Corporation of the City of
NEW WESTMINSTER

EXPRESSION OF INTEREST

NWEOI-25-03

One (1) Compact Electric Sweeper

Closing Time:

Tuesday October 28th, 2025
3:00 PM, Local Time, Vancouver BC

Closing Location:

upload to https://fileshare.newwestcity.ca/filedrop/purchasing_submissions

Further requests for information :

Purchasing: Ron Gidda
Purchasing and Inventory Supervisor

Email: nwpurchasing@newwestcity.ca

RESPONDENT NAME		
Street Address:		
City Province Postal Code		
Contact Name:		
Telephone number:		Fax:
Email		Date:
Signature: by authorized signatory		

By my signature above, it shall be understood that I have read, understood and accept the requirements outlined in the Expression of Interest.

CORPORATION OF THE CITY OF NEW WESTMINSTER

EOI PROCESS & GENERAL REQUIREMENTS

1.0 GENERAL INFORMATION

1.1 The City of New Westminster is seeking Expressions of Interest (EOI) from qualified suppliers or manufacturers for the provision of a **Compact Electric Sweeper** to support sustainable, efficient, and low-emission cleaning operations in urban and pedestrian environments.

1.2 This initiative forms part of our broader commitment to environmental sustainability, operational efficiency, and improved public amenity. The equipment must be fully electric, compact in size, and capable of operating effectively in narrow streets, footpaths, laneways, and high-traffic public areas with minimal noise and zero tailpipe emissions.

1.3 This is an expression of interest, and not a call for tenders or request for offers and no contractual obligations shall arise between the City and a Respondent upon the Respondent's submission of a Response to the City.

1.4 The city, at its discretion, reserves the right to;

a) Directly award a contract to a supplier who demonstrates that they are able to provide all the requirements under this EOI;
b) Modify this EOI at any time.

1.5 Respondents will be solely responsible for their own expenses incurred in connection with this EOI, including in preparing and submitting a Response and in any subsequent negotiations with the City.

1.6 This EOI shall be governed by and construed in accordance with the laws of the Province of British Columbia.

1.7 By submitting a response, the Respondent confirms that neither it nor any of its officers, directors, employees or subcontractors, has any financial or personal relationship or affiliation with any elected official or employee of the City of New Westminster or their immediate families which might in any way be seen or perceived to create a conflict of interest.

1.8 All documents submitted to the City in response to this EOI or as part of any subsequent negotiation will become the property of the City, and will not be returned.

1.9 All documents submitted with your Response will become the property of the City, and as such shall be subject to the disclosure provisions of the *BC Freedom of Information and Protection of Privacy Act (FOIPPA)* and *Community Charter*. A Respondent may stipulate in their Response that a portion(s) of their Response that contains confidential information and is supplied to the City in confidence. However, under FOIPPA, the City may nevertheless be obligated to disclose all or part of a Response in response to a request made under the Act, even if the Respondent has stipulated that part of their Response is supplied in confidence. The Respondent should review Section 21 and other provisions of FOIPPA in order to gain a better understanding of the City's disclosure responsibilities under the Act.

1.10 All information provided by the City to a Respondent in connection with this EOI is provided on a confidential basis, and Respondents will not disclose any such information to any person (other than the Respondent's legal advisers or consultants) without the City's prior written consent, nor may any Respondent publicize or advertise its involvement with this EOI process without the prior written consent of the City.

1.11 Respondents shall not contact City elected officials, officers or employees directly or indirectly regarding this EOI, except as indicated in this EOI.

1.12 The City will evaluate all submitted valid Responses. The City will not necessarily accept any or all Responses. The object of the evaluation and selection process is to identify the Response that, in the City's opinion offers the best value for the services requested.

2.0 BUSINESS REQUIREMENTS & SCOPE OF WORK

2.1 Vehicle Type and Size:
- a) Fully electric-powered (battery-operated)
- b) Compact design suitable for narrow streets, footpaths, laneways, and plazas
- c) Articulated steering or similar mechanism for enhanced manoeuvrability

2.2 Environmental Performance:
- a) Zero tailpipe emissions (compliant with local environmental regulations)
- b) Low noise operation suitable for early-morning or night use in residential and commercial areas
- c) Dust suppression or filtration system to minimize airborne particles during operation

2.3 Sweeping Performance:
- a) Capable of collecting fine dust, leaves, litter, and light debris
- b) Hopper capacity suitable for daily municipal or commercial sweeping routes
- c) Efficient suction and broom system with adjustable settings for varied surfaces

2.4 Battery and Charging:
- a) Minimum operational range of [6–8] hours on a full charge
- b) Fast-charging or interchangeable battery options preferred
- c) Compatibility with standard EV charging infrastructure

2.5 Safety and Operator Features:
- a) Enclosed cabin with climate control (preferred)
- b) Ergonomic controls and good visibility for the operator
- c) Safety features such as reversing camera, warning lights, and emergency stop

2.6 Maintenance and Support:
- a) Readily available spare parts and consumables
- b) Local servicing and technical support options
- c) Comprehensive user and maintenance manuals

2.7 Compliance and Certifications:
- a) Compliance with relevant local and international safety, roadworthiness, and environmental standards
- b) Certifications for electrical systems, battery safety, and emissions (where applicable)

2.8 Optional Features (desirable):
a) Telematics or fleet management integration
b) Water-saving technologies or low-water usage
c) Water-saving technologies or low-water usage
d) Ability to operate on varied surfaces (pavers, asphalt, concrete)

3.0 RESPONSE INSTRUCTIONS

3.1 Responses should be submitted electronically in one (1) Adobe (PDF) file with Subject **NWEOI-25-03 One (1) Compact Electric Sweeper** Submission" in the Subject to https://fileshare.newwestcity.ca/filedrop/purchasing_submissions

3.2 The City will receive Responses at the location and time indicated on the title page of this Expression of Interest.

3.3 It is the Respondent's responsibility to ensure that the City receives its Response prior to the closing time indicated on the title page of this Expression of Interest. The City does not accept facsimile, electronic mail, or other unsealed Responses.

3.4 Requests for clarification or further information should be made in writing only to the individual from the City identified on the first page of this EOI. The City may respond to enquiries that it, in its sole discretion, considers relevant to this EOI. The City intends to respond only to those relevant written enquiries received at least ninety-six (96) hours prior to the closing time indicated on the title page of this EOI. The City may record enquiries and post written responses on its website at https://www.newwestcity.ca/business-and-economy/doing-business-with-the-city/request-for-bids-and-proposals-open

4.0 SUBMISSION REQUIREMENTS

4.1 Responses should be concise, directed to the requirements of this EOI, and should not exceed Thirty (30) pages in length excluding attached appendices. Responses should be provided on 8 ½" white paper, in a font colour of black and not less than 11 point. All Responses must include and clearly identify:
a) Cover Page;
b) Pricing;
c) Schedule of Delivery;
d) Respondents Qualifications;
e) References;
f) Value added criteria beyond minimum stated;
g) Identify any other criteria.