

**NOTICE OF INTENT TO DIRECT AWARD A CONTRACT (NOI)
NWNOI-22-06**

Date Issued: November 15, 2022

Notice is hereby given by the City of New Westminster (City) of its intent to direct award a contract to Convertus to manage the disposal of organic material collected by the City for a period of 1 year.

Supplier:

The service provider for this work is Convertus.

Scope of Services:

The facility will accept organic waste material for disposal that follows local and provincial requirements.

Background:

The City's current provider of disposal of organic material is no longer providing the services. The City was required to find an immediate firm to manage the waste at a cost effective model and to align with the City's 7 Bold Steps.

The City will conduct a formal Request for Proposal in 2023 with the work expected to start in the 4th QTR of the same year.

Value:

The expected value of the purchase is around \$600,000 for 12 months depending on volume of organics.

The City has chosen not to proceed with a competitive process for the following reasons:

- The services required is an immediate need
- Meets the City's 7 Bold Steps to manage GHG emissions
- The organization can handle the volume
- Time and distance for City vehicles to travel

Suppliers who wish to challenge this decision should submit a detailed written objection to the attention of: Patrick Shannon, Purchasing Manager by email to nwpurchasing@newwestcity.ca on or before 2:00 PM local time, Vancouver BC, Tuesday November 29th, 2022.

CORPORATION OF THE CITY OF NEW WESTMINSTER

Your written objections must include your ability to perform the contemplated work/services, availability, and resources. These items will be the criterion used to determine whether the work/services will be contemplated.

The City will review the objection and where it is reasonable, the City may meet with the supplier concerning this NOI and may choose to release a competitive document.