

REQUEST FOR QUOTATION

NWRFQ-22-01

Supply Two (2) Underground Storage Tanks (Fuel)

Closing Time:

Wednesday, May 25, 2022
3:00 PM, Local Time, Vancouver BC

Closing Location:

Email to nwpurchasing@newwestcity.ca

Or

Upload to https://fileshare.newwestcity.ca/filedrop/purchasing_submissions

Further requests for information :

Purchasing: Heather Rossi
Email: nwpurchasing@newwestcity.ca

COMPANY NAME			
Address: (including Postal Code)			
Contact Name:			
Telephone number:			
Facsimile number:		Email:	
<u>Signature:</u> by officer with express authority to enter into contract			Dated

QUOTING INFORMATION

1.0 Contacts

- 1.1 Except for the contact(s) shown on the first page, bidders shall not contact City officers, employees, and/or elected officials directly or indirectly regarding this Quotation.

2.0 Acceptance

- 2.1 The City is not obligated to accept the lowest or any Quote and may reject all Quotes. The lowest or any or all Quote(s) may not be accepted if the City determines, in its sole discretion and after appropriate investigation and evaluation, that:
- a) the comparable work references are, in the opinion of the City, unsatisfactory; **OR**
 - b) information becomes available after Closing Time which significantly changes the scope or extent of the project; **OR**
 - c) the Quote, or all of the Quotes, exceeds the available budget funds; **OR**
 - d) less than three (3) Quotes are received.
- 2.2 The City may waive any non-compliance with the Quotation Documents.
- 2.3 The City may, prior to contract award, negotiate changes to the scope of work with the lowest qualified bidder to meet budgetary limitations without having any duty or obligation to advise any other bidders or to allow them to vary their bid prices due to changes to the scope of work.

3.0 Signatures

- 3.1 All quotations shall contain the full name and address of the person or firm quoting. Quotations shall be signed in the space provided by the person or persons with express authority to enter into a contract.

4.0 Form of Quotation

- 4.1 Bidders must complete and return by email, to the email address or FTP site on the cover page, all pages of this Request for Quotation. The City must receive Quotations **prior to** the stated Closing Time. The City will not accept nor consider late quotations.

5.0 Ownership of Proposals and Freedom of Information

- 5.1 All documents submitted with your quotation will become the property of the City, and as such shall be subject to the disclosure provisions of the *BC Freedom of Information and Protection of Privacy Act (FOIPPA)* and *Community Charter*.

SCOPE OF WORK

1.0 Overview

- 1.1 The City of New Westminster is seeking quotes for supply and delivery of two (2) Underground Storage Tanks (UST) for fuel storage.
- 1.2 The City anticipates that construction of the new fuelling facility will begin between mid-May and mid-June 2023.
- 1.3 The delivery location is 901 First Street, New Westminster, BC, V3L 2J1.

2.0 Supplier's Responsibility

- 2.1 The successful supplier will:
 - a) Supply and deliver, City approved underground petroleum storage tanks, to the location specified.
- 2.2 The Bidder must identify any subcontractors in the applicable section.

3.0 Specifications

- 3.1 Please refer to the specifications provided in Attachment 1.

4.0 Bid Selection

- 4.1 The City of New Westminster will evaluate all submitted valid Quotations. The City of New Westminster will not necessarily accept any or all Quotations. The object of the evaluation and selection process is to identify the Quotation that, in the City's opinion offers the best value for the products requested.
- 4.2 Quotations will be evaluated based on the following criteria:
 - a) Prices/Rates
 - b) Delivery Charges;
 - c) Compliance with specifications;
 - d) Delivery Date;
 - e) References.

PRICE AND DELIVERY SCHEDULE

Item	Description	Qty	Price Type	Total
1.0	25,000 L, 8ft diameter CAN/ULC-S615 underground petroleum storage tanks	2	\$ /ea	\$
2.0	Freight Charge – FOB Destination			\$
	Subtotal			\$
	PST			\$
	GST			\$
	Total Price			\$

Item	Description	
1.0	Delivery Date	

SUBCONTRACTORS

The following is a list of all subcontractors employed for the Work by the Bidder. Unless the City provides prior written approval, the Bidder confirms that no other subcontractors will be used.

<u>Name of Subcontractor</u>	<u>Item of Work</u>
_____	_____
_____	_____
_____	_____
_____	_____

ATTACHMENT 1

Specifications

Part 1 General

1.1 REFERENCE STANDARDS

- .1 National Research Council Canada
 - .1 National Fire Code of Canada 2015 (NFC).
- .2 Standards Council of Canada / ULC Standards
 - .1 CAN/ULC-S615 “Fibre Reinforced Plastic Underground Tanks for Flammable and Combustible Liquids”.

Part 2 Products

2.1 OWNER SUPPLIED STORAGE TANKS

- .1 Two (2) x 25,000L 8ft diameter CAN/ULC-S615, fiberglass, double wall, dry interstice, underground petroleum storage tanks (one (1) for gasoline storage and one (1) for diesel storage). Each tank shall be provided with the following:
 - .1 One (1) x 48” dia. single wall containment collar & 42” high S.W. polygon sump coming with:
 - .1 One (1) 32” dia. watertight lid.
 - .2 One (1) x 22” dia. manway with three (3) – 4” NPT fittings for STP, level probe and spare connections.
 - .3 One (1) – 4” NPT fitting in tank shell for installation of an annular space sensor.
 - .2 Three (3) – 4” NPT fittings in tank shell for fill, vent/vapour recovery and spare connections.
 - .3 Two (2) x 20’ prefabricated concrete deadman.
 - .4 Two (2) x hold down straps c/w hooks and turnbuckles for deadman anchor system.
- .2 Fitting locations to be confirmed with engineer before certified drawings for approval are created.
- .3 Tank manufacturer shall supply certified drawings for approval prior to commencing manufacture.
- .4 A 30 year underground petroleum storage tank structural and corrosion warranty shall apply to all underground storage tanks.

END OF SECTION