



September 20, 2021

**ADDENDUM #1
NWRFP-21-25
Facilities Condition Assessment 2022 & Associated Software System Implementation
New Westminster, BC**

This addendum modifies the Request for Proposal only as noted:

BUSINESS REQUIREMENTS AND SCOPE OF WORK – PART 2

<ADD>

“1.5 Optional Parkade Walk Through and Information Meeting.

The City has arranged an **Optional** Walk Through and Information Meeting for the two parkades. Interested Proponents can attend on **Thursday, September 23, 2021**, starting at **10:00 am** at the Fourth Street entrance of the Fourth Street parkade (refer to Appendix G for map).

While attendance is at the discretion of the Proponents, Proponents who do not attend will be deemed to have attended the Optional Walk Through and Information Meeting and to have received all of the information given at the Optional Walk Through and Information Meeting. The City will not keep nor distribute minutes of the meeting.

The purpose of the Optional Walk Through and Information Meeting is to provide Proponents with an opportunity to view the parkades and present questions relevant to the scope of work and requirements for the Parkade Assessments. Proponents wanting written answers to questions should submit the questions by email to nwpurchasing@newwestcity.ca

Proponents are encouraged to delegate a senior official to represent the Proponent at the Optional Walk Through and Information Meeting.”

Please acknowledge this addendum in your Proposal.

END OF ADDENDUM #1

Yours truly,

Monique Ferbey
Intermediate Buyer