

2020 Granting Process FAQ's

1. New grant portfolios - Where does my organization fit?

The following table shows how the former grant areas mesh into the new portfolios:

| New Portfolio | Former Grant Area | |
|--|--|--|
| Community Livability and Social Equity (grants for living) | <ul style="list-style-type: none"> • Child Care • Environment | <ul style="list-style-type: none"> • Partnership • Community |
| Social and Cultural Vibrancy (Grants for Involvement) | <ul style="list-style-type: none"> • Amateur Sport • Arts and Culture • Festivals | <ul style="list-style-type: none"> • Heritage • Partnership • Community |
| Community Economic Activators | <ul style="list-style-type: none"> • Partnership | <ul style="list-style-type: none"> • Festival |

For more details please see the grants policy at <https://www.newwestcity.ca/grants>

2. Previously there were defined grant amounts for each grant area. In the amalgamation is my grant area losing money?

The City will continue to fund each area. The City however reserves the right to award differing or no grants to organizations who have previously applied for grants.

3. 2020 grant direct cash funding envelopes will be:

| By Former Grant Area: | | By New Grant Portfolio | |
|------------------------|----------------|--|----------------|
| City Partnership Grant | 497,810 | Community Livability and Social Equity (grants for living) | 333,820 |
| Festival Grants | 99,000 | Social and Cultural Vibrancy (Grants for Involvement) | 357,860 |
| Community Grants | 55,150 | Community Economic Activators | 93,840 |
| Heritage Grants | 15,870 | One-Time Small Grants | 23,290 |
| Arts Grants | 30,010 | Total Grants | 808,810 |
| Amateur Sports Grants | 28,700 | | |
| Child Care Grants | 40,110 | | |
| Environmental Grants | 18,870 | | |
| One-Time Small Grants | 23,290 | | |
| Total Grants | 808,810 | | |

4. There are three new grant types:

Project and Events: Eligible requests include annual program delivery costs, one-time projects, capital items essential to program delivery, seed money to develop and launch new programs or ideas, events, equipment, services, and staff professional development that achieve the goals of the portfolio.

Multi-year: Eligible requests include program delivery, events, or operational costs for organizations delivering long-term programs in the city and/or for New Westminster residents.

One Time Small Grants: Eligible requests include emergent issues that may include small community projects, events, equipment, services, and staff professional development

For more details please see the Community Grants Policy and the Grants criteria document available on the grants website.

5. My organization has been given multi-year funding that is still active, does anything change?

Nothing changes. Funds already provided to your grant program will remain. You will only now report under the new grant portfolios.

6. There is now a requirement that applicants show other sources of funding and / or support for the program. What does this mean?

The City is asking this question to understand if your project has community support. Are other organizations providing you money, free or reduced rent space, free services? Are volunteers coming out to support the project? Projects should have support to make the project viable.

7. Grants Timeline

| | |
|--|---|
| September 16 | Grant Application Open to the Public - Projects and Events, Multi-Year, and Round 1 Small One-Time Applications |
| September 18 6.30-8.30pm | Queensborough Community Centre Grant Information Workshop #1 |
| September 19, 1.00-3.00pm | Centennial Community Centre Grant Information Workshop #2 |
| September 25 th 6.30-8.30pm | City Hall, Council Chamber Grant Information Workshop #3 |
| October 1 – November 1 | Staff meetings with grant applicants, by appointment |
| Week of November 4 | Advisory Committees Orientation Evenings |
| November 8 | Grant Application Deadline – Projects and Events, Multi-Year, and Round 1 Small One-Time Applications |
| December 13 | Recommendations and Grant Approval sign off |
| Early January 2020 | Confirmation of Grants and Financial Commitment |

8. Applying for City Services

If your organization needs to apply for City Services as part of your grant application please contact the City as soon as possible to determine if the request is possible, and what the charge for the services will be. If you are planning an event this determination can take 4 weeks so please leave time for this. Your City Services must be approved by staff before the application can be processed for adjudication.

9. I missed the November 8th deadline?

The November 8th deadline is a firm deadline for all project and event, and multi-year grant applications. The City does not consider these outside this period. However if you are looking for an athlete grant, sports travel grant or a small one time grant we have two other application periods in April and August. These are for amounts smaller than \$3,500.

10. Reporting Back

To complete your 2019 grant and be eligible for a 2020 grant you must have completed the 2019 post Project or Event Evaluation Form or your Statement of Accountability for your partnership grant. In 2020 there will be a new Evaluation form that will be provided to you with your grant award letter.

11. Adjudication

The Grants will be adjudicated by members of the community and members of City Staff.

12. For More Information

More information is available on the City's grants website at <https://www.newwestcity.ca/grants>

13. Contact information?

Grants@newwestcity.ca, emails will be assigned to the most appropriate staff meetings