



New Westminister Police Department

Position Vacancy: Crisis Intervention Worker

DEPARTMENT:	<i>Victim Services Unit</i>	STATUS:	<i>Auxiliary</i>
NO. OF POSITIONS:	<i>10</i>	UNION:	<i>CUPE, Local 387</i>
HOURS OF WORK:	<i>Varied – Including scheduled and on call shifts*</i>	SALARY:	<i>\$27.43 to \$32.24 per hour plus 12% in lieu of benefits and vacation (2019 rates)</i>

We are seeking qualified individuals to assume the role of Crisis Intervention Worker with the New Westminister Police Department, on an auxiliary basis. This is specialized work in providing support services to those impacted by crime and/or trauma. You will be responsible for providing crisis intervention support, information and referrals at the scene of crimes and over the telephone to victims of domestic disputes and other serious incidents, as well as follow up services. The successful incumbent will also provide guidance and assistance to volunteers. You will be required to document services provided and maintain records related to the work; and perform other related duties as required.

Requirements include:

- Completion of Grade 12, preferably supplemented by courses in the field of social science, plus considerable related experience; or an equivalent combination of training and experience as acceptable to the employer may be considered.
- Considerable knowledge of program objectives, policies and procedures and of the services provided to victims and witnesses of crime and trauma.
- Awareness of the rules and procedures with respect to the handling of confidential information.
- Considerable knowledge of principles, practices and terminology used in documenting client contacts and maintaining related files.
- Considerable knowledge of crisis intervention and follow-up support practices and techniques related to the work performed.
- Willingness and ability to adapt to the dynamic needs of the position as well as Department.
- Sound knowledge of services available through community agencies and organizations.
- Working knowledge of police procedures as they relate to the work performed.
- Ability to effectively assess risk, provide direct crisis intervention and follow-up services to victims and witnesses of crime, trauma and family problems.
- Ability to provide guidance, training and assistance to volunteers.
- Ability to establish and maintain effective working relationships with a variety of internal and external contacts.
- Ability to communicate effectively, both orally and in writing, and to prepare a variety of work related documentation.
- Ability to use standard computer programs, software and office equipment.
- Valid Class 5 BC Driver’s License.
- Must be within a 30 minute response time to the New Westminister Police Department when on call.
- The successful candidate must be able to pass and maintain a background security clearance.

*Once training has been completed, the successful applicants must be able to work non-standard shifts which may include: evenings, weekends, Statutory Holidays and on call. Shifts are scheduled based on operational needs.

In addition to your cover letter and resume please attach a separate Word or PDF document answering the following four questions: 1) What interests you in working at the NWPD. 2) Why do you want this position? 3) How does this position fit into your career plans? 4) What do you enjoy most about your current (or last) position? What do/did you enjoy the least?

Apply by sending your resume and cover letter quoting competition **#20-P7**, by **March 11, 2020** to the New Westminister Police Department via email at hr@nwpolice.org.

We thank all applicants in advance; however, only those selected for an interview will be contacted.

The New Westminister Police Department is committed to employment equity.

We welcome diversity and encourage applications from all qualified individuals