LETTER OF UNDERTAKING FOR PROJECT ARBORIST PRESENCE AT SPECIFIED STAGES OF CONSTRUCTION NEAR OR WITHIN THE CRITICAL ROOT ZONE OF A PROTECTED TREE

This letter is to confirm that ____________________________ has retained ____________________________ to supervise the following:

- Demolition
- Excavation
- Driveway
- Other ____________________________ near protected trees at: ____________________________

street address

postal code

As described in the attached arborist recommendations/report. All work is to be confirmed in a follow-up site supervision report submitted to the City of New Westminster (CNW) within five (5) working days of completion of the monitored work. The follow-up site supervision report must be written by the arborist submitting this comfort letter and should outline the scope of the work, methodology, documentation (including photos) and final assessment that details observed impacts to tree(s).

Project Arborist obligations:

- Must obtain CNW approval for work within the CRZ. Project arborist must provide guidance and supervise work within or near CRZ of trees to be retained on and offsite. This includes but is not limited to – pruning, root pruning, excavation, installation of utilities, on-site landscaping, fences, sod, grading, retaining walls etc.
- Ensure that barriers are installed and/or re-installed according to City of New Westminster Tree Protection and Regulation Bylaw No 7799, 2016 Schedule “B” after authorized work in the CRZ is completed, prior to City inspection/re-inspection. Notify CNW in writing/email with photos of Tree Protection Barriers once complete.
- Coordinate service installers for excavation for utility servicing, particularly when using a common trench.

Other: ____________________________________________________________________________________________

❖ The owner is aware that the arborist must be on site to supervise as specified in the arborist report or as agreed upon with City Staff - Owner Initial____________

Failure to comply with this signed contract can result in possible penalty fees, stop inspections/stop work orders and project delays.

_________ Printed name of Owner _____________ Printed name of Builder/Contractor _____________ Printed name of Arborist

_________ Signature of Owner _____________ Signature of Builder/Contractor _____________ Signature of Arborist

_________ Phone Number _____________ Phone Number _____________ Phone Number

_________ Date _____________ Date _____________ Date

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