 2016
7826, 2016 (Schedule C)	April 18, 2016
7852, 2016 (S. 7, App. 3, App. 5)	July 4, 2016
7869, 2016 (Delete S. 7, Replace Sch. A, B, C, D, Delete Sch. E)	January 1, 2017
7930, 2017 (Replace Sch. C)	June 13, 2017
7940, 2017 (Changes to Sch. C)	October 2, 2017
7967, 2017 (Changes to Sch. A, B, C D &F)	January 1, 2018
8009, 2018 (Change to Sch. C)	May 1, 2018
8047, 2018 (Changes to Sch. B)	September 17, 2018
8061, 2018 (Replace Sch. A, B, C, D & F)	January 1, 2019
8053, 2018 (Change to Sch. C)	November 19, 2018
8076, 2019 (Changes to Sch. B)	January 14, 2019
8094, 2019 (Changes to definitions, Sch. A)	February 25, 2019
8098, 2019 (Changes to definitions, Sch. A, B, C, F)	March 11, 2019
8129, 2019 (Replace Sch. A)	September 9, 2019
8157, 2019 (Replace Sch A, B, C, D, F)	January 1, 2020
8153, 2019 (Replace Sch C)	January 27, 2020
8177, 2020 (Replace A, D, one change to C)	January 27, 2020
8198, 2020 (Change "Public Hearing" to	May 4, 2020

“Public Consultation”
8228, 2020 (replace line 38 of Sch B)
8232, 2020 (add to S5 and replace
Sch B, C, D, F)

November 9, 2020
November 9, 2020

The bylaw numbers highlighted in this consolidation refer to the bylaws that amended the principal Bylaw No. 7683, 2014. The number of any amending bylaw that has been repealed is not referred to in this consolidation.

Obtainable from the City Clerk's Office

**CORPORATION OF THE CITY OF NEW WESTMINSTER
DEVELOPMENT SERVICES FEES BYLAW NO. 7683, 2014**

A Bylaw to Establish the Development Services Fees Bylaw No. 7683, 2014

WHEREAS the Council of the Corporation of the City of New Westminster deems it expedient to provide for fees for development services;

AND WHEREAS Section 194 of the *Community Charter* authorizes municipalities to, by bylaw, impose fees and charges in respect of all or part of a service of the municipality, the use of municipal property, or the exercise of authority to regulate, prohibit or impose requirements;

AND WHEREAS Section 931 of the *Local Government Act* authorizes municipalities to impose fees for an application to initiate changes to the provisions of a plan or bylaw under Part 26 or Part 27 of the Act, and for the issue of a local government permit under Part 26 or Part 27;

AND WHEREAS Council deems it necessary and desirable to exercise the authority provided by the *Community Charter* and the *Local Government Act* to cover costs of associated with the permits and applications processed by the Development Services Department;

NOW THEREFORE, the CITY COUNCIL of the Corporation of the City of New Westminster in open meeting assembled ENACTS AS FOLLOWS:

- (a) This Bylaw may be cited for all purposes as “Development Services Fees Bylaw No. 7683, 2014.”
- (b) Council hereby adopts Appendix A attached to this Bylaw as “Development Services Fees Bylaw No. 7683, 2014.”
- (c) Building Bylaw No. 6897, 2003 is amended by:
 - a. Deleting Schedule A; and
 - b. Replacing Section 13 with the following:
 - “13.1 Every person making an application for a building permit or obtaining a service from the City shall pay the applicable fees and charges imposed in the Development Services Fees Bylaw No. 7683, 2014.
 - 13.2 If the building permit has not been issued and all applicable building permit fees paid within 60 days of the date of notification to the owner that the permit is

ready to be issued, the application shall be cancelled and materials related to the application returned to the owner.

13.3 An application for a permit shall be cancelled if the application is incomplete and substantially inactive for six (6) months or longer.”

(d) Business Licence Bylaw No. 5640, 1986 is amended by:

- a. Deleting Schedule A;
- b. Deleting Sections 4(3), 7, 8, and 9.
- c. Replacing section 4(2) with “It shall be incumbent upon each person to renew the licence and pay the fee set out in the Development Services Fees Bylaw No. 7683, 2014 prior to the beginning of each calendar year.”

(e) Plumbing Bylaw No. 4901, 1976 is amended by:

- a. Deleting Schedule A; and
- b. Replacing section 16 (d) (i) with “Every person making an application for a plumbing permit or obtaining a service from the City shall pay the applicable fees and charges imposed in the Development Services Fees Bylaw No. 7683, 2014”

(f) Development Approvals Procedures Bylaw No. 5658, 1987 is amended by:

- a. Deleting Schedule B; and
- b. Deleting Section 4.

(g) Downtown Redevelopment Bylaw No. 5859, 1989 is amended by:

- a. Deleting Schedule A; and
- b. Deleting Section 3.

BYLAW 8094, 2019

(h) This Bylaw shall come into force January 1st, 2015.

Severability

(i) If any part, section, sentence, clause, phrase or word of this Bylaw is for any reason held to be invalid by the decision of any Court of competent jurisdiction the invalid part, section, sentence, clause, phrase or word shall be severed and the decision that is invalid shall not affect the validity of the remainder which shall continue in full force and effect and be construed as if the Bylaw had been adopted without such invalid portions.

Appendix A to Bylaw No 7683, 2014:
Development Services Fees and Rates Bylaw

Development Services Fees Bylaw No. 7683, 2014

1. Definitions / Interpretation

BYLAW 8094, 2019

BUILDING OFFICIAL means the individual designated by the City as the Manager of Building Inspections (as that title may be changed from time to time) and such person or persons as he or she may designate from time to time as his or her assistants.

CITY means the City of New Westminster.

BYLAW 8098, 2019

COMPREHENSIVE DEVELOPMENT PROJECT: a development application within any area designated as Comprehensive Development in the Official Community Plan, Downtown Community Plan and/ or Queensborough Community Plan.

IMPROVED SITE AREA means the area of lot, or portion of a lot, to be improved including all buildings, vehicular and pedestrian circulation areas, loading, parking, storage works, decorative areas, landscaped areas and any other areas which have been improved.

BYLAW 8098, 2019

LARGE PROJECTS: Multi-unit residential or mixed-use projects over 6 units; or all Commercial or Industrial projects defined at the discretion of the Director of Development Services.

BYLAW 8098, 2019

MASTER PLANNING PROJECT: a development application within an area for which, due to the complexity and/ or scale of the proposed development, the City requires an applicant to prepare a master plan, showing an overall development concept that generally includes urban design, landscaping, infrastructure, service provision, circulation, present and future land use and/ or built form.

BYLAW 8098, 2019

MULTIPLE-PHASE PROJECT: a development application which, at the indication of the applicant and/or, due to the complexity and/or scale of the proposed development, at the requirement of the City, would be constructed in distinct stages which would be outlined within a development agreement.

NOT FOR PROFIT HOUSING means dwelling units in a development that are of will be:

- (a) operated as rental housing for tenants who meet eligibility criteria related to income, number of occupants, health or other similar criteria;
- (b) secured as rental housing through a zoning bylaw under ss. 903 of the *Local Government Act*, the registration of housing agreement under s. 905 of the *Local Government Act*, or the registration of a covenant under s. 219 of the *Land Title Act*; and
- (c) owned, leased or otherwise held by a public housing body or an incorporated non-profit organization whose purposes include providing housing for low and moderate income persons.

