



December 17, 2021

**ADDENDUM #3**  
**NWRFP-21-27**  
**Advanced Metering Infrastructure System**  
**New Westminster, BC**

This addendum modifies the Request for Proposal only as noted:

**APPENDIX A - PROPOSAL SUBMISSION REQUIREMENTS**

<DELETE>

**7.0 Social and Sustainable** in its entirety and

<REPLACE WITH>

**7.0 Social and Sustainable:**

**7.1** Explain your social and sustainable policy and process:

- a) Explain how your company addresses anti-racism, diversity, inclusion, and equity;
- b) For sustainability the City is looking at your method for the removal, recycling, and disposal of the meters that will be removed and replaced by the smart meters.

**ANSWERS TO SUBMITTED QUESTIONS**

**Q1** Could the City provide additional information pertaining to the types of electric meter rooms or installation locations for meters installed within the high rises (multi dwelling units) meter banks? This would assist us in evaluating RF mitigation options to address such installations.

**A1** Being a Metro City, we have several MURD with electrical rooms deep inside the building, this would be where the meter house sits. In these high-rises we would have a meter closet located on every third or fourth floor rising up the tower. The City is also built on a riverbank slope where many electrical rooms are up to three floor below grade.

**Q2** The Pricing Sheet on the Bid site contains no instructions as referenced in the bid document and the Summary Tab is blank. Will this be updated or are we to use the current pricing sheet provided?

**A2** We will use the current pricing sheet as it is posted. The City will be creating a summary sheet of all data provided in the other tabs/sheets. Proponents are requested not to change for format of the sheets but can and if required provide additional information on the bottom, any changes may require the Pricing Sheet to be sent back to the Proponent for correction.

Q3 Appendix G – Meter Demographics includes a reference to Meter Records.xlsx. Page 56 states the file includes Long and Lat information; however, only the street address is included in the Excel file. Can you provide Long and Lat as indicated to enable an accurate system design?

A3 This was a typo and the address included in the provided meter data file is the most accurate meter location information available.

Please acknowledge this addendum in your Proposal.

**END OF ADDENDUM #3**

Yours truly,

A handwritten signature in blue ink, appearing to read 'Patrick Shannon', with a stylized flourish extending to the right.

Patrick Shannon, SCMP  
Purchasing Manager  
City of New Westminster