



Intelligent City Advisory Committee

Friday, January 23, 2015 – 9:00 a.m.

Committee Room #2

City Hall

MINUTES

MEMBERS PRESENT:

Councillor Bill Harper	- Co-Chair, City Council (arrived at 9:17 a.m.)
Michael Hybryk	- Co-Chair
Jennifer Arbo	- Hyack Interactive
Brigid Canil	- Ministry of Transportation

MEMBER REGRETS:

Gerry Akkerman	- TransLink
Nelson Eng	- Douglas College
Ian McLeod	- Douglas College
Gavin McLeod	- Community Member
Gary Munro	- Justice Institute of BC

STAFF:

Bev Grieve	- Director, Development Services
Gary Holowatiuk	- Director, Finance and Information Technology
Susan Buss	- Deputy Chief Librarian
Alvin Chok	- Chief Information Officer
Rod Carle	- General Manager, Electrical Operations (exited at 10:30 a.m.)
Blair Fryer	- Manager, Communications and Economic Development (exited at 10:24 a.m.)
Andrea Khan	- Economic Development Coordinator (exited at 10:24 a.m.)
Lauren Blake	- Committee Clerk

The meeting was called to order at 9:10 a.m.

1.0 ADDITIONS TO AGENDA

There were no additions.

2.0 ADOPTION OF MINUTES

2.1 Adoption of the Minutes of December 18, 2014

MOVED and SECONDED

THAT the minutes of the December 18, 2014 meeting of the Intelligent City Advisory Committee be adopted.

CARRIED.

All members of the Committee present voted in favour of the motion.

3.0 REPORTS AND INFORMATION

3.1 January 19, 2015 Report to Council

Alvin Chok, Chief Information Officer, summarized the January 19, 2015 Council report regarding the Fiber Optic Network business plan, and advised that staff is investigating market rates and will report back to Council with a rate analysis.

Blair Fryer, Manager, Communications and Economic Development, reported that there has been emphasis placed on fiber becoming an additional revenue stream for the City and that a public report is currently being developed.

Discussion ensued and the Committee noted the following comments:

- Council suggested that a third-party consultant from the telecommunications industry review the report;
- The implementation of fiber could generate revenue for the City in alternative ways, such as through additional tax revenue by attracting more businesses to the city;
- Fiber could provide intangible benefits to the City ;
- Fiber could increase in value over time as an asset to the City;
- Fiber should be laid with an ubiquitous plan that is best for the community;
- Information for the public report could be drawn from the Smart 21 Business Plan; and,
- Fiber could have social benefits for the community, including digital inclusion.

Mr. Fryer advised that the draft report will be forwarded to Committee members for information.

3.2 Subgroup Updates

Implementation Plan

Alvin Chok, Chief Information Officer, provided an update regarding the implementation plan and reported the following information:

- The plan will provide concrete work plans for 2015 and 2016;
- The Intelligent City Advisory Committee will have continued involvement in the plan;
- Key corridors where fiber will be laid, including Brunette Avenue, will be reviewed;
- Staff have been working with the Ministry of Transportation to provide fiber connections to Queensborough; and,
- The rates to lease the fiber must be established in a bylaw.

In response to a suggestion that new buildings be required to have fiber installed, Bev Grieve, Director of Development Services, advised that she will investigate how this could be implemented.

Rod Carle, General Manager, Electrical Operations, reported that there could be an opportunity to implement a fiber network with an overhead option, utilizing electric utility poles. However, Mr. Carle advised that the poles are jointly owned by the City and TELUS, and an agreement would have to be reached between the two parties in order to implement this method.

Marketing & Advocacy

Blair Fryer, Manager, Communications and Economic Development, advised that the Intelligent City webpage is currently being developed, and Committee members were requested to provide a brief biography for inclusion on the website. It was further advised that staff have been in communication with Techno Monkey Media with respect to creating a three minute video explaining the concept of Intelligent City.

Digital Inclusion

Susan Buss, Deputy Chief Librarian, reported that the Kansas Public Library has launched an initiative that provides remote access to software, such as Adobe and Auto Cad, and requested information regarding the pipe requirements to implement a similar initiative in New Westminster.

Discussion ensued and the Committee noted that the processing for the initiative would be local and low impact, and could be further enabled by the increased fiber network.

3.3 Keynote & Master Class

Blair Fryer, Manager of Communications and Economic Development, reported that the Keynote address is scheduled for March 31, 2015 and approximately 300 individuals will be invited to attend. The Master Class is scheduled for April 1, 2015 and will open to approximately 60-70 guests. Mr. Fryer advised that Norman Jacknis, Chief Administrative Officer, Westchester County, will speak at the event.

4.0 NEW BUSINESS

4.1 Funding Application

Alvin Chok, Chief Information Officer, advised that staff is currently waiting information from the Federal government regarding the City's funding application status.

5.0 NEXT STEPS

There were no items.

6.0 NEXT MEETING

February 20, 2015 at 9:00 a.m. – Committee Room #2, City Hall

7.0 ADJOURNMENT

ON MOTION, the meeting was adjourned at 10:37 a.m.

Certified correct,

COUNCILLOR BILL HARPER
CHAIR

LAUREN BLAKE
COMMITTEE CLERK