SECURED MARKET RENTAL HOUSING means dwelling units that are occupied pursuant to a residential tenancy agreement and that are:

- (a) secured as rental housing for a minimum of 30 years by a housing agreement under s. 905 of the *Local Government Act* or by covenant under S. 219(2)(a) of the *Land Title Act*;
- (b) designated as affordable rental housing under s. 904(3) of the *Local Government Act*;
- (c) located in a building that is not subdivided under the *Strata Property Act*; or
- (d) located in a building that is subdivided under that *Strata Property Act* and subject to a covenant under s. 219(2)(d) of the *Land Title Act* that prohibits the sale or transfer of each of the dwelling units separately from the other dwelling units in the building.

BYLAW 8098, 2019

SMALL PROJECTS: Residential projects that are 6 units or less; or all Commercial or Industrial projects defined at the discretion of the Director of Development Services.

BYLAW 8098, 2019

STUDY AREA PROJECT: a development application within any area designated as Study Area in the Official Community Plan, Downtown Community Plan and/ or Queensborough Community Plan.

BYLAW 8098, 2019

TREE PROTECTION BARRIER SIGN: any sign required by the Director of Development Services to be affixed to a Tree Protection Barrier per Tree Protection and Regulation Bylaw 7799, 2016, Section 6.1(c).

2. General Regulations

2.1 Fees and charges imposed under this bylaw shall be required for all corresponding services, licences or permits.

2.2 Fees required by this bylaw are in addition to other applicable fees which may be required in other bylaws.

3. Building Permit Fees

3.1 Building permit fees shall be required as outlined in Schedule A.

3.2 A re-application for a building permit, including cancelled permits, shall be processed as a new application and is subject to payment of all applicable fees as prescribed in Schedule A.

4. Business Licence Fees

4.1 Business licence fees shall be required as outlined in Schedule B.

4.2 It shall be incumbent upon each person to renew the licence and pay the fee set out in Schedule B prior to the beginning of each calendar year.

BYLAW 8098, 2019

4.3 Businesses which are carried on from one year to the succeeding year without renewing the licence by February 1 shall pay the licence fee plus a 10% late renewal fee.

4.4 In the event that a person applies for a licence after January 31 in any year, the licence fees payable shall be the fee set out in Schedule B prorated over the number of full or partial months remaining in that year.

4.5 In the event that a business ceases operation during any year, the City shall, upon application of the owner, refund the licence fee less the prorated amount for any full or partial months in which the business operated in that year.

5. Planning Fees

5.1 Planning Fees shall be required as outlined in Schedule C.

5.2 An applicant must, at the time the application is submitted, pay the application fees as required in Appendix C – Planning Fees.

5.3 The applicant shall be entitled to a refund of 25% of the application fee if the application is withdrawn prior to submission of the first report to Council or prior to any applicant submission to the New Westminster Design Panel.

BYLAW NO. 8193, 2020

5.4 The applicant shall be entitled to a refund of a Public Consultation fee if the application is withdrawn at least four weeks prior to any scheduled Public Consultation.

BYLAW NO. 8193, 2020

5.5 A Public Consultation Fee shall be paid by the applicant at the time of application and shall be required to be paid each time any portion of the public consultation is repeated.

BYLAW NO. 8232, 2020

5.6 A Transportation Review Fee is required as outlined in Schedule C and Appendix C – Planning Fees, except:

- I. where concurrent applications for rezoning and development permits are received at the same time and for the same lands, only one Transportation Review Fee, the greater amount of all applicable Transportation Review Fees, will be collected by the City.
- II. where an application is deemed to be non-complex and has limited impacts to the surrounding transportation network, the Transportation Review Fee may be waived.

6. Plumbing Fees

6.1 Plumbing Permit Fees shall be required as outlined in Schedule D.

BYLAW NO. 7852, 2016; 7869, 2016

Delete Section 7

BYLAW NO. 7967, 2017

8.0 INTEGRATED SERVICES FEES

8.1 Integrated Services Fees shall be required as outlined in Schedule 'F'.

Bylaw No. 7790, 2015; 7869, 2016; 7967, 2017; 8061, 2018; 8098, 2019; 8129, 2019;
8157, 2019; 8177, 2020

CORPORATION OF THE CITY OF NEW WESTMINSTER
Development Services Fees and Rates Bylaw

Appendix 1
2020 Building Permit Fees
Bylaw No. 8177, 2020

Schedule 'A'
Bylaw No.8177, 2020
2020 Building Permit Fees

1.0 GENERAL

1.1 ALTERNATE SOLUTION FEES

- (a) up to two items included in one report \$520.00 (plus GST)
- (b) each subsequent item in same report \$230.00 (plus GST)
- (c) for an amendment to an original report after acceptance or rejection of the report \$145.00 (plus GST)

1.2 CHANGE OF ADDRESS - A fee of \$625.00 shall be paid where an address change based on personal preference is requested.

1.3 COMFORT LETTERS - For the preparation of a comfort letter (includes responses from the Planning, Fire, Licensing, Building Departments) a fee of \$321.00 shall be payable. For the preparations of a response from any individual department only a fee of \$145.00 shall be payable.

1.4 CONDITIONAL OCCUPANCY CERTIFICATES

- (a) Residential \$100 per dwelling unit (maximum \$7500) per 30 days
- (b) Other \$550 per 30 days

1.5 DOUBLE PERMIT FEE - If any work for which a permit is required under this bylaw shall commence before a permit has been obtained, the fees and charges payable shall be doubled, to maximum fee of \$10,000.

1.6 Reserved

1.7 EXTENSION OF PERMIT - Where a permit has lapsed and the City has established that the proposed work complies with this bylaw and all other applicable bylaws, the permit may be extended on payment of an extension fee of \$145.00.

1.8 OCCUPANT LOAD – A fee of \$145.00 shall be paid to review floor plans for the purposes of establishing the maximum occupant load for a business where there is no current building permit application.

1.9 **REFUNDS** - No fees or part thereof paid to the City shall be refunded if a start has been made on construction or an inspection conducted. If no start has been made and no inspection conducted and if the Building Official so certifies, the City shall refund to the applicant with respect to a valid building permit, 50% of the building permit fee, such refund shall not include the plan processing fee.

1.10 **RE-INSPECTION FEES**

- Where more than two inspections are necessary due to non-compliance with the provisions of this bylaw or to correct violations from previous inspections the following charges (plus GST) shall be administered:
 - Third inspection \$145.00
 - Fourth inspection \$290.00
 - Fifth inspection \$435.00
 - Each subsequent inspection \$580.00
- Where work is not ready for inspection when the inspector calls, a re-inspection fee shall be charged at \$145.00 (plus GST).

1.11 **REVISIONS TO PERMITS**

REVISION PRIOR TO PERMIT ISSUANCE - A fee, based upon the City hourly rate for staff time (min. 1 hour), will be charged on an application:

- (a) That requires 3 or more revisions, and/or
- (b) where the design is revised and/or substituted with a new design

REVISION TO ISSUED BUILDING PERMIT - A fee, based upon the City hourly rate for staff time (min. 1 hour), shall be paid.

1.12 **SIGN PERMIT FEES** – Every application for a sign permit, as required by Sign Bylaw No. 7867, 2017, shall be accompanied by the applicable fees:

- 1.12.1 **NEW SIGN** - \$500.00
- 1.12.2 **FACE CHANGE** – \$145

1.13 **SOLAR HOT WATER READY EXEMPTION** A non-refundable fee of \$520.00 (plus GST) shall be paid.

1.14 **SPECIAL INSPECTIONS** – for inspection of work linked or not linked to an issued permit.

