

REPORT*DEVELOPMENT SERVICES DEPARTMENT*

To: Mayor J. Coté and Members of Council in Committee of the Whole Date: January 19, 2015

From: Beverly Grieve, Director of Development Services File: 13.2525.20

Subject: OUR CITY Neighbourhood Visioning Process – Appointment of Advisory Group Members

RECOMMENDATION*THAT Council:**a. Appoint the following community members to the OUR CITY Visioning Advisory Group:*

- *Ross Arbo,*
- *Virginia Ayers,*
- *Kevin Billy,*
- *Yasser Elmasri,*
- *Christa MacArthur,*
- *Bev McLellan,*
- *Reena Meijer Drees,*
- *Nadine Nakagawa,*
- *Leslie Sheih,*
- *Karon Trenaman,*
- *Marli Wakeling,*
- *Nancy Whiteside,*
- *Lillian Whitmore,*
- *Mary Wilson, and*
- *Bill Zander;*

b. Endorse the following seven Residents' Association representatives to serve on the Advisory Group:

- *Elmer Rudolph,*
 - *Natalie Lawy,*
 - *Tom Lockhart,*
 - *Trudy Van Dop,*
 - *Berril Perks,*
 - *Catherine Cartwright, and*
 - *Mike Hoyer;*
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PURPOSE

The purpose of this report is to identify the community members who have been appointed and confirmed by Council to the OUR CITY Visioning Advisory Group and to endorse Residents' Association representatives to serve on the Advisory Group.

BACKGROUND

At its meeting of January 20, 2014, Council endorsed a general scope, work plan and budget for the Official Community Plan (OCP) review process. The purpose of the revised OCP is to provide a renewed vision for New Westminster to the year 2041 and a regulatory framework to guide future growth of the city. The OCP will contain a land use designation map, which indicates the future land uses that will be supported by Council. The land use designations will determine future development, redevelopment and rezoning of property within the city. The land use policies in the OCP will be implemented through development permit areas, design guidelines, zoning regulations, and in some cases, heritage revitalization agreements. The OCP will also include actions for the City to undertake or continue to do toward implementing the vision.

The next stage of the review process will be the OUR CITY Neighbourhood Visioning Process. At their May 5, 2014 meeting, Council received a report that outlined a proposed community consultation program for the Official Community Plan including a charrette (the OUR CITY Neighbourhood Visioning Process). The report also included a suggested Terms of Reference for the Charrette Stakeholder Advisory Group (included as Appendix A). Council passed the following resolution:

THAT Council endorse the following as outlined in the report:

- *The community consultation program; and,*
- *The Terms of Reference for the Charrette Stakeholder Advisory Group.*

DISCUSSION

A significant public consultation event during the Official Community Plan (OCP) review will be the OUR CITY Neighbourhood Visioning Process. The purpose of this process will be to incorporate community input into a comprehensive design exercise to “envision” the future of New Westminster that will inform the new OCP. The process will take place over four days and will include four components: a workshop, processing workshop input, an open house and a final report.

An OUR CITY Visioning Advisory Group will be involved throughout the Neighbourhood Visioning Process, working closely with staff and consultants. The members of the group will add value to the process by providing input and a variety of perspectives on the future of the city, and by advising on project components and products throughout the entire process. The Advisory Group will be made up of community members who work or live in New Westminster.

The terms of reference, supported by Council on May 5, 2014, proposed that the Advisory Group contain between 26 and 31 members. There would be one representative nominated by each Residents’ Association, for a total of eleven association members. Those nominated would need to be confirmed by Council. Council would appoint between 15 and 20 community members from the city at large, who have submitted applications. Staff have worked with the consultant that will be facilitating the OUR CITY Neighbourhood Visioning Process and determined that a smaller Advisory Group (22 members) would be the best size to enable lively discussions during the visioning process.

Each of the Residents’ Associations were given the opportunity to submit an application nominating their representative to the Advisory Group. However, not all Residents’ Associations nominated a representative. The Residents’ Associations that did respond have recommended the following members to serve on the Advisory Group:

- Elmer Rudolph (West End Residents’ Association),
- Natalie Lawy (Moody Park Residents’ Association),
- Tom Lockhart (Glenbrooke North Residents’ Association),
- Trudy Van Dop (Massey Victory Heights Residents’ Association),
- Berril Perks (Queens Park Residents’ Association),
- Catherine Cartwright (McBride Sapperton Residents’ Association), and
- Mike Hoyer (Quayside Community Board).

These nominations would need to be confirmed by Council.

Fifteen of the forty applications received from the community at-large are recommended for appointment to the Advisory Group by Council, as follows:

- Ross Arbo,
- Virginia Ayers,
- Kevin Billy,
- Yasser Elmasri,
- Christa MacArthur,
- Bev McLellan,
- Reena Meijer Drees,
- Nadine Nakagawa,
- Leslie Sheih,
- Karon Trenaman,
- Marli Wakeling,
- Nancy Whiteside,
- Lillian Whitmore,
- Mary Wilson, and
- Bill Zander.

