

Environment and Climate Task Force

Terms of Reference

Task Force Name	Environment and Climate Task Force
Mandate	<p>The mandate of the Environment and Climate Task Force is to promote bold action to address the climate emergency and meet the City’s greenhouse gas reduction targets to keep global temperature increases below 1.5°C while also protecting New Westminister’s ecosystems and urban forest. This will include support for energy conservation, renewable energy, and implementing adaptation and resilience strategies to prepare the community for the unavoidable impacts that climate change will bring, with special consideration to those who are most vulnerable. The task force will provide recommendations to Council for actions that may be taken by the City or in collaboration with others.</p>
Members	<p>Membership will include:</p> <ul style="list-style-type: none"> • Three Members of Council • Chief Administrative Officer • Director of Development Services • Director of Engineering Services • Director of Finance • Director of Parks and Recreation • General Manager, Utility Commission • Manager, Strategic Initiatives and Sustainability • Manager, Environment and Climate Action <p>Depending on the agenda items, additional staff advisors and representatives of the following or other related organizations may be invited:</p> <ul style="list-style-type: none"> • BC Ministry of Environment and Climate Action Strategy • BC Climate Action Secretariat • Federal Ministry of Environment and Climate Change • Metro Vancouver Air Quality Division <p>In the event a member is unable to attend, they may send an alternate.</p>

Chair	The Mayor, if a member, or one Council member, appointed by Council for a one year term.
Meeting Frequency	At least every two months, or at the call of the chair.
Reporting	<p>Reports:</p> <ul style="list-style-type: none"> • Semi-annually to Council • Minimum 24 month work plan to be included in the first semi-annual report • Subsequent report based on adopted work plan, or need for specific action as required. <p>Receives reports from:</p> <ul style="list-style-type: none"> • Staff • Environment and Climate Advisory Committee
Governance	Community Charter Section 143
Rules of Procedure	<p>Committee procedures are governed by:</p> <ol style="list-style-type: none"> 7. New Westminster Council Procedure By-law No. 6910, 2004.* 8. "Rules of Conduct: Standing Committees and Advisory Bodies" provided to members and available on the City's website.* <p>* This refers to the most recent version</p>