- (a) Special inspection during normal working hours: A fee, based on the City hourly rate for staff time (min. 1 hour), shall be paid;
- (b) Special inspection outside normal working hours:

- i. Monday to Friday:
First 2 hours – a fee, based on 1-1/2 times the City hourly rate for staff time
Each additional hour – a fee, based on double the City hourly rate for staff time
- ii. Weekends – a fee, based on double the City hourly rate for staff time (min. 4 hours) plus a 1/2 hour meal break

1.15 TRANSFER OF PERMIT:

- (a) **CHANGE OF OWNER** - In the event of a change of ownership before construction is complete, a valid permit may be transferred upon payment of a recording fee of \$145.00 each. The new permit holder shall become responsible for depositing with the City, Security as required under this bylaw.
- (b) **CHANGE/REMOVAL OF CONTRACTOR** – In the event of a change of contractor before construction is completed; a valid permit may be transferred to a new contractor upon payment of a recording fee of \$145.00. The new contractor must take full responsibility for the work completed to date.

2.0 BUILDING PERMIT FEES

- 2.1 Every person shall pay the following fees (minimum fee \$150.00) for the issuance of a building permit:
 - (a) \$13.80 for each \$1,000.00 of construction value or fraction thereof up to and including \$50,000.00
 - (b) \$13.55 from each \$1,000.00 of construction value or fraction thereof between \$50,001.00 and \$150,000.00
 - (c) \$11.99 for each additional \$1,000.00 of construction value or fraction thereof in excess of \$150,000.00
- 2.2 **PLAN PROCESSING FEE:** - A plan processing fee shall be paid for all applications in the amount of 50% of the calculated permit fee, with a minimum fee of \$145.00 and a maximum fee of \$15,000.00. The plan processing fee is non-refundable and shall be credited against the building permit fee when the building permit is issued.
- 2.3 **ENERGY EFFICIENCY PERFORMANCE BOND:** - Building permit applications for construction at Step Code Level 3 or higher shall be accompanied by a deposit of 1% of the total construction value, to a maximum of \$25,000. The deposit shall be non-refundable if the Step Code Level 3 performance standard is not achieved or complied with.

3.0 DOCUMENT FEES

3.1 **PERMANENT RECORDS** - To assist in the cost of preparing efficient permanent Construction Records, every person making application for a building permit shall pay a fee equal to 1.0% of the construction value, subject to \$11.75 minimum and \$292.00 maximum.

3.2 BUILDING RECORDS SEARCH

- (a) Document Request Fee \$21.00 (plus GST) per document
- (b) Drawing Request Fee
 - Administration Fee \$50.00 (plus GST)
 - All copies (paper and/or digital) \$1.50 per page (plus GST)

4.0 DEMOLITION PERMITS

4.1 Where an accessory building such as a garage or shed is to be demolished, the permit fee for such work shall be \$145.00. The fee payable for all other structures shall be \$1,265.00.

4.2 WASTE DISPOSAL AND RECYCLING SERVICES FEES

The fees in the table below shall be required for demolition permits

Waste Disposal and Recycling Services Fee	\$270.00 non-refundable portion, plus \$5000.00 per single family or duplex building to be demolished, deconstructed, or disassembled <i>(refundable portion)</i>
Fee Incentive	<ul style="list-style-type: none"> • 100% of the refundable portion of the Waste Disposal and Recycling Services Fee if the level of compliance stated on the accepted Compliance Report is greater than or equal to 70%; or • \$0 if the level of compliance stated on the accepted Compliance Report is less than 20%; or • in all other cases, the following as calculated using the level of compliance stated on the accepted Compliance Report, multiplied by the refundable portion of Waste Disposal and Recycling Services Fee: (Level of compliance ÷ 70) x Refundable Portion of Fee = Fee Incentive

4.3 DELAYED DEMOLITION

Every application to delay demolition of a dwelling or to relocate a second dwelling on a lot shall be accompanied by the applicable fees prescribed in Schedule A, Section 2.0 Building Permit Fees (including the Plan Processing Fee) and a security deposit in a form acceptable to the City in the amount \$50,000.

5.0 TEMPORARY BUILDINGS - Every application a temporary building shall be accompanied by the applicable fees prescribed in Schedule A, Section 2.0 Building Permit Fees (including the Plan Processing Fee) and a security deposit in a form acceptable to the City in the amount of \$25,000.00.—

**Bylaw No. 7790, 2015; 7869, 2016; 7967, 2017; 8061, 2018; 8076, 2018; 8098, 2019;
8157, 2019; 8228, 2020; 8232, 2020**

**CORPORATION OF THE CITY OF NEW WESTMINSTER
Development Services Fees and Rates Bylaw**

**Appendix 2
2021 Business Licence Fees
Bylaw No. 8232, 2020**

**Schedule “B”
Bylaw No. 8232, 2020
2021 Business Licence Fees**

SECTION I

ANNUAL LICENSING FEES SET BY BUSINESS TYPE

	BUSINESS TYPE	DESCRIPTION	FEE
01	Adult Entertainment Venue Non-Liquor License	From any person carrying on the business of an adult entertainment venue which does not have a valid liquor license	\$2,863.85
02	Auctioneer	From any person selling property by auction (not being a Crown Officer selling crown property by auction, or a Sheriff’s Officer or Bailiff selling lands, goods or chattels, under a judgment or a satisfaction of rent or taxes)	\$318.54
03	Automobile Leasing/Renting	From any person carrying on the business of leasing or renting motor vehicles ➤ one to five vehicles ➤ over five vehicles	\$318.54 \$639.05
04	Automobile Service Station	From any person carrying on the business of an automobile service station for each nozzle	\$97.90
05	Barber, Hairdresser or Esthetician	From any person carrying on the business of a barber shop, hairdresser or esthetician ➤ for the first person ➤ for each additional person	\$152.40 \$23.18
06	Bed & Breakfast Accommodation	From any person carrying on the business of a temporary sleeping accommodation with the provision of a daily breakfast.	\$187.78
07	Book or Magazine Agent	From any person who sells or disposes of books, periodicals or other written matter	\$160.31

	BUSINESS TYPE	DESCRIPTION	FEE
08	Bowling Alley	From any person who carries on the business of a bowling alley ➤ per lane ➤ minimum	\$43.07 \$187.45
09	Care Facility - Group Child Care - Adult	From any person carrying on the business of group child care or adult care facility	\$0.00 \$0.00
10	Carnival or Circus	From the proprietor or manager of any carnival or circus ➤ one day	\$160.31
11	Christmas Tree Vendor	From any person who carries on the business of a Christmas tree vendor ➤ 2 months	\$76.47
12	Commission Merchant	From any person carrying on the business of a commission merchant	\$130.97
13	Contractor	From any person carrying on the business of a contractor ➤ one to two employees ➤ each additional employee	\$160.31 \$19.34
14	Curling Rink	From any person carrying on the business of curling rink ➤ per sheet of ice ➤ minimum	\$60.98 \$187.78
15	Dating Services	From any person carrying on the business of providing information to persons desirous of meeting other persons for the purpose of social outings	\$187.78
16	Direct Seller	From every person carrying on the business of a direct seller	\$160.31

	BUSINESS TYPE	DESCRIPTION	FEE
17	Hall - Rental	From every person engaged in the business of operating a rental hall ➤ one year ➤ one month ➤ one day	\$759.80 \$456.77 \$229.43
18	Inter-Municipal Business Licence (IMBL)	From eligible trades contractor or other professional pursuant to Bylaw No. 7610	\$250.00
19	Laundromat	From any person carrying on the business of a laundromat by the operation of coin-operated automatic washing and drying machines whether or not any person or persons is in actual charge of the premise ➤ one machine ➤ each additional machine	\$130.97 \$18.13
20	Liquor License “1” (Liquor Primary)	“Liquor Primary” License - from any person licensed under the Liquor Control and Licensing Act to carry on business as a “Liquor Primary” licensed establishment	\$2,863.85
21	Liquor License “2” (Food Primary)	“Food Primary” License - from any person licensed under the Liquor Control and Licensing Act to carry on business as a “Food Primary” licensed establishment	\$358.09
22	Liquor License “3” (Food Primary with Patron Participation)	“Food Primary With Patron Participation” License - from any person licensed under the Liquor Control and Licensing Act to carry on business as a “Food Primary” licensed establishment with patron participation entertainment	\$1,431.60
23	Liquor License (Retail Store)	“Licensee Retail Store” License - from any person licensed under the Liquor Control and Licensing Act to carry on business as a “Licensee Retail Store” licensed establishment	\$2,863.85

