



June 28, 2024

ADDENDUM #2
NWRFP-24-13
Engineering Services, Structures Rehabilitation Program
New Westminster, BC

This addendum modifies the Request for Proposal only as noted:

APPENDIX A PROPOSAL SUBMISSION REQUIREMENTS

1.0 Proposal Cover Page

Closing Time:

<DELETE> Item 7.2 Pricing, Phase 2 – Pre and Post Construction Services

<DELETE> Item 7.3 Pricing, Phase 2 – Construction Services

ANSWERS TO SUBMITTED QUESTIONS

Q3 In Appendix A, Section 2.1, please confirm that the 1 page biography is for each key employee, not all key employees together.

A3 Yes, 1 page per key employee.

Q4 In Appendix A, Section 7.2, it states that we should provide a “summary of pricing” and a “schedule of effort.” However, the specific scope for Phase 2 work is contingent upon the findings of Phase 1 work. Is the City simply looking for hourly rates for staff that may be engaged on this work? Otherwise, what baseline can be used to evaluate proponents? It is not really possible to provide anticipated resource allocation without knowledge of the extent and type of issues encountered in Phase 1.

A4 Please see above, Items 7.2 and 7.3 deleted from the submission requirements.

Q5 In section 2.4, provide at least three examples. There is a request for “Samples of completed project reports of a similar nature”; some of our reports are over 100 pages long. Do you want me to include?

A5 Please include at least one report.

Please acknowledge this addendum in your Proposal.

END OF ADDENDUM #2

Yours truly,

Heather Rossi
Procurement Specialist