



# NEW WESTMINSTER

November 24, 2021

**ADDENDUM 02**  
**NWRFP-21-27**  
**Advanced Metering Infrastructure System**  
**New Westminster, BC**

This addendum modifies the Request for Proposal only as noted:

**TITLE PAGE**

**Closing Time:**

<CHANGE TO READ> **“Tuesday, January 11, 2022”**

**PART 1 RFP PROCESS & GENERAL REQUIREMENTS**

**11.0 EVALUATION CRITERIA AND PROCESS**

**11.7 <CHANGE TO READ>**

“11.7 The City may invite one or more Proponents for an interview or to provide clarifications of their Proposal(s) and the City may consider the results of such Proponent interview(s) or clarifications in evaluating Proposals. **Should the City proceed with an Interview they will be held virtually during the week of February 17, 2022.**”

**PART 3 PROPOSAL FORMAT AND CONTENT REQUIREMENTS**

1.0 Proposal Cover Page

Closing Time:

<CHANGE TO READ> **“Tuesday, January 11, 2022”**

**ANSWERS TO SUBMITTED QUESTIONS**

- Q1 “Ongoing maintenance and operation of the AMI system on an ‘as a Service’ offering.” (p.12/63) Can the City please clarify exactly what is expected of the vendor to satisfy this requirement?
- A1 NaaS implies that the vendor owns and maintains the system (including the HES). The vendor will do whatever is necessary, whenever is necessary, so that the system functions as contracted and delivers data to the MDM as expected, as per contracted SLA’s for the entire life of the contract.

Q2 “Some of these services will be transitioned to the City post deployment.” (p. 21/63).  
What is the expectation of which services will be transitioned back to the City post deployment? And over what timeframe?

A2 Transition back to the city will be ‘work at the meter’, such as rip and replace as necessary, and new growth. For this, the city will require all necessary ‘at the meter’ tools/interfaces, as well as 24/7 access to the vendor’s NMS and NaaS personnel to make that happen. Further, it is on the vendor to tell the city ‘exactly’ what they will do in order to satisfy this requirement including providing whatever field tools and training are required to assist in the diagnostic/resolution. The Vendor will be available to assist remotely with the onsite city staff.

Please acknowledge this addendum in your Proposal.

**END OF ADDENDUM 02**

Yours truly,

A handwritten signature in blue ink, appearing to read 'Patrick Shannon', is written over a faint circular stamp.

Patrick Shannon, SCMP  
Purchasing Manager