	BUSINESS TYPE	DESCRIPTION	FEE
24	Liquor License (Private Club)	“Liquor Primary - Private Club” License - from any person licensed under the Liquor Control and Licensing Act to carry on business as a “Liquor Primary - Private Club” licensed establishment	\$0.00
25	Mobile Food Vending (Food Truck)	From any person operating a Food Truck pursuant to Bylaw No. 7850 <ul style="list-style-type: none"> ➤ Single Event Licence ➤ Annual Licence: 1-3 employees ➤ Annual Licence: 4+ employees 	\$52.02 \$187.78 \$273.04
26	Parking Lot	from every person carrying on the business of a private parking lot	\$228.22
27	Peddler	from every person who goes from place to place or house to house selling or taking orders for selling, or offering for sale or vending on any street, lane, or public place within the City, whether such person is acting on that person’s own behalf or as an employee of another	\$477.86
28	Pool Rooms and Billiard Halls	from any person keeping a premise where a billiard table or pool table is used for hire or profit <ul style="list-style-type: none"> ➤ per table ➤ minimum 	\$59.77 \$187.78
29	Relaxation Body Rub	from any person providing relation body-rub services	\$2,863.85
30	Retail Sale of Cannabis	From any person carrying on the business involving the retail sale of cannabis	\$2,863.85
31	Secondhand Dealer	from any person carrying on the business of a secondhand dealer	\$316.78
32	Shoe Shine Stand	from any person carrying on the business of a shoe shine stand <ul style="list-style-type: none"> ➤ for each chair on such stand ➤ minimum 	\$18.13 \$97.90

	BUSINESS TYPE	DESCRIPTION	FEE
33	Social Escort Service	from any person carrying on the business of providing or furnishing male escorts or female partners for social occasions	\$2,863.85
34	Street Entertainer / Busker	from any person carrying on the business of providing entertainment on a street or public place	\$35.16
35	Street Vendor	from any person carrying on the business of selling wares on a street or public place	\$187.78
36	Storage Yard	from any person carrying on the business of storage of goods or equipment	\$187.78
37	Tea Cup Reader	from every person engaged in the occupation of a tea cup reader	\$49.81
38	Theatre	<p>from the proprietor, lessee or manager of any theatre, concert hall, or other place of entertainment or exhibition</p> <ul style="list-style-type: none"> ➤ one year ➤ one month ➤ one day <p>provided that where one building contains more than one Theatre a separate license fee shall be payable in respect of each theatre. Provided further that no such license shall be required in respect of a performance, concert, exhibition or entertainment, the entire proceeds of which are disbursed to charitable or religious purposes.</p> <p>For clarity, these fees do not apply to Amusement Arcades, which shall be employee based as per Section II of the Bylaw.</p>	<p>\$759.80</p> <p>\$456.76</p> <p>\$229.42</p>

SECTION II

EMPLOYEE BASED BUSINESS

Every person carrying on within the City of New Westminster any business, professional practice, trade, employment, occupation, calling, not herein before enumerated, shall pay to the City of New Westminster a fee specified as follows plus any applicable taxes:

Number of Employees		FEE
1 – 3	Persons Engaged in the Business	\$187.78
4 - 10	Persons Engaged in the Business	\$273.04
11 - 25	Persons Engaged in the Business	\$517.74
26 - 50	Persons Engaged in the Business	\$1,034.06
51 - 100	Persons Engaged in the Business	\$2,108.44
over 100	Persons Engaged in the Business	\$2,863.85

SECTION III

VENDING MACHINES

For any person carrying on the business of operating vending machines the following fees per machine plus any applicable taxes apply:

	Type of Vending Machine	FEE
(a)	For the sale of confectionery, including beverages	\$36.37
(b)	For the sale of tobacco, cigars or cigarettes	\$76.48
(c)	For amusement when operated by coins greater than one cent	\$53.95
(d)	For the sale and/or distribution of newspapers	\$45.71
(e)	For coin operated laundry machines	\$15.27
(f)	Automated Bank Teller Machine at locations other than at a financial institution	\$187.78
(g)	Any other vending machine	\$36.37

SECTION IV

RENTAL ACCOMMODATION FEES

For any person carrying on the business of operating Apartments, Rooming houses, Lodging Houses, Rental Houses and any other place where rooms are available for rental for human habitation.

For the purpose of calculating fees under this Bylaw, each rental unit shall be considered as follows:

Housekeeping / Bachelor rental unit	2 Rooms
1 Bedroom rental unit	3 Rooms
2 Bedroom rental unit	4 Rooms
3 Bedroom rental unit	5 Rooms

	FEE
Property not Certified by the Crime Free Multi Housing Program	\$16.73 (per room)
Property Certified by the Crime Free Multi Housing Program (if applicable)	\$15.06 (per room)

SECTION V

COMMERCIAL VEHICLE FEES

The license fees payable by licensees who are carrying on the business of carriers of persons or chattels are in the following amounts plus any applicable taxes:

VEHICLE TYPE		FEE
Class "A" – Taxi	For each vehicle: Carbon fuel or Hybrid	\$150.00
	Zero Emission	\$30.00
	Accessible	\$0.00
	If also used for displaying materials, the additional fee per vehicle -	\$8.12
Class "B" – Bus	For each vehicle -	\$79.78
Class "C" – Hearse	For each vehicle -	\$26.69
Class "D" – Limousine	For each vehicle -	\$26.69
Class "F" – Driver Testing or Training Vehicle	For each vehicle -	\$33.37
Class "L" – Handicapped Persons Transportation Vehicle	For each vehicle -	\$211.19
Class "P" – Pedicab	For each vehicle -	\$33.37

SECTION VI

BUSINESS LICENCE APPLICATION FEES

The business types listed in the table below, shall be required to pay the corresponding application fee upon submission of an application for a business licence.

BUSINESS TYPE	FEE
Business Licence Application (excluding Liquor Primary and Cannabis related) (initial application only)	\$52.02
Mobile Food Vending (Food Truck) Application (applicable to Annual Licence only)	\$52.02
Retail Sale of Cannabis Application	\$5,618.16
Liquor Primary Application	\$5,618.16

BYLAW NO. 7790, 2015; 7826, 2016 ; 7852, 2016; 7869, 2016; 7967, 2017; 8061, 2018; 8053, 2018; 8098, 2019; 8157, 2019; 8153, 2019; 8177, 2020; 8198, 2020; 8232, 2020

