



INTELLIGENT CITY ADVISORY COMMITTEE

April 1, 2016 - 9:00 a.m.

Council Chambers

City Hall

MINUTES

MEMBERS PRESENT:

- Councillor Bill Harper - Co-Chair, City Council
- Michael Hybryk - Co-Chair
- Gavin McLeod - Community Member
- Luc Lang - Justice Institute of British Columbia
- Reg Nordman - Community Member
- Chris Sabiston - School Board Representative

MEMBER REGRETS:

- Gerry Akkerman - TransLink
- Brigid Canil - Ministry of Transportation
- Nelson Eng - Douglas College
- Ian McLeod - Douglas College

GUESTS:

- Rouel Court - Project Manager for the Fibre Network
- Wendy Parry - Douglas College

STAFF:

- Gary Holowatiuk - Director, Finance and Information Technology
- Alvin Chok - Chief Information Officer (arrived at 9:11 a.m.)
- Steven Faltas - Electrical Operations
- Rod Carle - General Manager, Electrical Operations
- Blair Fryer - Manager, Communications and Economic Development
- Patricia Jecks - Intelligent City Project Coordinator
- Ruby Campbell - Community Projects Coordinator
- Debbie Johnstone - Committee Clerk

The meeting was called to order at 9:07 a.m.

1.0 ADDITIONS TO AGENDA

There were no additions.

2.0 ADOPTION OF MINUTES

2.1 Adoption of the Minutes of October 16, 2015

MOVED and SECONDED

THAT the minutes of the October 16, 2015 Intelligent City Advisory Committee be adopted.

CARRIED.

All members of the Committee present voted in favour of the motion

2.2 Adoption of the Minutes of November 20, 2015

MOVED and SECONDED

THAT the minutes of the November 20, 2015 Intelligent City Advisory Committee be adopted.

CARRIED.

All members of the Committee present voted in favour of the motion

3.0 PRESENTATIONS

3.1 IC Quick Wins

As Mr. Sanderson was unable to attend the meeting, this item was deferred.

4.0 UNFINISHED BUSINESS

There were no items.

5.0 NEW BUSINESS

5.1 ICAC Re-Structure

Councillor Harper and Michael Hrybyk, Co-Chairs, provided a brief update regarding the restructuring of the Intelligent City Advisory Committee (ICAC). The following information was provided:

- The ICAC would work as an oversight committee for the various working groups, and would meet quarterly;
- The working groups would include the following categories: Inclusion, Infrastructure, Workforce, Advocacy and Innovation;
- The working groups would report back to the ICAC with regard to their ideas and progress;
- Co-Chairs from each working group would continue to serve as members on the ICAC;

- Working groups could be chaired by a community member, and co-chaired by City staff;
- Community recruitment could be required for the working groups; and,
- A community forum or community based event could be scheduled once or twice a year, and could include the ICAC and the working groups.

Discussion ensued, and the Committee provided the following comments:

- New members could be encouraged to review the minutes and initiatives for the ICAC prior to joining the committee or working group; and,
- Working groups could provide a greater sense of community awareness for the ICAC.

5.2 Federal Grants

Ruby Campbell, Community Projects Coordinator, provided the following information regarding possible federal funding for the BridgeNet program:

- Council has directed that four different City projects apply for federal funding, including BridgeNet;
- The Federal Government sets the criteria for funding;
- Currently, the Intelligent City Advisory Committee's product does not meet the funding criteria; however, a revised criteria is expected to be released in April, 2016;
- Receiving a Memorandum of Understanding (MOU) or a letter of support from Royal Columbian Hospital (RCH), the School District, and/or the Justice Institute indicating their commitment to use the BridgeNet service could be helpful when looking to obtain government funding;
- Technology specific grants, or sponsorship funding through forums could be avenues for the Committee to research when considering funding possibilities;
- BridgeNet would be revenue generating which could limit the number of federal grants that could be utilized; and,
- Issues with competition from Telus and Shaw could create limitations for funding.

Discussion ensued, and the Committee provided the following comments:

- The Canadian Radio-television and Telecommunications Commission (CRTC) indicates that customers already in locked contracts are still able to utilize services from other internet portals. This could illustrate how BridgeNet is not directly in competition with Telus and Shaw;
- Connecting BridgeNet with community initiatives could provide a better opportunity for federal funding;
- The City of Coquitlam was successful in providing their network service to schools in their district. It could be possible for New Westminster to follow a similar path;
- Changes with federal and provincial funding guidelines often takes time;

- BridgeNet and the RCH research department could create an integrated resource, tying the internet service into the health initiative;
- The updated Federal guidelines could place a larger focus of the economy and employment, which could result in additional funding opportunities for the ICAC;
- Mayor and Council could make a recommendation to the Province to look into providing more inclusivity for federal funding in technology;
- Infrastructure funding could be included into Intelligent City initiatives; and,
- Research grants, especially for the smaller working groups, could create an opportunity for funding.

6.0 REPORTS AND INFORMATION

6.1 Intelligent Community Forum (ICF)

Blair Fryer, Manager, Communications and Economic Development, and Patricia Jecks, Intelligent City Coordinator, reported that the annual Intelligent Community Forum (ICF) would be held in June, 2016, in Columbus, Ohio. The conference provides an opportunity to connect with global leaders in the Intelligent Community movement.

Mr. Fryer reported that New Westminster submitted an application for consideration in 2014, however at that time the City did not rank as one of the Smart21 cities. The City is planning to re-apply in 2017, after BridgeNet is able to provide open access and the fibre is fully installed.

Discussion ensued, and the Committee provided the following comments:

- When applying for recognition from the ICF, it was suggested that other City initiatives be highlighted in the submission;
- Recognition through effective branding could make the submission more effective; and,
- Submitting an application in 2016 in order to receive feedback for the following year was suggested.

7.0 EXCLUSION OF THE PUBLIC

MOVED and SECONDED

THAT pursuant to Section 90 of the Community Charter, members of the public be excluded from the Closed Meeting of the Intelligent City Advisory Committee immediately following the Regular Meeting of the Intelligent City Advisory Committee on the basis that the subject matter of all agenda items to be considered relate to matters listed under Section 90(1)(k) of the Community Charter:

- (k) *negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the committee, could reasonably be expected to harm the interests of the municipality if they were held in public*

Purpose of the meeting:
Negotiations

CARRIED.

All members of the Committee present voted in favour of the motion.

8.0 ADJOURNMENT

MOVED and SECONDED

THAT the Intelligent City Advisory Committee meeting in Open Session be adjourned and proceed to Closed Session.

CARRIED.

All members of Council present voted in favour of the motion.

9.0 RECONVENE TO REGULAR

MOVED and SECONDED

THAT the Intelligent City Advisory Committee meeting be reconvened.

CARRIED.

All members of Council present voted in favour of the motion.

10.0 NEXT MEETING

T.B.A.

11.0 ADJOURNMENT

ON MOTION, the meeting was adjourned at 10:33 a.m.

Certified correct,

Councillor Bill Harper
Chair

Debbie Johnstone
Committee Clerk