



## **REGULAR MEETING OF TASK FORCE ON FACILITIES, INFRASTRUCTURE AND PUBLIC REALM**

Monday, May 10, 2021

Regular Meeting of

the Task Force on Facilities, Infrastructure and Public Realm

which convenes at 8:30am

Meeting Held Electronically under Ministerial Order No. M192/2020 and  
the current Order of the Public Health Officer – *Gatherings and Events*

### **MINUTES**

#### **PRESENT:**

Mayor Cote, Chair

Councillor Puchmayr

Councillor Johnstone

Patrick Shannon, Manager Purchasing

Alvin Chok, Chief Information Officer

Steve Kellock, Senior Manager, Recreation Services & Facilities

Todd Ayote, Manager, Community Arts & Theatre

Lisa Spitale, Chief Administration Officer

Emilie Adin, Director of Development Services

Harji Varn, Chief Financial Officer & Director of Finance

Dean Gibson, Director of Parks & Recreations

Roger Emanuels, Manager, Design & Construction

Hooman Hedayatnassab, Project Engineer

Lazarus Yotmau, Project Manager, Civic Buildings & Properties

Tobi May, Manger, Civic Buildings & Properties

Christy Mereigh, Manager, Strategic Projects

Erika Mashig, Manager, Parks & Open Space Planning, Design & Construction

Denise Tambellini, Intergovernmental and Community Relations Manager

Leya Behra, Manager, Climate Action

Robert McCullough, Manager, Museums & Heritage Services

Gwenda Sulem, Asset Management & Project Engineer

Craig MacFarlane, Manager of Legal Services

The meeting was called to order at 8:35am.

## EXCLUSION OF THE PUBLIC

### 1. **MOVED and SECONDED**

*THAT pursuant to Section 90 of the Community Charter, members of the public be excluded from the Closed Meeting of the Task Force on Facilities, Infrastructure and Public Realm immediately following the Task Force's Regular Meeting today on the basis that the subject matter of all agenda items to be considered relate to matters listed under Sections 90(1)[e,k] and 90(2) [b] of the Community Charter:*

90(1)

- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;*
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;*

90(2)

- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;*

**CARRIED.**

All members of the Task Force present voted in favour of the motion.

## ADDITIONS TO THE AGENDA

**Urgent/time sensitive matters only**

### 2. **No Items**

## UNFINISHED BUSINESS

### 3. No Items

## ADOPTION OF MINUTES

### 4. **MOVED and SECONDED**

*THAT the minutes of the Facilities, Infrastructure and Public Realm meeting of March 8, 2021, be adopted.*

**CARRIED.**

All members of the Task Force present voted in favour of the motion.

## PRESENTATIONS AND REPORTS FOR ACTION

### 5. **Strategic Asset Management Plan Update**

Gwenda Sulem provided a presentation that highlighted:

- Climate emergency and asset management information video
- Asset Management journey
- Alignment
- Progress
- Improvements and initiatives
- Opportunity
- Next steps

Discussion ensued on:

- Disconnect on utilizing fuel efficient vehicles across all departments, and overcoming the disconnect
- Awareness and education needed throughout the organization in order for Asset Management plan to be operationalized
- Worthwhile to have an Asset Management Workshop and/or presentation to Council
- Asset Management work to be more public facing with greater communication to community
- Asset Management is an important topic at the provincial and federal level, and it is important for New Westminster to develop a comprehensive Asset Management Plan to ensure opportunities for future grant funding

- Risk model for sewer infrastructure is in the works with anticipated completion for December 2022
- Drainage and flood protection emerging work is being completed by Fraser Basin Council to update Flood Mitigation Strategy for the Lower Mainland with input from various stakeholders and municipalities, including New Westminster, with anticipated finalization early 2022
- Critical path and roadmap needed to support Asset Management plan, identifying various barriers
- Metro Vancouver Regional Parks Committee will be hosting workshops later in 2021 to assist in developing a natural assets framework and creating templates municipalities can follow to understand how natural assets contribute to the region
- Parks Department welcomes the opportunity to collaborate with the Asset Management plan for natural assets piece
- Asset Management discussion and presentation to be brought to Council

## 6. **Boundary Pump Station Update**

Hooman Hedayatnassab gave an update noting:

- Background information
- Archeological investigation
- Project costs and funds
- Grant application
- Pre-purchasing equipment
- Tendering
- Schedule for delivery
- Public art

Discussion continued on:

- Analysis was completed and the \$1 million contribution from the City of Richmond was determined to be fair
- Funding for the archeological work was taken from the City's budget as funding from the province only covers construction work
- Municipalities are responsible for due diligence work on archeological investigation but study funding can be available with enough lead time for projects
- Archeological investigation work is becoming an integral part of the process and will need to be factored in future planning

- Feedback from the unsuccessful grant application was that there was a high number of applications and the province's focus for awarding funding was for smaller communities with fish friendly pump stations
- Due to cost escalation of raw materials over the past year this contributes to the pre-tender process with the hope the amount of interest will generate competitive bids

## 7. Uptown Library Envelope Repair

Lazarus Yotamu gave a presentation highlighting:

- Site details
- Project team
- Investigation
- Evidence
- Findings
- Source of leak
- Management strategy
- Schedule

Responding to a question from a task force member, Lazarus Yotamu noted the Engineer advised targeting only one area for repairs will not remedy the problem as water leaking will travel to other ingress areas, continuing the issue. It would make best financial sense to seal the entire wall, as there is no financial benefit to targeted repair work. Tobi May added that the original membrane is beyond end of life, as well the water feature that was turned into a planter was not properly membraned and test pits identified future likely failures.

Discussion continued on:

- The project area is a well-traveled passage way for pedestrians, so maintaining accessible access is necessary

### **NEW BUSINESS**

## 8. No items

### **NEXT MEETING**

The next meeting of the Task Force on Facilities, Infrastructure and Public Realm will occur on:

Date: July 5, 2021  
Time: 9:00 am  
Location: Zoom

**ADJOURNMENT**

**9. MOVED and SECONDED**

*THAT the Task Force on Facilities, Infrastructure and Public Realm in Open Session be adjourned and proceed to Closed Session.*

**CARRIED.**

All members of the Task Force present voted in favour of the motion.

Original signed

Original signed

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**MAYOR COTE**  
**CHAIR**

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**MEGAN JONES**  
**RECORDING SECRETARY**