**CORPORATION OF THE CITY OF NEW WESTMINSTER
Development Services Fees and Rates Bylaw**

**Appendix 3
2021 Planning Fees
Bylaw No. 8232, 2020**

Schedule ‘C’
Bylaw No.8232, 2020
2021 Planning Fees

Application Type	Required Fee
<i>Pre Application Review</i>	<ul style="list-style-type: none"> • The greater of: <ul style="list-style-type: none"> - \$1,100.00; - \$34.90 per 1,000 sq.ft., or portion thereof, of improved site area; or - \$139.45 per housing unit. • Up to a maximum of \$5,000.00
Official Community Plan Basic Service for Map Designation	<ul style="list-style-type: none"> • \$42.02 per 1,000 sq. ft., or a portion thereof, of Improved Site Area (with a minimum fee of \$2,983.65) plus \$17.29 per 1,000 sq. ft. of improved site area over 20,000 sq. ft.
Official Community Plan Basic Service for Text Amendment	<ul style="list-style-type: none"> • \$1,001.74
Official Community Plan Application Time Extension	<ul style="list-style-type: none"> • 50% of application fee
Rezoning Basic Services for Single Detached and Duplex Dwelling Districts and Text Amendments	<ul style="list-style-type: none"> • \$1,922.65
Rezoning Basic service, unless otherwise noted	<ul style="list-style-type: none"> • \$35.60 per 1,000 sq. ft., or a portion thereof, of Improved Site Area, or, <ul style="list-style-type: none"> - \$142.24 per housing unit for the first 250 units, - \$46.36 per housing unit for the next 200 units, - \$23.71 per housing unit for each subsequent unit, whichever is greater (with a minimum fee of \$2,208.15)
Rezoning Basic Service for Creation of New Zoning District, unless otherwise noted	<ul style="list-style-type: none"> • \$2,208.15
Rezoning Basic Service for Creation of New Zoning District that includes adaptable or supportive housing and child care.	<ul style="list-style-type: none"> • \$1,109.50

Application Type	Required Fee
<p><i>Comprehensive Development Review</i> An additional review fee which applies to all Zoning Bylaw and/or Official Community Plan Amendments for multiple-phase projects, master planning projects, study area projects, comprehensive development projects and/or other sites over 6,000 square metres (64,583 sq. ft.)</p>	<ul style="list-style-type: none"> • \$78,030.00 for the first 10,000 square meters (107,639 sq. ft.) of site area or portion thereof; and \$364.14 per additional 100 square metres (1,076 sq. ft.) of site area to a maximum of \$416,160.00
<p><i>Heritage Revitalization Agreement</i> Basic Service for Single Detached, Duplex Dwelling Districts and Child Care Uses</p>	<ul style="list-style-type: none"> • \$35.60 per 1,000 sq. ft., or a portion thereof, of Improved Site Area (with a minimum fee of \$1,001.74)
<p><i>Heritage Revitalization Agreement¹</i> Basic Service, unless otherwise noted</p>	<ul style="list-style-type: none"> • \$35.60 per 1,000 sq. ft., or a portion thereof, of Improved Site Area, or, <ul style="list-style-type: none"> - \$142.24 per housing unit for the first 250 units, - \$46.36 per housing unit for the next 200 units, - \$23.71 per housing unit for each subsequent unit, whichever is greater (with a minimum fee of \$2,208.15)
<p><i>Heritage Revitalization Agreement Minor Amendment</i> Basic Service for Minor Changes that do not affect Form, Character, Use or Density for Single Detached and Duplex Dwelling Districts</p>	<ul style="list-style-type: none"> • \$22.64 per 1,000 sq. ft., or a portion thereof, of Improved Site Area (with a minimum fee of \$285.6)
<p><i>Heritage Revitalization Agreement Minor Amendment</i> Basic Service for Minor Changes that do not affect Form, Character, Use or Density for Multiple Unit Residential, Commercial, Industrial, and Institutional Districts</p>	<ul style="list-style-type: none"> • \$22.64 per 1,000 sq. ft., or a portion thereof, of Improved Site Area (with a minimum of \$571.20)
<p><i>Rezoning or Heritage Revitalization Agreement</i> Application Time Extension.</p>	<ul style="list-style-type: none"> • 50% of application fee
<p><i>Heritage Alteration Permit</i> Basic Service for property outside heritage conservation area</p>	<ul style="list-style-type: none"> • No charge

¹ Includes Major Amendment to Heritage Revitalization Agreement where requested amendments affect Form, Character, Use or Density

Application Type	Required Fee
<i>Heritage Alteration Permit</i> Basic Service for alteration of land, buildings, structures, or protected features within heritage conservation area	<ul style="list-style-type: none"> • No charge
<i>Heritage Alteration Permit</i> Basic Service for subdivision of land within heritage conservation area	<ul style="list-style-type: none"> • \$109.34
<i>Heritage Alteration Permit</i> Basic Service for demolition of building or structure within heritage conservation area	<ul style="list-style-type: none"> • \$1,517.50
<i>Heritage Alteration Permit</i> Basic Service for construction of a new principal dwelling within heritage conservation area	<ul style="list-style-type: none"> • \$986.95
<i>Heritage Alteration Permit</i> Basic Service for construction of a new Laneway or Carriage House within heritage conservation area	<ul style="list-style-type: none"> • \$212.26
<i>Heritage Designation Bylaw</i>	<ul style="list-style-type: none"> • No charge
<i>Development Variance Permit</i> Basic Service for All Districts , unless otherwise noted	<ul style="list-style-type: none"> • \$42.02 per 1,000 sq. ft., or a portion thereof, of Improved Site Area, or \$86.19 per housing unit, whichever is greater (with a minimum fee of \$1,400.26)
<i>Development Variance Permit</i> Basic service for a modified site plan for a Protected Tree (Tree Protection and Regulation Bylaw No. 7799, 2016)	<ul style="list-style-type: none"> • \$20.30 per 1,000 sq. ft., or a portion thereof, of Improved Site Area, or \$41.61 per housing unit, whichever is greater (with a minimum fee of \$676.26)
<i>Development Variance Permit</i> Basic Service for Variances to the Sign Bylaw	<ul style="list-style-type: none"> • \$1,001.74 minimum fee.
<i>Development Variance Permit Amendment</i> Basic Service for all Districts including Variances to the Sign Bylaw	<ul style="list-style-type: none"> • \$22.64 per 1,000 sq. ft., or a portion thereof, of Improved Site Area (with a minimum fee of \$571.2)
<i>Development Variance Permit</i> Application Time Extension	<ul style="list-style-type: none"> • 50% of application fee
<i>Board of Variance Application</i> Basic Service for Single Detached Dwelling Districts	<ul style="list-style-type: none"> • \$477.56
<i>Board of Variance Application</i> Basic Service, unless otherwise noted	<ul style="list-style-type: none"> • \$43.15 per 1,000 sq. ft., or a portion thereof, of Improved Site Area, or \$85.20 per housing unit, whichever is greater (with a minimum fee of \$430.90)

Application Type	Required Fee
<p>Temporary Use Permit Basic Service , unless otherwise noted</p>	<ul style="list-style-type: none"> • \$53.91 per 1,000 sq. ft., or a portion thereof, of Improved Site Area, or \$107.71 per housing unit, whichever is greater (with a minimum fee of \$1,508.02)
<p>Temporary Use Permit Basic Service for all Districts involving a non-profit organization</p>	<ul style="list-style-type: none"> • \$35.60 per 1,000 sq.ft., or a portion thereof, of Improved Site Area, or \$71.09 per housing unit, whichever is greater (with a minimum fee of \$1,001.74)
<p>Temporary Use Permit Amendment Basic Service for All Districts</p>	<ul style="list-style-type: none"> • \$22.64 per 1,000 sq. ft., or a portion thereof, of Improved Site Area (with a minimum of \$571.2)
<p>Temporary Use Permit Application Time Extension</p>	<ul style="list-style-type: none"> • 50% of application fee
<p>Development Permit Basic Service for all Development Permits , unless otherwise noted</p>	<ul style="list-style-type: none"> • \$42.02 per 1,000 sq. ft., or a portion thereof, of Improved Site Area, or, <ul style="list-style-type: none"> - \$156.21 per housing unit for the first 250 units, - \$53.91 per housing unit for the next 200 units, - \$26.93 per housing unit for each subsequent unit, <p>whichever is greater (with a minimum fee of \$2,692.8)</p>
<p>Development Permit Basic Service for Industrial and Mixed Employment, and Employment Lands Development Permits, unless otherwise noted</p>	<ul style="list-style-type: none"> • \$22.64 per 1,000 sq. ft., or a portion thereof, of Improved Site Area (with a minimum fee of \$2,692.8)
<p>Development Permit Basic service for:</p> <ul style="list-style-type: none"> • Laneway House and Carriage House Development Permits, • changes to an existing building that do not include changes to massing, • changes to landscaping, surface parking lots, or accessory buildings, or • temporary residential unit sales centres, unless otherwise noted • basic service for minor addition (maximum 500 square metres/ 5,382 square feet of gross floor area or 10 percent of total floor space of building, whichever is greater) <p>unless otherwise noted</p>	<ul style="list-style-type: none"> • \$1,379.55