OPTIONS

The following options are presented for Council's consideration:

1) That Council:

a. Appoint the following community members to the OUR CITY Visioning Advisory Group:

- Ross Arbo,
- Virginia Ayers,
- Kevin Billy,
- Yasser Elmasri,
- Christa MacArthur,
- Bev McLellan,
- Reena Meijer Drees,
- Nadine Nakagawa,
- Leslie Sheih,
- Karon Trenaman,
- Marli Wakeling,
- Nancy Whiteside,
- Lillian Whitmore,
- Mary Wilson, and
- Bill Zander;

b. Endorse the following seven Residents' Association representatives to serve on the Advisory Group:

- Elmer Rudolph,

- Natalie Lawy,
- Tom Lockhart,
- Trudy Van Dop,
- Berril Perks,
- Catherine Cartwright, and
- Mike Hoyer.

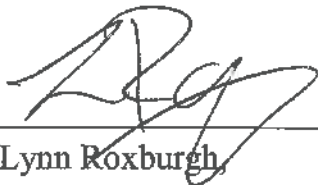
2) That Council provide staff with alternative direction.

Staff recommends Option 1.

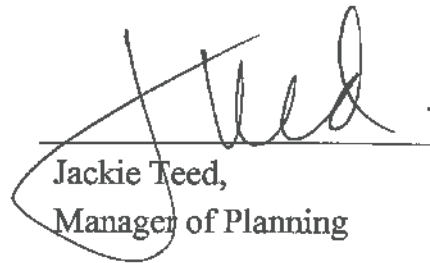
CONCLUSION

Staff is seeking Council's endorsement of the seven Advisory Group members appointed by Residents' Associations to the OUR CITY Visioning Advisory Committee. Staff is also requesting Council to appoint a further fifteen residents to the Advisory Group from those community members who submitted applications.

The membership of the OUR CITY Visioning Advisory Group would consist of a diverse representation of the city's neighbourhoods in order to achieve balanced discussions throughout the OUR CITY Neighbourhood Visioning Process.



Lynn Roxburgh,
Planner

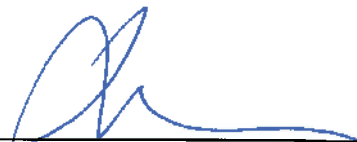


Jackie Teed,
Manager of Planning

Approved for Presentation
to Council



Beverly Grieve,
Director of Development Services



Lisa Spitale,
Chief Administrative Officer

Appendix A

Terms of Reference for the OUR CITY Visioning Advisory Group

Terms of Reference for the OUR CITY Visioning Advisory Group

Purpose

The purpose of the Charrette Stakeholder Advisory Group will be to represent the needs and values of community members who frequent or live in, or have an interest in New Westminster now and in the future, throughout the entire charrette process.

The Charrette Stakeholder Advisory Group will:

- Participate in a four day visioning charrette.
- Provide feedback on the draft policy statements and land use map.
- Provide feedback to their resident association as appropriate.

Membership of Advisory Group

The Charrette Stakeholder Advisory Group will include:

- One (1) representative from each of the City's Residents' Associations (11 total); and,
- Between Fifteen (15) and Twenty (20) community members. The exact numbers of members will be determined through consultation with the consultants retained to facilitate the charrette process.

The members will be confirmed by Council.

Term of Appointment

- Term of membership on the Charrette Stakeholder Advisory Group will coincide with the visioning charrette process. Once the members have had an opportunity to review the output from the charrette and provide input on the draft policy statements and land use plan the term of the Charrette Stakeholder Advisory Group will come to an end.
- If a member of the Charrette Stakeholder Advisory Group is required to withdraw a new member will be confirmed by Council.

Meeting Schedule

Charrette Stakeholder Advisory Group meetings will take place up to three (3) times during the course of the term of appointment, a period of approximately eight (8) months. The tasks of the Group will consist of the following:

- Attend an introductory meeting regarding the role of the Group, the Official Community Plan process, and the draft vision and goals;
- Participate in the four day visioning charrette; and
- Attend a final meeting to provide feedback on the vision pictures, charrette summary documents, draft policy statements and draft land use plan.

The Role of Staff

The Charrette Stakeholder Advisory Group will be coordinated by a staff member from the Planning Division of the Development Services Department. Other City staff will be included as necessary. Staff will:

- Organize meetings, develop agendas, take and distribute meeting notes;
- Organize the charatte process ;
- Provide information on the results of the charrette to the members (e.g. vision drawings);
- Provide the draft policies and draft land use plan to members feedback; and
- Where requested and feasible, respond to information requests from the Stakeholder Advisory Group.

Procedures

- Meetings will be facilitated by New Westminster Planning Division staff.
- Input from the Charrette Stakeholder Advisory Group will be made available to Council who has final authority on Official Community Plan Bylaw amendments.
- While efforts will be made to reach agreement on and resolve concerns raised throughout the process, it is understood that differing positions/perspectives between Charrette Stakeholder Advisory Group and staff may arise and will be noted.

Rules of Conduct

The Charrette Stakeholder Advisory Group will be guided by the City of New Westminster Rules of Conduct: Advisory Committees & Bodies of Council. These will be provided to the group at their first meeting.