
Position Vacancy: Manager of Programs and Community Development

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DEPARTMENT:	Library	STATUS:	Full Time
NO. OF POSITIONS:	1	UNION:	EXEMPT
HOURS OF WORK:	37.5 hours per week	SALARY:	\$80,224 - \$95,955 (annually)

The New Westminister Public Library is looking for a dynamic, forward thinking person to join their Leadership Team. Responsible for community engagement, outreach, and library programs, the successful candidate will ensure that the library is relevant to people across the community, and that the needs of diverse stakeholder groups are being met by library services and staff. The Manager of Community Development will be responsible for community partnerships and engagement, the library's communication and marketing strategy, and coordinating adult programs and public events. The successful candidate will be responsible for continual review and evolution of library programs and outreach activities, and for creating a cohesive strategy that constantly deepens the relationship between the library and the community it serves. This is an exempt position, reporting to the Deputy Chief Librarian. As a member of the library's management team, the successful candidate will contribute to the overall planning and vision for the library, staff development, and fostering an innovative and engaged organization. This is an excellent opportunity for someone who thrives in a collaborative, team-based environment, and is looking for an opportunity to participate in significant and meaningful change.

Requirements include:

- MLS or MLIS from an ALA accredited post-secondary institution/school.
- A minimum of 5 years of progressively more responsible positions in a public library setting, and at least 2 years in a leadership role.
- Ability to foster relationships with a diverse array of community stakeholders.
- Ability to create effective teams with professional and non-professional staff from across the library.
- Superior organizational skills and the ability to effectively manage multiple priorities.
- Excellent written communication skills and the ability to adapt written materials for a variety of media and audiences.
- Experience planning special events and programs.
- Enjoys the challenges of public speaking and presentations.
- Experience with a wide range of community engagement methods.
- Embraces current technology in all areas of responsibility and keeps abreast of new tools and trends.
- Experience or education in communication or marketing is desirable.

Apply by sending your resume and cover letter quoting **competition #19-16, by February 18, 2019** to the New Westminister Public Library. Applications will be accepted via e-mail only. Please send a single PDF document to resumes@nwpl.ca.

We thank all applicants in advance; however, only those selected for an interview will be contacted.

*The City of New Westminister is committed to employment equity.
We welcome diversity and encourage applications from all qualified individuals.*