Application Type	Required Fee
<p>Development Permit Amendment Basic service for all Development Permit Amendments, unless otherwise noted</p>	<ul style="list-style-type: none"> • \$22.64 per 1,000 sq. ft., or a portion thereof, of Improved Site Area (with a minimum fee of \$571.2)
<p>Development Permit Amendment Basic service for Industrial and Mixed Employment, and Employment Lands Development Permit Amendments, unless otherwise noted</p>	<ul style="list-style-type: none"> • \$22.64 per 1,000 sq. ft., or a portion thereof, of Improved Site Area (with a minimum fee of \$571.2)
<p>Development Permit Amendment Basic service for:</p> <ul style="list-style-type: none"> • changes to an existing building that do not include changes to massing, • changes to landscaping, surface parking lots, or accessory buildings, or • temporary residential unit sales centres • basic service for minor addition (maximum 500 square metres/ 5,382 square feet of gross floor area or 10 percent of total floor space of building, whichever is greater) <p>unless otherwise noted</p>	<ul style="list-style-type: none"> • \$1,379.55
<p>Development Permit Amendment Basic service for amendments to Laneway House and Carriage House Development Permit Amendments.</p>	<ul style="list-style-type: none"> • \$285.50
<p>Minor Development Permit or Minor Development Permit Amendment Basic service for:</p> <ul style="list-style-type: none"> • Hazard Area Development Permit • Natural Features Development Permit • improvements with a total value of \$100,000 or less, or • façade renovation for buildings affected by water penetration 	<ul style="list-style-type: none"> • \$285.50
<p>Development Permit – All Types Time extension application Reissuance of an expired permit</p>	<ul style="list-style-type: none"> • 50% of application fee
<p>Special Development Permit Basic Service for all Special Development Permits, unless otherwise noted</p>	<ul style="list-style-type: none"> • \$42.02 per 1,000 sq. ft., or a portion thereof, of Improved Site Area, or, <ul style="list-style-type: none"> - \$156.21 per housing unit for the first 250 units, - \$53.91 per housing unit for the next 200 units, - \$26.93 per housing unit for each subsequent unit, <p>whichever is greater (with a minimum fee of \$2,208.15)</p>

Application Type	Required Fee
<p><i>Special Development Permit</i> Basic service for:</p> <ul style="list-style-type: none"> • changes to an existing building that do not include changes to massing, • changes to landscaping, surface parking lots, or accessory buildings, or • temporary residential unit sales centres, • basic service for minor addition (maximum 500 square metres/ 5,382 square feet of gross floor area or 10 percent of total floor space of building, whichever is greater) <p>unless otherwise noted</p>	<ul style="list-style-type: none"> • \$1,379.55
<p><i>Special Development Permit Amendment</i> Basic service for all Development Permit Amendments, unless otherwise noted</p>	<ul style="list-style-type: none"> • \$22.64 per 1,000 sq. ft., or portion thereof, of Improved Site Area (with a minimum of \$571.2)
<p><i>Special Development Permit Amendment</i> Basic service for:</p> <ul style="list-style-type: none"> • changes to an existing building that do not include changes to massing, • changes to landscaping, surface parking lots, or accessory buildings, or • temporary residential unit sales centres, • basic service for minor addition (maximum 500 square metres/ 5,382 square feet of gross floor area or 10 percent of total floor space of building, whichever is greater) <p>unless otherwise noted</p>	<ul style="list-style-type: none"> • \$1,379.55
<p><i>Minor Special Development Permit or Minor Special Development Permit Amendment</i> Basic service for:</p> <ul style="list-style-type: none"> • improvements with a total value of \$100,000 or less, or • façade renovation for buildings affected by water penetration 	<ul style="list-style-type: none"> • \$285.50
<p><i>Special Development Permit – All Types</i> Time extension application Reissuance of an expired permit</p>	<ul style="list-style-type: none"> • 50% of application fee
<p><i>Public Consultation Fee</i> For all applications requiring a Public Consultation, including Public Hearings, City-led Consultation and Opportunities to be Heard</p>	<ul style="list-style-type: none"> • \$1,001.74

Application Type	Required Fee
<i>Land Title Registration Fee</i> For All Application Requiring Notices or Other Documentation to be Registered with the Land Titles Office	<ul style="list-style-type: none"> • \$34.48
<i>Covenants</i> Preparations of Covenants	<ul style="list-style-type: none"> • \$221.90
<i>Telecommunication Review</i> Basic service for all applications that require review of telecommunications antennae	<ul style="list-style-type: none"> • \$3,474.94 per application
<i>Additional Notification</i> Basic service for additional public meeting and/or change of date request requiring notification	<ul style="list-style-type: none"> • \$1,847.73
<i>Application Change</i> Basic service for requested change of owner or authorized agent for any application	<ul style="list-style-type: none"> • \$329.81
<i>Site Profile Administration</i> Basic service for all districts	<ul style="list-style-type: none"> • \$100.00
<i>Land Title Document and Administration</i> Basic service for document requests	<ul style="list-style-type: none"> • \$20.81
<i>Covenant Discharge</i> Basic service for discharge requests where there is no current development application	<ul style="list-style-type: none"> • \$364.14 plus legal costs incurred by the City
<i>Land Purchase Request</i> Basic service for all districts	<ul style="list-style-type: none"> • \$1,922.65 plus appraisal, survey and legal costs. Not refundable after first report to LUPC or Council
<i>Comprehensive Sign Permit Review</i> Basic service for sign plans required as part of Development Permit approvals	<ul style="list-style-type: none"> • \$520.2
<i>Landscape Plan Review</i> The following fees shall be paid for the review of landscape plans in accordance with Development or Special Development Permits	<ul style="list-style-type: none"> • Large Projects initial review \$520.2 • Small Projects initial review \$260.1 • Subsequent project reviews \$260.1
<i>Landscape Inspection</i> The following fees shall be paid for the on-site review of landscaping in accordance with Development or Special Development Permits	<ul style="list-style-type: none"> • Large Projects initial review \$520.2 • Small Projects initial review \$260.1 • Subsequent project reviews \$260.1

Application Type	Required Fee
<p><i>Transportation Review – Development Permit</i> Basic service for all Development Permits, unless otherwise noted</p>	<p>The greater of:</p> <ul style="list-style-type: none"> • \$1,275.00; • \$20.40 per 1,000 sq. ft., or a portion thereof, of improved site area; or, • Unit Fee, calculated as follows: <ul style="list-style-type: none"> - \$76.5 per housing unit for the first 250 units; - \$25.50 per housing unit for the next 200 units; and, - \$13.26 per housing unit for each subsequent unit
<p><i>Transportation Review – Development Permit</i> Basic service for Industrial and Mixed Employment, and Employment Lands Development Permits, unless otherwise noted</p>	<p>The greater of:</p> <ul style="list-style-type: none"> • \$1,275.00; or • \$11.22 per 1,000 sq. ft., or a portion thereof, of improved site area
<p><i>Transportation Review – Development Permit</i> Basic service for:</p> <ul style="list-style-type: none"> • Laneway House and Carriage House Development Permits, • changes to an existing building that do not include changes to massing, • changes to landscaping, surface parking lots, or accessory buildings, or • temporary residential unit sales centres, <p>unless otherwise noted</p>	<ul style="list-style-type: none"> • No charge
<p><i>Transportation Review – Development Permit or Development Permit Amendment</i> Basic service for minor addition (maximum 500 square metres/ 5,382 square feet of gross floor area or 10 percent of total floor space of building, whichever is greater), unless otherwise noted</p>	<ul style="list-style-type: none"> • \$139.74, plus 50% of the Development Permit application fee
<p><i>Transportation Review – Development Permit Amendment</i> Basic service for all Development Permit Amendments, unless otherwise noted</p>	<ul style="list-style-type: none"> • No charge
<p><i>Transportation Review – Development Permit Amendment</i> Basic service for Industrial and Mixed Employment, and Employment Lands Development Permit Amendments, unless otherwise noted</p>	<ul style="list-style-type: none"> • No charge

Application Type	Required Fee
<p><i>Transportation Review – Development Permit Amendment</i></p> <p>Basic service for:</p> <ul style="list-style-type: none"> • changes to an existing building that do not include changes to massing, • changes to landscaping, surface parking lots, or accessory buildings, or • temporary residential unit sales centres <p>unless otherwise noted</p>	<ul style="list-style-type: none"> • No charge
<p><i>Transportation Review – Development Permit Amendment</i></p> <p>Basic service for amendments to Laneway House and Carriage House Development Permit Amendments</p>	<ul style="list-style-type: none"> • No charge
<p><i>Transportation Review – Minor Development Permit or Minor Development Permit Amendment</i></p> <p>Basic service for:</p> <ul style="list-style-type: none"> • Hazard Area Development Permit • Natural Features Development Permit • improvements with a total value of \$100,000 or less, or <p>façade renovation for buildings affected by water penetration</p>	<ul style="list-style-type: none"> • No charge
<p><i>Transportation Review – Special Development Permit</i></p> <p>Basis service for all Development Permits, unless otherwise noted</p>	<p>The greater of:</p> <ul style="list-style-type: none"> • \$1,081.2; or • \$20.40 per 1,000 sq. ft., or a portion thereof, of improved site area; or, • Unit fee, calculated as follows: <ul style="list-style-type: none"> - \$76.5 per housing unit for the first 250 units; - \$25.50 per housing unit for the next 200 units; and, - \$13.26 per housing unit for each subsequent unit

Application Type	Required Fee
<p><i>Transportation Review – Special Development Permit</i></p> <p>Basic service for:</p> <ul style="list-style-type: none"> • changes to an existing building that do not include changes to massing, • changes to landscaping, surface parking lots, or accessory buildings, or • temporary residential unit sales centres, <p>unless otherwise noted</p>	<ul style="list-style-type: none"> • No charge
<p><i>Transportation Review – Special Development Permit or Special Development Permit Amendment</i></p> <p>Basic Service for minor addition (maximum 500 square metres/ 5,382 square feet of gross floor area or 10 percent of total floor space of building, whichever is greater), unless otherwise noted</p>	<ul style="list-style-type: none"> • \$139.74, plus 50% of the Special Development Permit basic service fee
<p><i>Transportation Review – Special Development Permit Amendment</i></p> <p>Basic service for all Development Permit Amendments, unless otherwise noted</p>	<ul style="list-style-type: none"> • No charge
<p><i>Transportation Review – Special Development Permit Amendment</i></p> <p>Basic service for:</p> <ul style="list-style-type: none"> • changes to an existing building that do not include changes to massing, • changes to landscaping, surface parking lots, or accessory buildings, or • temporary residential unit sales centres <p>unless otherwise noted</p>	<ul style="list-style-type: none"> • No charge
<p><i>Transportation Review – Minor Special Development Permit or Minor Special Development Permit Amendment</i></p> <p>Basic service for:</p> <ul style="list-style-type: none"> • improvements with a total value of \$100,000 or less, or • façade renovation for buildings affected by water penetration 	<ul style="list-style-type: none"> • No charge

Application Type	Required Fee
<p><i>Transportation Review – Temporary Use Permit</i> Basic service for all districts except those involving a non-profit organization</p>	<p>The greater of:</p> <ul style="list-style-type: none"> • \$739.5; • \$26.52 per 1,000 sq. ft. or a portion thereof, of improved site area; or, • \$53.04 per housing unit
<p><i>Transportation Review – Temporary Use Permit Amendment</i> Basic service for all districts involving a non-profit organization</p>	<p>The greater of:</p> <ul style="list-style-type: none"> • \$229.5; or, • \$22.44 per 1000 sq. ft., or a portion thereof, of improved site area
<p><i>Transportation Review – Rezoning</i> Single Detached and Duplex Dwelling Districts and text amendments</p>	<ul style="list-style-type: none"> • \$943.5 Service Fee
<p><i>Transportation Review – Rezoning</i> Multiple Unit Residential, Commercial, Industrial, Institutional Districts and text amendments</p>	<p>The greater of:</p> <ul style="list-style-type: none"> • \$1,081.2; or • \$17.34 per 1,000 sq. ft., or a portion thereof, of improved site area; or, • Unit fee, calculated as follows: <ul style="list-style-type: none"> - \$76.5 per housing unit for the first 250 units; - \$25.50 per housing unit for the next 200 units; and, - \$13.26 per housing unit for each subsequent unit
<p><i>Transportation Review – Pre Application Review</i></p>	<ul style="list-style-type: none"> • \$153.00

Application Type	Required Deposit
<p><i>Tree Protection Barrier Sign Deposit</i> Tree Protection and Regulation Bylaw No. 7799, 2016</p>	<ul style="list-style-type: none"> • \$25.00 per sign, refundable upon return of each sign
<p><i>Development, Special Development, or Temporary Use Permit Landscape Deposit</i> All applications other than a Laneway and Carriage House Development Permits, Projects with Less than Six Units, Child care, and/or Affordable Housing.</p>	<ul style="list-style-type: none"> • An amount equal to 125% of the costs of hard and soft landscaping on the site, including labour.
<p><i>Development Permit Landscape Deposit</i> Applications for Laneway and Carriage House Development Permits, Projects with Less than Six Units, Child care, and/or Affordable Housing.</p>	<ul style="list-style-type: none"> • \$5,000

**Bylaw No. 7790, 2015; 7869, 2016, 7967, 2017; 8061, 2018; 8157, 2019; 8177, 2020;
8232, 2020**

**CORPORATION OF THE CITY OF NEW WESTMINSTER
Development Services Fees and Rates Bylaw**

**Appendix 4
2021 Plumbing Fees
Bylaw No. 8232, 2020**

**Schedule ‘D’
Bylaw No.8232, 2020**

2021 Plumbing Permit Fees

Plumbing Fixture Permit Fee Schedule

1 To 4 Fixtures	\$147.75 (minimum permit fee)
Each additional fixture	\$35.50
Backflow Assembly Test Report	\$24.00 (annual retest)

For the purpose of this section the following shall be considered plumbing fixtures:

Automatic washer	Grease Interceptor	Planter Drain
Bar sink	Hand sink	Pot sink
Bathtub	Hose Bib	Roof Drain
Bed pan washers/grinder	Hot Water Heater	Sanitary B.W.V.
Bidet	Hot Water Storage Tank	Sanitary Lift Station
Condensate Drain	Hub drain	Shower
Deck Drain	Ice makers	Steam Machine
Dialysis machine	Janitor sink	(Swimming pool backwash sump)
Dishwasher	Kitchen sink	Urinal
Drinking Fountain	Laundry tub	Wash basin
Floor Drain	Mop Sink	Water closet
Foot bath	Neutralizing tank	Water filter
Glass Washer	Patio Drain	

Future Drainage/Venting/Water Connection

**Backflow Assembly

*Specialty and/or Proprietary equipment/fixture

**Specialty and/or proprietary equipment/fixtures typically found in medical, mercantile, commercial and industrial applications requiring a connection to the domestic water supply system and/or storm sewer system and/or sanitary sewer system. (Specialty equipment designation, if in question, shall be determined by the Plumbing Inspector.)*

***All new backflow assembly installation permits include one “City of New Westminster Backflow Test Report” form per device.*

1. a) Domestic Water Re-pipe Plumbing Permit Fee Schedule

\$59.25 per suite (Fee includes in-suite water pipe and distribution mains)

b) Domestic Water Mains and/or Risers Re-pipe Installation Only Plumbing Permit Fee Schedule

\$147.75 for the first 100 feet or less

\$58.75 for each additional 100 feet or portion thereof

\$147.75 (minimum permit fee)

2. Plumbing Services Permit Fee Schedule

a) Residential (SFD & Duplex)

\$70.40 each item (\$147.75 minimum permit fee)

Back Flow assembly
Catch Basin
Drain Tile
Sanitary Lift Station
Sanitary Sewer
Septic Tank Removal
Solid Rain Water Leader Piping
Storm Lift Station
Storm Sewer
Storm Sump
Trench Drain
Water Service

b) Multi-residential (three or more dwelling units), Commercial & Industrial Plumbing Services Permit Fee Schedule

All piping \$3.00 per foot (\$147.75 minimum permit fee)

Sanitary Sewer	Storm Sewer
Drain Tile	Solid Rain Water Leader Piping

c) Precast Concrete Works & Associated Receptacles

\$70.40 each item (\$147.75 minimum permit fee)

Catch Basin	Oil Interceptor
Trench Drain	Sanitary Lift Station
Manhole	Storm Lift Station
Floor Drain	Storm Sump

d) Waterworks

\$70.40 each item (\$147.75 minimum permit fee)

Fire Hydrant	Yard Hydrant
Isolating Valve	Fire Line
Combined Water Service	Domestic Water Service
Back Flow Assembly	

3. Hot Water Heating Permit Fee Schedule

a) Residential (SFD & Duplex)

\$411.50 Flat Rate per dwelling unit

**Hot water heating systems serving three or more dwelling units must be a professionally engineered design and inspected and approved by the engineer of design. (Permit not required)

4. Sprinkler Permit Fee Schedule

a) Residential (SFD & Duplex)

1 st Sprinkler head	\$147.75
Each additional sprinkler head	\$3.00 each

b) All other Buildings

1 st Sprinkler head	\$295.75
Each additional sprinkler head	\$3.00 each

c) Additional Sprinkler Permit Charges

\$70.40 each item (\$147.75 minimum permit fee)

Dry Pipe Valves	Alarm Valves
Fire Department Connection	Fire Hydrants
Yard Hydrants	Fire Pump
2 1/2" Hose Valve	1 1/2" Hose Valve
Standpipe	Fire Pump
Deluge Valve	Pre-action Valve
Compressor	Flow Switch
Chemical Based System	

5. Miscellaneous Fee Schedule

- a) **DOUBLE PERMIT FEE** - If any work for which a permit is required under this bylaw commences before a permit has been obtained, the fees and charges payable shall be doubled, to a maximum fee of \$10,000.
- b) **REFUNDS** - No fees or part thereof paid to the City shall be refunded if a start has been made on construction or an inspection conducted. If no start has been made and no inspection conducted and if the Building Official so certifies, the City shall refund to the applicant 50% of the applicable permit fee.

c) RE-INSPECTION FEES –

(a) Where more than two inspections are necessary due to non-compliance with the provisions of this bylaw or to correct violations from previous inspections the following charges shall be administered:

○ Third inspection	\$147.75 plus applicable taxes
○ Fourth inspection	\$295.75 “ “ “
○ Fifth inspection	\$443.50 “ “ “
○ Each subsequent inspection	\$591.00 “ “ “

- Where work is not ready for inspection when the inspector calls, a re-inspection fee shall be charged at \$147.75, plus GST.

d) CHANGE/REMOVAL OF CONTRACTOR - In the event of a change of contractor before construction is completed; a valid permit may be transferred to a new contractor upon payment of a recording fee of \$147.75 The new contractor must take full responsibility for the work completed to date.

e) CHANGE OF USE - For an inspection related to the change of occupancy or use of a building, a fee in the amount of \$147.75 shall be paid.

f) RENEWAL OF LAPSED PERMITS - Where a permit has lapsed and the proposed work is at a stage that is still accessible for inspection the permit may be renewed upon payment of \$147.75.

g) REVISED PLAN REVIEW SUBMISSION - Where a revision to the originally submitted and approved plumbing, sprinkler or hot water heating permit plans is received an administrative fee calculated based upon City costs per hour of staff time (min. 1 hour) shall be paid.

h) SUBDIVIDING A SINGLE PROJECT BETWEEN MULTIPLE CONTRACTORS - Where a plumbing/sprinkler/hot water heating project covered by a single Building Permit is then divided into two or more phases with multiple mechanical contractors the full permit fee shall be collected from each individual contractor for their portion of work.

6. Special Inspections

Special inspection requests for work linked or not linked to an issued permit:

- Special inspection during normal working hours:
A fee based on City costs per hour (min. 1 hour) shall be paid;

- Special inspection outside normal working hours:

Monday to Friday:

First 2 hours – a fee based on 1-1/2 times the City hourly rate

Each additional hour – a fee based on double the City hourly rate

Weekends – a fee based on double the City hourly rate (min. 4 hours) plus a ½ hour meal break

BYLAW NO. 7852, 2016; 7869, 2016

Appendix 5 / Schedule 'E' is deleted

BYLAW NO. 7967, 2017; 8061, 2018; 8098, 2019; 8157, 2019; 8232, 2020

**CORPORATION OF THE CITY OF NEW WESTMINSTER
Development Services Fees and Rates Bylaw**

**Appendix 6
2021 Integrated Services Fees
Bylaw No. 8232, 2020**

Schedule “F”
Bylaw No. 8232, 2020
2021 Integrated Services Fees

Fees for administration, permits and charges payable in the following amounts plus any applicable taxes:

BYLAW	DESCRIPTION	FEE
Business Regulations and Licensing (Rental Units) Bylaw No. 6926, 2004	Excessive Nuisance Abatement Fees:	
	Police Nuisance Response and Abatement Service Call	\$265.30/call
	City Staff Nuisance Response and Abatement Service Call	\$106.12/hr
	Administration Fee	10% on Total Service Call Fees
Controlled Substance Property Bylaw No. 6679, 2001	Permit, Inspection Fees and Charges:	
	For Special Inspection	\$636.72
	For each inspection prior to issue of Occupancy Permit To Obtain Occupancy Permit	\$424.48
		\$530.60
Unsightly Premises Bylaw No. 5969, 1991	Administration Fee for hiring contractor as per Section 9	\$79.59
Fire Protection Bylaw No. 6940, 2004	Administration fee for hiring contractor as per Section 15.1	\$79.59